

MONONA TERRACE COMMUNITY AND CONVENTION CENTER

One John Nolen Drive
Madison, WI 53703
(608) 261-4000

FAX: (608) 261-4049
TTY/Textnet: (866) 704-2329

mononaterace@cityofmadison.com
<http://mononaterace.com>

Mission, Goals and Objectives

To be a high quality, customer-focused facility that serves as a community gathering place, a tourism destination, and a catalyst for economic activity for the City of Madison, Dane County and the State of Wisconsin.

Vision

To be a premier state-of-the-art public venue, which provides first class service for the benefit of convention attendees, visitors, the community, and all Monona Terrace stakeholders.

Monona Terrace Community and Convention Center is responsible to the Monona Terrace Board of Directors and the City of Madison Mayor.

Jim Hess, Executive Director 261-4020

Responsible for overall planning, organizing, directing and controlling the activities, finances and operations of Monona Terrace Community and Convention Center. Non-voting member of the Monona Terrace Board. Reports to the Mayor of the City of Madison and the Monona Terrace Board of Directors.

Barbara Clauder, Executive Assistant to the Executive Director 261-4007

Provides administrative and technical assistance to the Executive Director, and the Monona Terrace Board of Directors.

Sara Carrizal, Receptionist 261-4000

Serves as facility receptionist and provides clerical support to administrative staff.

Gregg McManners, Director of Operations 261-4026

Responsible for operation of the facility, including building maintenance, security, command center, operations, audio/visual, custodial and customer service. Responsible for coordination of working relationship with subcontractors, Monona Catering, Central Parking System and numerous operational contracts.

Connie Thompson, Operations Manager 261-4030

Responsible for supervision and coordination of setup and teardown, custodial services, security operations, command center and related activities.

Bryan Cator, Assistant Operations Manager 261-4031

Manages day-to-day operations of event services and customer needs.

Thubden Sangha, Assistant Operations Manager 261-4029

Manages day-to-day operations of event services and customer needs.

Mark McGill, Patrick Truschinski, Alex Stewart, Operations Leadworker 261-4124
Responsible leadership position regarding daily setup and teardown of events, custodial and customer service.

Operations Workers 261-4053
Responsible for daily setup and teardown of events, custodial and customer service.

- Gary Flesher
- Tim Kurt
- Gerardo Leal
- Peter Stulgaitis
- Charles Tomcany
- Rogelio Vela
- Matt Weaver

Custodial Worker 2 261-4137
Performs a variety of custodial tasks for the daily cleaning of Monona Terrace.

- Renee Jackson
- Merle Perry
- Joan Roessler
- John Catalino (50%)
- John Lohrentz (50%)

Command Center Operators 261-4053
Provide building and public safety.

- Jeff Grahler
- Kevin Pamulak
- Werner Truschinski
- Alicia Younger

Jeff Griffith, Building Maintenance Supervisor 261-4013
Responsible for coordination of building and facility maintenance, audio/visual technicians and maintenance mechanic staff.

Rod MacDonald, Audio/Visual Technician 261-4027
Provides audio/visual, closed-circuit and general communication needs for clients.

Vacant, Audio/Visual Technician 261-4123
Provides audio/visual, closed-circuit and general communication needs for clients.

John Schwoerer, Audio/Visual Technician 261-4119
Provides audio/visual, closed-circuit and general communication needs for clients.

Chris Thunker, Audio/Visual Technician 261-4123
Provides audio/visual, closed-circuit and general communication needs for clients.

Ed Lamphier, Robert Hennessey (50%), John Hennessey, Maintenance Mechanic 1	261-4115
Responsible for repair and maintenance of building and equipment.	
Mike Waters, Maintenance Mechanic 2	261-4154
Responsible for scheduling preventive maintenance, oversee day-to-day maintenance.	
Cheryl Catalino, Chuck Corbett, Facility Maintenance Worker	261-4115
Responsible for general maintenance of facility.	
Kathi Hurtgen, Director of Finance	261-4033
Responsible for supervision and management of the business office operations, including accounting services, budgeting, payroll, human resources, information services and business planning.	
Jeff Boyd, Account Tech 2	261-4012
Provides assistance to Director of Finance in financial reporting, HR, payroll, and other aspects of the Business Office.	
Andrea Miller, Administrative Clerk 2	261-4009
Responsible for accounting, billing, receivables, purchasing and related business activities.	
Bill Zeinemann, Director of Marketing and Events	261-4010
Responsible for supervision and coordination of sales, marketing, tourism and event coordination. Coordinates Monona Terrace sales and marketing activities of subcontractor, Greater Madison Convention and Visitors Bureau.	
Meg Statz, Event Services Manager	261-4008
Responsible for the supervision and coordination of events.	
Amanda Mommaerts, Event Coordinator	261-4022
Plans, coordinates and organizes events.	
Michelle Marx, Event Coordinator	261-4091
Plans, coordinates and organizes events.	
Rachel Schaefer, Event Coordinator	261-4024
Plans, coordinates and organizes events.	
Laura Cornell, Director of Sales	261-4016
Supervises and coordinates the sales, marketing and booking staff. Responsible for sales to corporate and meetings market.	
Breanne Chase, Sales Manager	261-4093
Responsible for sales of social events.	
David Olivares, Sales Manager	261-4018
Responsible for sales of meetings and small conferences.	
Kara Noah, Booking Coordinator	261-4092
Provides administrative and technical support for Sales and Marketing and booking.	

Nancy McCulley, Booking Assistant	261-4038
Provides administrative and technical support for Sales and Marketing.	
Ryan Henke, Booking/Events Assistant	261-4039
Provides administrative and technical support for Sales and Marketing, and Event Services.	
Heather Sabin, Volunteer/Tourism Coordinator	261-4015
Responsible for coordination and supervision of public and private tours, the docent program and Frank Lloyd Wright information relating to Monona Terrace.	
Wendy Margetis, Gift Shop Manager	261-4184
Responsible for Gift Shop, including management of staff, purchasing, creation of new product and marketing of product to conventions and general public.	
Lisa Sparks, Gift Shop Sales Leadworker	261-4066
Retail sales, customer service, which involves merchandising, inventory control and associated clerical work.	
Jo Vukelich (50%), Sales Clerk	261-4036
Retail sales, customer service, which involves merchandising, inventory control and associated clerical work.	
Fran Puleo, Manager of Community and Public Relations	261-4011
Responsible for the development and implementation of education and community outreach, and public relations programs.	
Misty Lohrentz, Community Program Coordinator	261-4062
Responsible for Monona Terrace community programming, including concerts, lecture series, children's programs and other events Monona Terrace creates and sponsors for the community.	