

## MINUTES

### 2009 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

MAY 6, 2009

8:00 – 11:00 MEETING

I. Opening Remarks by Larry Nelson, City Engineer

Discuss erosion control & dewatering: tracking pads; inlet protection; silt bags or sediment box is needed for dewatering at a minimum

Tim Troester or Jeff Benedict will come to precons to discuss erosion control and they will inspect the initial set up

Street opening permits that disturb >2000 SF need EC permit and plan.

II. Review minutes from February meeting

No comments

III. Affirmative Action – Contract Compliance

Data for AA plan has to be updated w/ 2 year prequalification process.

SBE utilization: Non-union contractors can be used if union companies are not available. Norman Davis asked for input from contractors if this is not accurate.

AA is working with contractors having challenges meeting SBE goals.

If SBE submits bid that isn't lowest bid, contractors should work with SBE contractor to make sure bid is accurate and establish relationship. Use part of their bid if possible.

Contractors comment: We need to use low bid, can't call an SBE and tell them to 'tweak' bid, this is not ethical and not fair to other contractors.

Norman Davis: He is not asking contractors to compare bids, only contact SBE to see if their bid is correct and make sure they understood the specs, etc.

Contractors: subs won't quote them anymore if subs find out general contractor is giving out bid information to other subs prior to bid.

Norman Davis: use truck brokers to collect information on truckers.

IV. Comments by City Water Utility

Discuss deadlines for finalizing projects  
WU not present so no discussion.

V. Comments by City Traffic Engineering

TE not present. Contractors reminded to submit TC plans prior to precons.

VI. Comments by Parks Department

Parks Dept not present

VII. Specification Revisions

No discussion

VIII. Contractor/Developer/Engineer Comments

Excel spreadsheet doesn't need to be sent with LPO.

City installs private laterals: purpose is to ensure property owners don't get huge bill for poor soils, street resurfacing, etc.

Type II dewatering: contractor gets the DNR permit. There is a form to fill out this year that reports the amount of water pumped. Contractor will fill this out and the city will submit to the DNR.

NEXT MEETING: AUGUST 12, 2009

