

CONTRACTOR MEETING MINUTES

11/14/07

1. Discussed contractor behavior. Unacceptable behavior has been an issue this year on some projects. Contractors were asked to bring this information back to their staff and that unacceptable behavior will not be tolerated.

2. Best Value Contracting

City is meeting with State staff

Pre-qualifications will good for 2 years

Prime and sub contractors will need to be pre-qualified

use web for prequalification information

Workforce profiles: City to discuss seasonal vs. job specific

2.AA – Contract Compliance

SBE \$\$ limit – working on task, need listening sessions for feedback

modifying AA plans

prevailing wage – no update

SBE directory is being updated

snow removal: prequalification and renewal date occur during winter. What if paperwork is not approved by end of the previous prequal period? City will try to review these first so contractors are qualified to keep removing snow.

State St was opened same day that it was received....why? This contract has a different process due to State Funding and approval.

Norman Davis commented that he has no issue with opening contract same day that it is received.

Question: Does BVC affect opening contracts same day they are received? City will have to check on this.

3. Water Utility

working on finalizing contracts

lead service is almost complete

contractors say 14 days is too long to keep excavation open waiting for plumber to extend service to house

Comments and questions on lead services:

Does it cost more to leave hole open 14 days or to fill in and re-excavate?

Options: 1) Allow 3 days for plumber, 2) have plumber excavate hole, 3) do the service as part of the contract.

4. Traffic Engineering

temporary construction signs need to stay in place until the permanent signs are installed

contractor is responsible to notify TE to install signs. Need to keep in mind that TE can't one call the site until landscaping is done because marks will be lost if landscaper comes in after utilities have marked and before TE installs signs
TE will notify when signs are in place

traffic control plans: contractors would like TC plans designed by TE as they are the professional and know how they want it set up

TE doesn't have time to draw a plan only the spec

contractor should be able to draw a plan based on spec and TE is willing to assist if plan is turned in prior to preconstruction meeting

TE needs to see sewer design on plan so they can account for this work in their plan

comment was made to have TE design the TC for major projects such as Park St and Mineral Point Rd

5. Cost Data for Private Plats

this information is needed prior to reducing surety

6. Contractor/Developer/Engineer Comments

water valve operation: WU provided a procedure for WU staff to turn valves

workforce profiles: Why hold up payment if WFPs are not in for subs that have not worked on the project? Can we make a payment if the subs listed on the pay request have turned in their WFPs?

Comment made to improve the process of getting quantities from the WU to Engr on the 5th and 19th for processing.

Contractors would like to eliminate need to send in payroll reports for truckers for the weeks they don't work, i.e. only send on weeks a trucker works.

Work for 2008: preliminary schedule has similar quantity of work as 2007

stagger bid lettings

actual storm quantities don't match proposal page because of how pipe is made vs. how designer estimates quantities (edge of structure to edge of structure vs. center to center)

unknown conditions: pay for all down time or have bid item for down time.

contract times are too short

minimize or don't allow late addendums

no bid dates such as Dec 28, July 4, etc

Precise Underground Marking introduced company at the meeting

contractors need to call WU for all WU work including valve turning

NEXT MEETING IS TUESDAY FEBRUARY 5, 2008