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## **Olbrich Botanical Society Board of Directors Meeting**

**Date:** Tuesday, August 20, 2013  
**Time:** 4:00 p.m.  
**Place:** Olbrich Botanical Gardens, Meeting Room

### **AGENDA**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Tim Sherry

II. Approval of the July 16, 2013 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Olbrich Staff Presentation

a. Greater Madison Writing Project 2013 Programs Update: The Summer Teacher's Institute and The Young Writer's Summer Camp – by Jane Nicholson, Director of Education

V. Reports

A. President's Report – by President Tim Sherry  
**INFORMATIONAL**



B. Monthly Financial Report – by Jennifer Curliss

INFORMATIONAL

C. Director's Report – by Roberta Sladky

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Staff Written Reports

*The “Numbers” Report (Patti Jorenby & Kai Stanecki)*

*Horticulture (Jeff Epping)*

*Conservatory & Greenhouse (John Wirth)*

*Volunteers (Marty Petillo)*

*Gift Shop (Cindy Sullivan)*

*Education (Jane Nicholson)*

D. Development Report – by Jt Covelli

INFORMATIONAL

Staff Written Reports – by Ann Heiden

*Development (Ann Heiden) & Special Events (Missy Jeanne)*

*Membership Report (Natasha Fuller)*

Capital Campaign – by Kevin Hess

E. Marketing & Public Relations Report – by Jt Covelli

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Staff Written Reports

*Marketing & Public Relations Report (Sharon Cybart)*

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.