

MEETING

2015 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

February 4, 2015

8:00 – 11:00 MEETING

I. Opening Remarks by Rob Phillips, City Engineer

Reminder that March 1st is the prequalification date and some projects will be starting around March 15th. By mid-summer the prequalification will be online along with secured AA plans.

II. Affirmative Action

Wage compliance - payrolls should include fringe benefit rates. Demographic information for an owner/operator trucker (or any business with only one person) can now be sent once by email.

Contractors request that when Affirmative Action sends a compliance notice with an individual's name that some other identifying information be provided to help them respond to the request.

Action Item: DCR to review request

The disparity study should be completed in May. A draft will be available within the next week or so. Public meetings are planned for March. The document is sizeable, so suggestion made to concentrate on Executive Summary, Chapter 5, and Appendix J.

SBE forms were updated on Bid Express to make them easier to fill out.

There is an SBE group that is meeting to do housekeeping on changes to the law and determine improvements. An updated AA plan form is now on line. Please contact Dana Hanaman with any issues or questions. Good faith effort section is now clearer.

There will be a free workshop 2/11/15 sponsored by the Urban League, YWCA, and AGC on "Retaining a Diverse Workforce." Attendance at this workshop can count toward good faith effort.

III. Comments by Water Utility

Introduces Jeff Belshaw as Construction Supervisor

Water Utility will be rebuilding their operations center over 2 contracts advertising in April (\$1,000,000) and June (\$7,500,000). Well 31 will advertise in June and Well 12 will need \$650,000 in upgrades.

IV. Comments by City Traffic Engineering

No representatives in attendance or updates provided.

Contractors noted that several contracts out for bid are missing some traffic control items. These include Hwy 151/Lancaster Dr. Water Main Crossing, S Owen Dr, and Mineral Point Rd. Items missing are message boards, temporary pavement markings, and pavement marking removal.

Action Item: Include message board, arrow board, temporary pavement markings, and pavement marking removal bid items

V. Comments by Parks Department

Current contracts out for bid include: Highland Manor, Annual Tennis Court, and Playgrounds #1. Future contracts include: Annual Landscaping, Annual Park Paving, and Playgrounds # 2 and #3.

VI. 2015 Standard Specifications

The Standard specifications were approved by the Common Council 2/3/15 and will be on the City website by 2/4/15. Contracts advertising Friday 2/6/15 will be the first to incorporate the new specifications. Archived editions are available in the same location.

VII. Ban the Box

Mike provided a brief summary of what "Ban the Box" entails and directed the group to read the handout sent via email prior to today's meeting. An employer cannot ask about arrest or conviction records until a conditional offer has been made, with a few exceptions. This is to be extended to companies doing business with the City. A cross-sectional group is working on the specific ordinance language and hope to bring to Common Council in March. Input from all contractors would be greatly appreciated.

Comments included: As opportunities increase elsewhere, the City will have fewer bidders. Possible repercussion: fewer businesses will want to do business with the City. Would truckers or brokers be exempt? What about suppliers? Adopting this would make it harder for those outside of Madison to compete. One suggestion was to start the requirement with the general contractor only and expand to subcontractors and suppliers later as needed.

VIII. Contractor/Developer/Engineer Comments

1) Input requested on Bid Express experiences. There was an increased level of use last year, with the possible exception of facilities contracts.

2) There will be more utility inspections this year as 2 new people are being hired.

3) Proposals from Bid Express- If a contractor does not want to pay to get the export option, it can be cut and pasted from the web site.

4) What quarries are acceptable to the City of Madison? Site is checked to see if it is on DOT approved list after the preconstruction meeting. If not on this list, samples requested for testing to verify the site meets specifications.

Attachments: Ban the Box and draft legislation

2015 Meeting Dates

February 4

May 6

August 5

November 4