

MINUTES

2010 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

NOVEMBER 10, 2010

8:00 – 11:00 MEETING

- I. Opening Remarks by Rob Phillips, City Engineer
- II. Review minutes from August meeting
No comments or corrections were made
- III. Affirmative Action – Contract Compliance
Change in staff responsibilities. Harper Donahue will work with AA plans. Stephanie will be resource for AA plan review. She will be auditing prevailing wage on site.

For 2011: about 300 AA plans need to be updated and about 200 contractors need new plans
- IV. Comments by City Water Utility
Construction went well.
Chlorinate pipes: if discharge to sanitary, WU needs 48 hr notice and there will be a \$100 fee. Best to discharge to storm sewer but need to dechlorinate first. WU is reviewing disinfecting of main with different products.
Cut offs: require 48 notice to WU. Water outage needs to be limited to 8 hrs.
- V. Comments by City Traffic Engineering
Occupancy of bike lanes: need correct closure signs.
Standard spec has detail drawing.
- VI. Comments by Parks Department
No comments by Parks
- VII. Erosion Control
City looking to have contractors inspect sites after 0.5” of rain. Use report formatted by City. Inspection needs to be within 24 of rainfall. Provide training to contractors.
Private plats: some inspections are done by the developer and some are by the contractor.
DOT has own forms.
- VIII. One call and TE placing signs and landscaping
Need to minimize time between restoration and placement of signs. TE has 7 days to place signs at end of project.

- IX. Recycled Material:
Asphalt and concrete: different uses & method to measure
Recycled asphalt for base causes less dust
How to measure if on site recycling: DOT paid plan quantity
on E. Wash project.
Mandatory recycling?: acceptable to use on any project not
necessarily site material came from or needs to be used on
site material came from?
- Resurfacing: suggested to use breaker not grindings in
undercut areas.
- X. Construction Site Aesthetics
Removal of material: don't bury trash under fill and topsoil.
Storage of material
- XI. BVC Update
Discussed hiring apprentices when journey workers are laid
off. Spring projects start and contractor may not have all
their journey workers back yet and they have to hire an
apprentice. Same in fall as projects slow down they may
have to lay off staff which means laying off a journey worker
in order to keep apprentice on staff.
- BVC Ordinance revision has been drafted which addresses
this issue. Revision needs an aldermanic sponsor. Hope is
to present to council in January. We will notify contractors of
dates.
- XII. Contractor/Developer/Engineer Comments
Mike Dailey: asked for revisions to tree spec
Similar storm and sanitary budget in 2011
- Janet Pien: Prequalifications are being worked on
- Jeff Parisi: finalization and retention – requested that
retention be reduced once final quantities are agreed upon.
- Mike Heitman: would like a WU spec to deal with sediment
in home lines. Have a bid item or have homeowner
responsible.
- Mike Heitman: working/calendar days of contracts are tight.
- Rob Phillips: requested list of projects with tight timelines
and city will review. Rob commented that engineers use
DOT facility design manual for determining days.

Mike Udelhofen: addendum on Friday are not appreciated.

Janice Ryan: Formulas are not correct on proposal pages.
Web site: can future projects be listed by contract #, can you sort by date?

Norman Davis: SBE contractors need to re-apply every 3 years.

Janice: can building landscaping and street landscaping be differentiated? Some SBE contractors don't want to do street landscaping.

Norman: AA will try to differentiate between the two so contractors don't call contractors who are not interested in street landscaping.

Norman: AA is looking at DBE not just SBE.

Steve Shea: Asked what city staff knew about zoning revision banning mineral extraction in city. How would land annexed into city be affected?

Rob Phillips: he will check into this.

Mike Udelhofen: Asked who is monitoring prevailing wage?

Collier McNair: AA does not currently monitor private work.

Rob: City collects affidavits on prevailing wage on private contracts.

Rob: several large projects in 2011 – Williamson, Old University, SE quad of Capitol Outer Loop (complete all quads over 3 – 4 years), South Point Rd, Fair Oaks.

NEXT MEETING FEBRUARY 9, 2011