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**Olbrich Botanical Society
Board of Directors Meeting**

Date: Tuesday, April 19, 2016

Time: 4:00 p.m.

Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Kevin Hess

II. Approval of the March 15, 2016 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Reports

A. Financial Report – by Mary Phillips

a. March 2016 Financials

b. Presentation of the 2015 Audit by Smith & Gesteland, LLP

Debbie Wiora, Partner

Craig Keleher, Supervisor

Draft audit Financials were sent by email 4/13/2016

Motion

c. Authorize staff to request annual the disbursement from endowments held at the Madison Community Foundation:

Bolz Family Endowment for Olbrich Gardens; Fund #1030808, to support interns and Children's Kitchen Garden: \$12,127.22

Olbrich Botanical Society Fund (Agency Endowment); Fund #1030174, no restrictions: \$2,153.75

Motion



- B. President's Report – by President Kevin Hess
 - a. Capital Campaign Update

- C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The "Numbers" Report (Patti Jorenby & Kai Stanecki)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (John Wirth)
Volunteers (Marty Petillo)
Gift Shop (Cindy Sullivan)
Education (Jane Nicholson)

- D. Development and Marketing Staff Update – Katy Morgan Davies
 - a. Blooming Butterflies in Support of Monarchs – Presentation and possible
Motion

Staff Written Reports

Development (Katy Morgan-Davies)
Special Events (Missy Jeanne)
Membership Report (Joe Vande Slunt)

- E. Development Committee Report – by Jt Covelli

- F. Marketing & Public Relations Report – by Jt Covelli
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Plantenberg)

- V. New Business

- VI. Announcements

- VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.