

MINUTES

2014 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

August 6, 2014

8:00 – 11:00 MEETING

I. Review May minutes (Action Items)

No TE plan input.

Committed Cost Status Report is now available in Excel on web site.

Recruitment list sent as requested.

Engineering Estimates are now available on the Bid Express advertisement.

II. Opening Remarks by Rob Phillips, City Engineer

Capital Budget planning is underway with hope to be done by Sept. 1st.

3-person work group has been formed to gather information. The members are Rob Phillips, Lucia Nunez, and Nick Zavos. Two contractor meetings have been held to gather input along with ABC & AGC meetings. Numerous comments gathered regarding e-bidding, SBE, AA plans, and time to finalize a contract. Another contractor meeting is coming soon. A smaller focus group is proposed to address the time it takes to finalize projects.

III. Affirmative Action

Documentation is still an issue, but it is getting better.

Remember to submit Committed Cost Status report monthly. Contact Austin Johnson if unable to find the form.

Demographics are also improving. Seeing more minorities and women on site, but not backed up by paperwork. This information can be submitted via a list or payroll. Affirmative Action letters will be sent out at 50% completion, 90% completion, and at finalization if there are any outstanding issues DCR will send documentation.

Action Item: Request for a Contracting Subcommittee to address concerns with PW contracts to be made at next week's Affirmative Action Commission quorum.

Phone calls may be coming as part of the Disparity Study. The call center will leave a message, but contractors would also like to have a call back number. There is a website available to give feedback as well as a hotline number to call.
Disparity study information

website: <http://www.cityofmadison.com/madisoncontractingstudy/>

feedback page: <https://www.cityofmadison.com/madisoncontractingstudy/contact/index.cfm>

email: contractingdisparitystudy@cityofmadison.com

hotline: (608) 441-5110

IV. Comments by City Water Utility

Nothing new to report.

Request by contractor to review flushing procedures

V. Comments by City Traffic Engineering

Not represented.

Action Item: TE attend next meeting to discuss TC plans

VI. Comments by Parks Department

Bowman Lighting and Playground Group 2 are out for bid this Friday

Central Park Skate Park will be out for bid later this year. There will be 3 playground contracts and several landscaping contracts next year. Tennis court paving projects are scheduled.

VII. SBE Trucking

A generic SBE Trucking option was presented for contracts under \$54,000. Contractors would list SBE Trucking on the sub list, provide a list of SBE truckers they would choose from, and a workforce profile showing classification and total wage rate. After discussion, this may or may not be helpful to the general contractors, depending on their individual situation.

Request made to streamline SBE paperwork for truckers. Norman indicated that it was already significantly shorter, but proposed a one page outline just for truckers so they will easily know what is needed.

Action Item - Make SBE trucker list available in Excel format.

VIII. Bid Express Plan Holder List

Discussed only providing updates to those who register for plans. Decision made to continue listing anyone who accesses Bid Express documents. Contractors would rather get extra email than miss out because they forgot (or didn't know) to sign up. One idea briefly discussed was an opt in/opt out to being on the list after opening plan set.

Discussed eliminating Registration Tab as it is seldom used.

Action Item: Engineering to continue reviewing options for plan holder list.

IX. Workforce Profiles

Outcome of a recent meeting between the City and DWD was that future contracts may need to have multiple prevailing wage categories. The City is working on an easier form for reporting this information.

VIII. Contractor/Developer/Engineer Comments

1) Confusion over last payment amount on Committed Cost Status Report. AA is most concerned with totals and realizes that there may be interim payments. They need to see more documentation in order to see how the new process is working. Would be agreeable to changing this column to date last paid as suggested.

2) Liquidated damages, after a street has been opened up, LDs should be at a reduced rate. Request to modify or clarify this. Additional discussion as to how City determines the number of days for a given contract. Comment made that it always seems 20 days shorter than what the contractor expects. It was agreed that contract days have been shorter in recent years. There have also been spring weather issues and early winter interfering with landscaping.

3) Traffic Engineering answers requested again for next meeting.

4) Inspectors have noted more chaotic work sites of late, including piles of material (concrete, pipes, etc...). Concern expressed over safety of workers and children after hours. Truck shortage is reportedly the main issue this year.

2014 Meeting Dates

February 5

May 14

August 6

November 5

2015 Meeting Dates

February 4

May 6

August 5

November 4