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Barbara Tensfeldt
Paul Williams

Olbrich Botanical Society Board of Directors Meeting

Date: Tuesday, March 17, 2015
Time: 4:00 p.m.
Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Kevin Hess

II. Approval of the February 24, 2015 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Olbrich Staff Presentation

a. Overview of the Children of the Rainforest Performances – by Christine Blau, Marketing & Special Events Assistant

V. Reports

A. President's Report – by President Kevin Hess

a. Capital Campaign Update: Education Overview - Building the Case – by Roberta Sladky, Director



- B. Financial Report – by Mary Phillips
 - a. February 2015 Financials
 - b. Audit Update
 - c. Recommend that \$21,453.27, final disbursement from the estate of Orville W. Dusso, be transferred to the Olbrich Botanical Society Foundation’s permanently restricted Orville W. Dusso fund for the Bolz Conservatory.
Motion
- C. Director's Report – by Roberta Sladky
 - a. Update the following Policies (recommendations from McDonald Schaefer, capital campaign consultants) – redlined versions in the Board packet:
Gift Acceptance Policy - Motion
Gift Recognition Policy - Motion

Staff Written Reports

The “Numbers” Report (Patti Jorenby & Kai Stanecki)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (John Wirth)
Volunteers (Marty Petillo)
Gift Shop (Cindy Sullivan)
Education (Jane Nicholson)

- D. Development Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports

Development (Katy Morgan-Davies)
Special Events (Missy Jeanne)
Membership Report (Natasha Fuller)

- E. Marketing & Public Relations Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Plantenberg)

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.