

MINUTES

2017 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

August 2, 2017

8:00 – 9:00 MEETING

- I. Review Minutes of Last Meeting
 - Reviewed minutes with no comments or corrections
- II. Opening Remarks by Rob Phillips, City Engineer
 - Greg Fries has been named new Deputy City Engineer.
 - Contracts in 2018 will be similar to 2017, but with fewer facilities projects. Some will advertise in the fall. In particular, Monroe Street may come out in November.
 - Bid Express contract expires at end of 2017 and at this time the City plans to renew contract.
- III. Comments by Department of Civil Rights
 - Judge Doyle Garage and Capitol East Garage will not have a separate time for SBE submissions. All information due by bid closing.
 - DCR has filled 3 open positions. Michaelyn Gibson as Clerk Typist, Aaron Abram as Investigator/Conciliator, and Renee Frederick as Administrative Clerk. This will leave 1 open Program Assistant position (Kate McCarthy's).
 - Felicia reported that there have been glitches of late in the Accela AA application process which are being addressed. Please continue to provide feedback on the online AA application.
 - Jaya continues to assist with larger projects for a few more weeks.
- IV. Comments by Water Utility
 - Two significant pipeline contracts coming. Old Sauk west to Tower and Buckeye - Interstate crossing.
 - Facility projects in 2018 include Unit Well 12 (fall) and Unit Well 19 iron mitigation.
- V. Comments by Traffic Engineering
 - No questions or comments.
- VI. Comments by Parks Department
 - No questions or comments.
- VII. Proposed Change of Bid Opening from Friday to Thursday
 - No decision has been made, but Thursday with a receiving time of 2:00 pm is likely. Hopefully, this new time will reduce subcontractor confusion.

VIII. Contract Database Update

- Tight timeline with True Point providing the software. Meetings with internal staff will be held in August. Next they will meet with contractors willing to volunteer for testing (early January?). Hope to go live in February or early March.
- The format will be similar to AA online submission. Request to include Committed Cost Status report.
- Speedway volunteered at the meeting and Joe Daniels will consult with his staff. Engineering will reach out to other contractors.

IX. Contractor/Developer/Engineer Comments

- Reminder that demographic information must be submitted by 2nd pay request or at 25% mark to avoid pay requests placed on hold.
- Any change to bid open date likely early 2018. Request made to see if any significant building contracts coming. If so, may want to change earlier.
- Contractor comment that SBE submittal should remain at the same time as bid submittal.
- Committed Cost Status can be sent to contractcompliance@cityofmadison.com or directly to Austin Johnson.
- Request was made in May for Bid Express to modify the screen to 'lock' the project name at the top. Bid Express seemed receptive, but nothing done as yet. Follow-up requested.
- Vincent Thomas from Urban League of Madison spoke of apprentice/work-readiness programs that are in place. They are trying to create relationships and working partnerships with City of Madison and local contractors.
- Suggestions for changes in format, topics, dates, or time requested in order to increase attendance. Will address again in November.
- City to review and policy on posting results of contracts with single bid.
- Bring proposed Standard Spec changes to November meeting
- Request for DCR staff to bring business cards to next meeting

2017 Meeting Dates

February 1

May 3

August 2

November 1