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Paul Williams

Olbrich Botanical Society Board of Directors Meeting

Date: Tuesday, April 16, 2013
Time: 4:00 p.m.
Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Tim Sherry

II. Approval of the March 19, 2013 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Reports

A. President's Report – by President Tim Sherry

- a. Whistleblower Policy approval. Motion
- b. HGA Project Update

B. Monthly Financial Report – by Jennifer Curliss

- a. Presentation of the 2012 Audit by Smith & Gesteland, LLP
Debbie Wiora, CPA, Partner
Todd Kleibor, CPA, CMA, Manager
Materials will be available at the meeting



C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby & Kai Stanecki)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (John Wirth)
Volunteers (Marty Petillo)
Gift Shop (Cindy Sullivan)
Education (Jane Nicholson)

D. Development Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports – by Ann Heiden

Development (Ann Heiden) & Special Events (Missy Jeanne)
Membership Report (Luba Konowalskyj)

Capital Campaign – by Kevin Hess

E. Marketing & Public Relations Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Sharon Cybart)

V. New Business

VI. Announcements

VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.