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Tricia Perkins

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Paul Williams

**Olbrich Botanical Society
Board of Directors Meeting**

Date: Tuesday, September 20, 2016

Time: 4:00 p.m.

Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Kevin Hess

II. Approval of the August 16, 2016 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. COOPERATION AND COORDINATION AGREEMENT Between Olbrich Botanical Society and the City of Madison (Agreement) – by Roberta Sladky, Director
Attachment

1. 1998 Council Resolution Supporting OBS
2. 2016 Proposed Formal Agreement Between OBS and the City (revised 9/8/2016)
3. 2004 Comptroller's Audit (cited in the Proposed Formal Agreement)

V. Reports

- A. President's Report – by President Kevin Hess
 - a. Capital Campaign Update
- B. Financial Report – by Mary Phillips
 - a. August 2016 Financials



C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby & Kai Stanecki)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (John Wirth)
Volunteers (Marty Petillo)
Gift Shop (Cindy Sullivan)
Education (Jane Nicholson)

D. Development and Marketing Staff Update
a. 2016 Olbrich Gardens Membership Survey – by Joe Vande Slunt, Membership
and Development Specialist

Staff Written Reports

Special Events (Missy Jeanne)
Membership Report (Joe Vande Slunt)

E. Development Committee Report – by Jt Covelli

F. Marketing & Public Relations Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Plantenberg)

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.