



## City of Madison

### Agenda

#### President's Work Group on Improvements to Budget Process

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

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Tuesday, May 27, 2008

4:30 p.m.

Room 525  
City-County Building  
210 Martin Luther King, Jr. Boulevard

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***POSSIBLE QUORUMS OF THE COMMON COUNCIL, BOARD OF ESTIMATES  
AND COMMON COUNCIL ORGANIZATIONAL COMMITTEE MAY EXIST AT THIS MEETING***

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Contact: Lisa Veldran, Administrative Assistant, Common Council Office, 266.4074 or [lveldran@cityofmadison.com](mailto:lveldran@cityofmadison.com)

Members: CCOC Appointments: Ald. Brenda Konkel, District 2 and Ald. Michael Schumacher, District 18  
Board of Estimates Appointments: Ald. Zach Brandon, District 7 and Ald. Satya Rhodes-Conway, District 12  
Common Council President, Ald. Tim Bruer, District 14  
President's Designee – President Pro Tem, Ald. Mark Clear, District 19  
Alternates: Ald. Mike Verveer, District 4 and Ald. Judy Compton, District 16

1. Continue to identify goals that can be accomplished in this budget cycle, in future budget cycles and those that are desirable but may not be feasible. – Guy Van Rensselaer, Facilitator
2. Next Meeting: If needed
3. Adjournment

<b>Improvement Ideas</b>	<b>Outcome(s)</b>
<p>Holding the dep't. briefings on the budget before the full CC instead of before the BOE</p> <p>Holding the budget amendment process over a few weeks as opposed to a few days, possibly making amendments immediately after the night a dep't. presents...</p> <p>Moving the amendment deadline up so that the public and alders have more time to consider amendments</p> <p>Creating a process for amendments that are presented at the end of the budget process</p> <p>Limiting budget meetings to no longer than eight hours at a time.</p> <p>Recommendations about the set-up of the room in which the budget meetings are held</p> <p>Recommendations about rotating the order in which the departments present and then are considered</p> <p>Recommendations about the public input process and a process for making amendments following the public input process</p> <p>Other...</p>	<p>To achieve...</p>
<div data-bbox="267 1290 868 1787" data-label="Diagram"> </div>	<p><b>Filters</b></p> <ul style="list-style-type: none"> <li>Simplifies process</li> <li>Prevents rework</li> <li>Increases rigor (thoroughness)</li> <li>No obvious negative consequences</li> </ul>
<div data-bbox="276 1895 933 2459" data-label="Diagram"> </div>	<p><b>Feasibility</b> (Time – can it be implemented for this budget cycle or will it have to be developed for the next budget cycle?)</p> <p>Cost</p>



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## Master

**File Number: 08238**

**File ID:** 08238

**File Type:** Resolution

**Status:** Passed

**Version:** 2

**Reference:**

**Controlling Body:** COMMON  
COUNCIL  
ORGANIZATIONAL  
COMMITTEE

**File Created Date :** 11/20/2007

**File Name:** Recommendations for improvements to the budget process.

**Final Action:** 02/26/2008

**Title:** SUBSTITUTE - Requesting a report with recommendations from a Common Council President's Workgroup regarding improvements to the budget process.

**Notes:** Intro from the floor.

**Sponsors:** Brenda K. Konkel

**Enactment Date:** 02/29/2008

**Attachments:** 08238 substitute language (Ald. Konkel) ,08238 version 1

**Enactment Number:** RES-08-00201

**Author:** Ald. Brenda K. Konkel

**Hearing Date:**

**Entered by:** dfields@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	COMMON COUNCIL	11/20/2007	Refer	COMMON COUNCIL ORGANIZATIONA L COMMITTEE		02/05/2008	Pass
	<b>Action Text:</b>	This Resolution was Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE					
	<b>Notes:</b>	Additional Referral(s): Board of Estimates					
1	COMMON COUNCIL ORGANIZATIONAL COMMITTEE	11/20/2007	Refer	BOARD OF ESTIMATES		11/26/2007	
	<b>Action Text:</b>	This Resolution was Refer to the BOARD OF ESTIMATES					
	<b>Notes:</b>						
1	BOARD OF ESTIMATES	11/26/2007	Return to Lead with the Following Recommendation(s)	COMMON COUNCIL ORGANIZATIONA L COMMITTEE		02/05/2008	Pass
	<b>Action Text:</b>	A motion was made by Verveer, seconded by Brandon, to Return to Lead with the Following Recommendation(s) -- Add "and Board of Estimates" wherever CCOC appears and delete the BE IT FURTHER RESOLVED clause -- to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE. The motion passed by voice vote/other.					
	<b>Notes:</b>	Add "and Board of Estimates" wherever CCOC appears and delete the BE IT FURTHER RESOLVED clause.					

1 COMMON COUNCIL 12/04/2007 Rerefer COMMON 01/08/2008 02/05/2008 Pass  
ORGANIZATIONAL COUNCIL  
COMMITTEE ORGANIZATION  
L COMMITTEE

**Action Text:** This resolution was rereferred to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE on 1/8/2008.

**Notes:**

1 COMMON COUNCIL 01/08/2008 Rerefer COMMON 02/05/2008 02/05/2008 Pass  
ORGANIZATIONAL COUNCIL  
COMMITTEE ORGANIZATION  
L COMMITTEE

**Action Text:** Ald. Brenda Konkel stated that the wrong resolution was in the packet. Lisa Veldran noted that a substitute was mistakenly created and that the recommended changes from the Board of Estimates appear in the History of the Legislative File: Add, "and Board of Estimates" wherever CCOC appears and delete the BE IT FURTHER RESOLVED clause.

Ald. Brenda Konkel will review the Board of Estimates amendment. She would like to add language to create a Council President work group to review the budget process and develop some recommendations.

A motion was made by Ald. Tim Bruer, seconded by Ald. Judy Compton, to rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE, due back on February 5, 2008. The motion passed by voice vote.

**Notes:**

2 COMMON COUNCIL 02/05/2008 RECOMMEND TO Pass  
ORGANIZATIONAL COUNCIL TO  
COMMITTEE ADOPT - REPORT  
OF OFFICER

**Action Text:** Ald. Brenda Konkel noted that the Board of Estimates substitute language added "and Board of Estimates" wherever CCOC appeared and deleted the entire "BE IT FURTHER RESOLVED" clause. Ald. Brenda Konkel presented substitute language for the resolution. She noted the following proposed changes to the resolution:  
1. Creating a President's Work Group. She was not clear on what alders wanted to serve so created a group with a wider membership cross-section: 2 members of the CCOC, 2 members of the BOE, CC President (or designee) and 2 alternates.  
2. Maintain the BE IT FURTHER RESOLVED language.  
3. Report due back date to May 15, 2008 (vs. March 1, 2008).

Ald. Brenda Konkel moved, seconded by Ald. Judy Compton, to adopt the substitute resolution. Motion was approved.

**Notes:**

2 COMMON COUNCIL 02/26/2008 Adopt With Editorial Pass  
Correction

**Action Text:** A motion was made by Ald. Verveer, seconded by Ald. Bruer, to Adopt With Editorial Correction as follows: change report back date from 'March 15, 2008' to 'May 15, 2008.' The motion passed by voice vote/other.

**Notes:**

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**Text of Legislative File 08238**

**Title**

SUBSTITUTE - Requesting a report with recommendations from a Common Council President's Workgroup regarding improvements to the budget process.

**Fiscal Note**

Adoption of this resolution will have no fiscal impact beyond the commitment of available staff resources to support preparation of the required report.

**Body**

WHEREAS, the annual budget process has changed significantly over the past few years, including taking three evenings to complete; and

WHEREAS, the Common Council has taken a more active interest in the budget and has submitted more budget amendments than in past years; and

WHEREAS, the volume of amendments has caused meetings to run late into the night; and

WHEREAS, since the budget is one of the more important things that the Common Council does throughout the year, and decisions should not be made in the dark of night;

NOW, THEREFORE, BE IT RESOLVED that a Common Council President's Workgroup, made up of 2 members of the Common Council Organizational Committee, 2 members of the Board of Estimates, the Common Council President or his appointee and up to two alternates should make recommendations to the Common Council on how to improve the budget process.

BE IT FURTHER RESOLVED that recommendations to improve the process may include, but are not limited to, the following items:

- a) Holding the department briefings on the budget before the full Common Council instead of before the Board of Estimates.
- b) Holding the budget amendment process over a few weeks as opposed to a few days, possibly making amendments immediately after the night a department presents its portion of the budget.
- c) Moving the amendment deadline up so that the public and alders have more time to consider the amendments.
- d) Creating a process for amendments that are presented at the end of the budget process.
- e) Limiting budget meetings to no longer than eight hours at a time.
- f) Recommendations about the set-up of the room in which the budget meetings are held.
- g) Recommendations about rotating the order in which the departments present and then are considered.
- h) Recommendations about the public input process and a process for making amendments following the public input process.

BE IT FINALLY RESOLVED that this report is due back to the Common Council by May 15 ~~March 1~~, 2008.