

DEPARTMENT OF PLANNING AND COMMUNITY AND ECONOMIC DEVELOPMENT
Housing Operations Division
Room 318, Madison Municipal Building
266-4675

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Agustin Olvera, Director 266-4675

The Housing Operations Division of the Department of Planning and Community and Economic Development provides the following federally funded, low-income housing programs:

1. Section 8 Voucher Program-provides assistance to families and eligible individuals for renting housing from a private landlord within the Madison city limits.
2. Low Rent Public Housing & Section 8 New Construction-867 units scattered throughout the City of Madison owned and managed by CDA Housing Operations.
3. The Housing Counseling Program services - Provides outreach to inform the public about the availability of CDA's safe, quality, and affordable Public Housing and Section 8 programs in the city of Madison. This includes outreach to single disabled individuals, families, and elderly with extremely low to moderate incomes. It also includes outreach to community agencies and neighborhood associations.
4. Section 8 Homeownership Program - Assist eligible families in utilizing their vouchers toward the purchase of a home.
5. Project-Based Voucher Program - Assist new or existing developments with the conversion of tenant-based vouchers to project-based vouchers.

Section 8 Program Management

Tom Conrad, Housing Assistance Supervisor 267-8711

Program administration, publicity, contract administration, determination of eligibility of applicants privately owned units for program participation, calculation and payment of rent assistance payments, collection and analysis of program data.

- Marian Celesnik, Inspector
- Shirley Claybourne, Housing Specialist
- John Neis, Inspector
- Cassandra Punsel, Housing Specialist
- Suzanne Stapleton, Marketing and Outreach Coordinator
- Teresa Wyatt, Housing Specialist
- Al Spears, Housing Specialist
- Bev Louis, Housing Specialist

Management of CDA-Owned Housing

The Community Development Authority has established three on-site management teams to administer and maintain the assisted rental housing units which it owns.

Angela Grim, On-Site Manager, West Side Site Office, 540 W. Olin Avenue, #200 267-9524

Responsible for the Romnes (168 units) and Baird-Fisher Apartment Complexes (28 units) and 101 scattered site units.

- Nicole Miller, Administrative Clerk 1
- Lurlie Richardson, Tenant Services Aide

Lori Sommers, On-Site Manager, Triangle Office, 702 Braxton 266-4381

Responsible for Brittingham (164 units), Parkside (95 units), Karabis (20 units), Gay Braxton (60 units).

- Jon Marks, Administrative Clerk 1
- Vacant, Tenant Services Aide

June Garvin, On-Site Manager, East Side Office, 9 Straubel Court, #404 246-4558

Responsible for the Truax (120 units), Tenney (40 units), Wright Street (36 units), and Webb/Rethke (36 units) apartment complexes and 13 scattered site units.

- Janet Corcoran, Administrative Clerk 1
- Larry Hamlin, Tenant Services Aide

Housing Maintenance - Specialized Services

Kelley Simonds, Maintenance Supervisor, Central Office, 3509 Anderson Street 245-5777

Responsible for developing preventive maintenance plan and program; the preparation of work write-ups, solicitation of bids, and administration of contracts for maintenance and improvements performed by contractors at Parkside and Karabis projects; performance of specialized maintenance work.

- Bob Bongard, Housing Maintenance Worker
- Bruce Conley, Housing Maintenance Worker
- Curtis Dahl, Custodial Worker 2
- John Fleming, Painter
- Brad Humphrey, Maintenance Mechanic 2
- Jeff Humphrey, Custodial Worker 2
- Mario Ibarra, Housing Maintenance Worker
- Ned Kessenich, Housing Maintenance Worker
- David Lindloff, Maintenance Mechanic 2
- Melissa Steinmann, Maintenance Clerk
- Gary Thompson, Housing Maintenance Lead Worker
- Harvey Thompson, Housing Maintenance Lead Worker
- David Wise, Housing Maintenance Worker
- Tracy Woodward, Capital Fund Specialist
- Vacant, Custodial Worker 2
- Vacant, Carpenter

Admissions/Tenant Selection/Administrative Support

Lisa Daniels, Program Assistant 3

267-8709

Admissions and resident selection for the Section 8 and Public Housing programs, including taking applications, maintaining waiting lists, screening of applicants, determining eligibility, and holding informal hearings and reviews with applicant. Administrative support including purchasing, unit payroll, training requests, and personnel forms and documents. Preparation of monthly reports.

- Barb Brand, Special Worker
- Barb Elder, Clerk Typist
- Thomas Eudaly, Payroll/Purchasing/Database
- Dana Holak, Housing Counselor
- Wendy Schneider, Section 8 Intake Specialist
- Sally Spaeni, Program Eligibility Administrator