

# MINUTES

## 2017 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

May 3, 2017

8:00 – 11:00 MEETING

- I. Review Minutes of Last Meeting
  - Reviewed minutes with no comments or corrections
- II. Opening Remarks by Rob Phillips, City Engineer
  - Comments by Mike Dailey.
  - Projects are still left to bid.
  - 2018 will be similar to 2017 but not as many facilities projects.
  - Staff is working on a core hole spec for ULOs.
  - Bid Express contract expires at end of 2017 and at this time the City plans to renew contract.
- III. Comments by Department of Civil Rights
  - Felicia Jones started work with DCR February 20.
  - DCR has filled 2 open positions. Kate McCarthy will take Colier's position and Martha White will assume Dana's position.
  - Norman requested feedback on the online AA application.
  - Jaya is assisting with larger projects through June.
  - Austin noted DCR still collects:
    - Demographic information (MEURs or payroll reports are acceptable). Excel version of MEUR available online.
    - Committed cost status reports due monthly.
- IV. Comments by Water Utility
  - Adam Wiedererhoeft introduced himself as replacing Dennis Cawley (retired in 2016).
  - WU has several water only projects yet to bid including new pipe installation and pipe lining.
- V. Comments by Traffic Engineering
  - No comments or questions.
- VI. Comments by Parks Department
  - No questions or comments.
- VII. Proposed Change of Bid Opening from Friday to Thursday
  - No decision has been made. There was favor for both Thursday and Friday bid openings from the survey.
  - Comment was made that most municipalities open bids on Thursday.
  - Building trades prefer bid openings at 2 pm as that is industry standard.
  - Contractors commented that results posted the next day are ok with later bid opening time.

## VIII. Contractor/Developer/Engineer Comments

- Mike Dailey was thanked for his work with Engineering as this was his final Quarterly Contractor Meeting
- Urban League of Madison - informed group of partnerships with various local organizations to increase pre-apprenticeships and apprenticeships, provide OSHA training and on the job training.
- Contractors requested City review procedure for posting bids to Bid Express and City website when there are single bidders and/or projects will be re-bid
- Request was made for Bid Express to modify the screen to 'lock' the project name at the top. Note: This request was made to Bid Express on May 4. They seemed receptive.
- Suggestions for changes in format, topics, dates, or time requested in order to increase attendance. An earlier time was favored by attendees.

### 2017 Meeting Dates

February 1

May 3

August 2

November 1