

DEPARTMENT OF PLANNING AND COMMUNITY AND ECONOMIC DEVELOPMENT
Office of Community Services
Room 225, Madison Municipal Building
266-6520

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Mission, Goals and Objectives

To improve the quality of child care for all children and to provide information, assistance, and funding that enhances the health and quality of life in Madison's neighborhoods for the elderly, youth, and families.

Enis Ragland, Community Services Supervisor 266-6520

Administers the City's child care, youth, senior, and community resources programs; directs the activities of the 15 staff members in the Office of Community Services, provides staff assistance to the Community Services Commission, Early Childhood Care and Education Board, and Senior Citizens Advisory Committee; provides reports for and advises the Mayor and Common Council on issues concerning children and families, youth, and the elderly.

Jennifer Stoiber, Program Assistant 2 267-1152

Prepares and monitors department budget and fixed assets, approves materials and supplies purchases, coordinates processing and payments of child care grants and loans, provides office support for Supervisor, trains and supervises clerical staff, serves as liaison with other City departments, provides office support for the Community Services Commission and the Senior Citizens Advisory Committee, provides staff computer support, assists staff in researching and purchasing services including training and travel, assists with child care assistance client intake, researches and completes special projects as assigned.

Rebecca Schesny, Administrative Clerk 1 266-6520

Assists with preparation, routing, and record keeping for Purchase of Service contracts and related reports; answers phones and provides general reception; provides general office support, records minutes for the Early Childhood Care and Education Board, assists staff in researching and purchasing goods; serves as coordinator of telephone system, copier, and room reservations; assists with child care assistance client intake, maintains filing system.

Child Care Section

Child Care Specialists 266-6520

Accredits the quality of eligible child care programs, monitors the ongoing operation of eligible child care agencies, provides training and consultation to child care agencies, recommends loans and grants to eligible child care agencies to bring facilities up to standard and upgrade the quality of child care, participates in community planning for quality child care.

Jolene Ibeling 266-6542

Supervises the work of the Child Care Section.

Lois Evenson	266-5931
Monica Host	267-4995
Terri Strong	267-2611
Connie Williams	266-5932
Linda Eisele	261-4240

Varinia del Moral-Smith, Childcare Assistance Coordinator 267-4996

Provides childcare assistance client intake and information services, maintains client waiting lists, monitors tuition assistance budget account, calculates and prepares billings to child care providers, reports summary statistics to the Early Childhood Care and Education Board, coordinates annual child care provider rate survey, reviews client continued eligibility semiannually.

Community Resources Section

Laura Noel, Community Services Program Coordinator 266-6563

Coordinates the contracting of purchase of services from community-based nonprofit organizations which provide various social services to Madison residents, monitors programs and provides technical assistance to agencies in the areas of program planning/development, service delivery, financial/service record keeping, and funding resources; provides staff assistance to City initiatives and inter-agency collaborative efforts; provides staff assistance to the Community Services Commission, Dane County Coordinating Council, Capital Fundraising Committee, and other committees as assigned.

Gray Williams, Senior Services Coordinator 266-6433

Develops and promotes a network of senior services for Madison residents, provides information to the public on senior activities and programs, assists in developing policies affecting area seniors, serves as liaison with state, regional, and county aging offices; provides staff assistance to the Senior Citizens Advisory Committee and the Dane County Coordinating Council.

Mary O'Donnell, Youth Services Coordinator 261-9122

Develops and evaluates goals and benchmarks related to the provision of services to youth (12-18 years) in the City through a process of collaboration with youth, parents, service providers, business representatives, and community residents; provides information to the public on youth issues, activities, and services; assists in developing programs and policies that affect youth and their families, serves as a liaison to state offices, regional officials, county departments, local funders, and service providers working with or on behalf of youth. Develops and administers youth grants. Provides staff assistance to Youth Resource Network, By Youth for Youth and other committees as assigned.

Lorri Wendorf, Neighborhood Services Coordinator 261-9121

Works to improve the quality of life for residents of the City's challenge neighborhoods, assists with neighborhood planning and training initiatives and helps grassroots neighborhood organizations to understand and access various funding processes. Communicates neighborhood issues and needs to other departmental staff and citizen committees. Develops and administers neighborhood related grants. Provides staff assistance to committees as assigned.