



**Olbrich Botanical Society
Board of Directors Meeting**

Date: Tuesday, January 15, 2013
Time: 4:00 p.m.
Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Tim Sherry
- II. Approval of the December 18, 2012 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Reports
 - A. President's Report – by President Tim Sherry
 - a. Welcome and introduction of new Board members
 - B. HGA Presentation (d'Andre Willis, Angie Tabrizi, James Shields)
 - a. Pre-Design: Evaluate & Refine Planning Concept
This is a preview of the public stakeholder meeting that begins at 6:30 pm. HGA's contract is to develop a schematic design that addresses the Gardens' space needs for public/visitor/education facilities.

C. Monthly Financial Report – by Jennifer Curliss
INFORMATIONAL

D. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (New Facility Rental, Attendance, and Financial Summary)

Horticulture

Conservatory & Greenhouse

Volunteers

Gift Shop

Education

E. Development Report – by Jt Covelli
INFORMATIONAL

Development

Special Events

Membership Report

F. Marketing & Public Relations Report – by Jt Covelli
INFORMATIONAL

V. New Business

VI. Announcements

VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.