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Jt Covelli  
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Elizabeth Ogren Erickson  
Shirley L. Homburg  
Edith Lawrence-Hilliard  
Jeff Levy  
Dale F. Mothwich  
Dan Matson  
Jerry Minnich  
Anne Rodgers-Rhyme  
Barbara L. Tensfeldt  
Paul Williams

## **Olbrich Botanical Society Board of Directors Meeting**

**Date:** Tuesday, November 19, 2013  
**Time:** 4:00 p.m.  
**Place:** Olbrich Botanical Gardens, Meeting Room

### **AGENDA**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Tim Sherry
- II. Approval of the September 17, 2013 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Olbrich Staff Presentation
  - a. Membership Initiatives through the end of 2013 – by Natasha Fuller, Development & Membership Specialist and Kelsey Dodson, Development Assistant
- V. Reports
  - A. President's Report – by President Tim sherry
    - a. Nominating Committee Report
  - B. Monthly Financial Report – by Jennifer Curliss

**INFORMATIONAL**



- C. Director's Report – by Roberta Sladky
  - a. Information on City Parks Budget process and funds designated for Olbrich

Staff Written Reports

*The “Numbers” Report (Patti Jorenby & Kai Stanecki)*

*Horticulture (Jeff Epping)*

*Conservatory & Greenhouse (John Wirth)*

*Volunteers (Marty Petillo)*

*Gift Shop (Cindy Sullivan)*

*Education (Jane Nicholson)*

- D. Development Report – by Jt Covelli  
INFORMATIONAL

Staff Written Reports – by Ann Heiden

*Development (Ann Heiden) & Special Events (Missy Jeanne)*

*Membership Report (Natasha Fuller)*

Capital Campaign – by Ann Heiden, for Kevin Hess

Poinsettia Delivery Update

- E. Marketing & Public Relations Report – by Jt Covelli  
INFORMATIONAL

Staff Written Reports

*Marketing & Public Relations Report (Sharon Cybart)*

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.