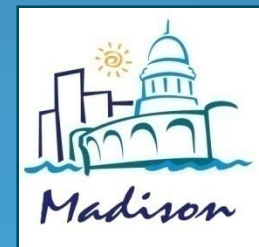


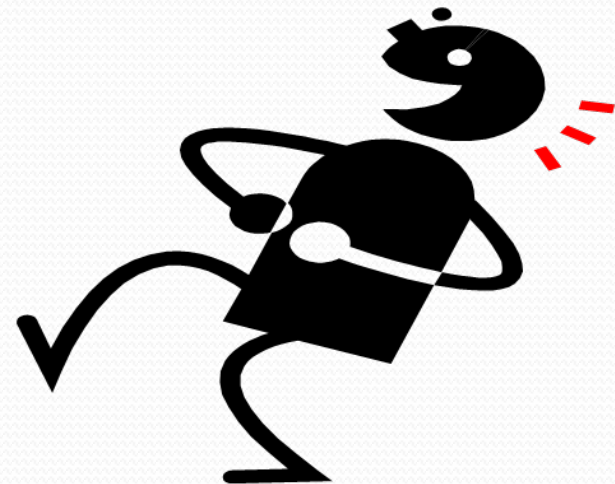
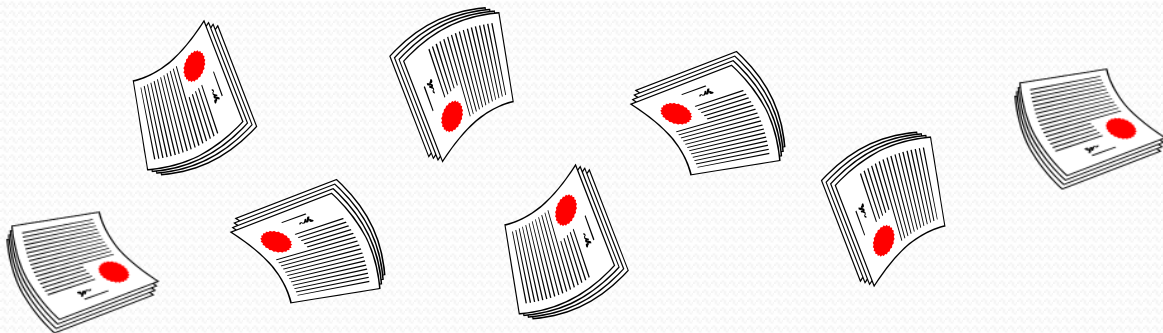
Prepared for the Canvass

Election Official Training
February 2009



What happens to the Inspectors' Statement after Election Day?

- a. It gets thrown in a box, never to be seen again.
- b. The Clerk laughs as she shreds it into a million pieces.
- c. It undergoes hours of scrutiny.
- d. Nothing; it's just busy work.



**Correct
Answer:**

**Hours of
Scrutiny**



Certification of Election Results



Election results are not official until certified by the Board of Canvassers, which checks for errors and discrepancies, ward by ward.

Election Night

Clerk's Office copies Inspectors' Statement for County. For each ward, County receives

- Poll Book
- Inspectors' Statement
- Results Tape
- List of New Registrations
- Write-In Tally Sheet



Day after the Election

Clerk's Office resolves discrepancies by:

- reconciling voter slip numbers used/not used.
- comparing City and County poll books.
- calling the Chief Inspector.



Municipal Board of Canvassers meets within 24 hours of Election

- Looks up last voter slip number in poll book.
- Compares number of voter slips with number of ballots cast.
- Checks that seal numbers were listed and verified.
- Checks signatures on Inspectors' Statement and Poll Book.
- Examines Write-In Tally Sheet.
- Examines Incident Log.
- Certifies local election results.



County Board of Canvassers meets two days after the Election

- Provides the same scrutiny as the Municipal Board of Canvassers.
- Summons Clerk to explain any discrepancies.
- Certifies election results for County and State offices.



Within 30 days, Clerk completes a statistical report for each ward

- # Voters given a voter slip
- # Ballots cast
- # Early Registrations
- # Late Registrations
- # Election Day Registrations
- # Absentee Ballots Issued
- # Absentee Ballots Counted
- # Absentee Ballots Rejected
- # Absentee Ballots Returned Late
- And more...



Government Accountability Board reviews statistical reports

- Provides data to the public and the media.
- Uses statistics in reports to State Legislature and federal Election Assistance Commission.
- Follows up on missing, incomplete, or questionable data.





Feedback from November Board of Canvassers

This November,
all prom packs
remained
sealed at the
end of the
night!!!



Clerk
jumping
for joy

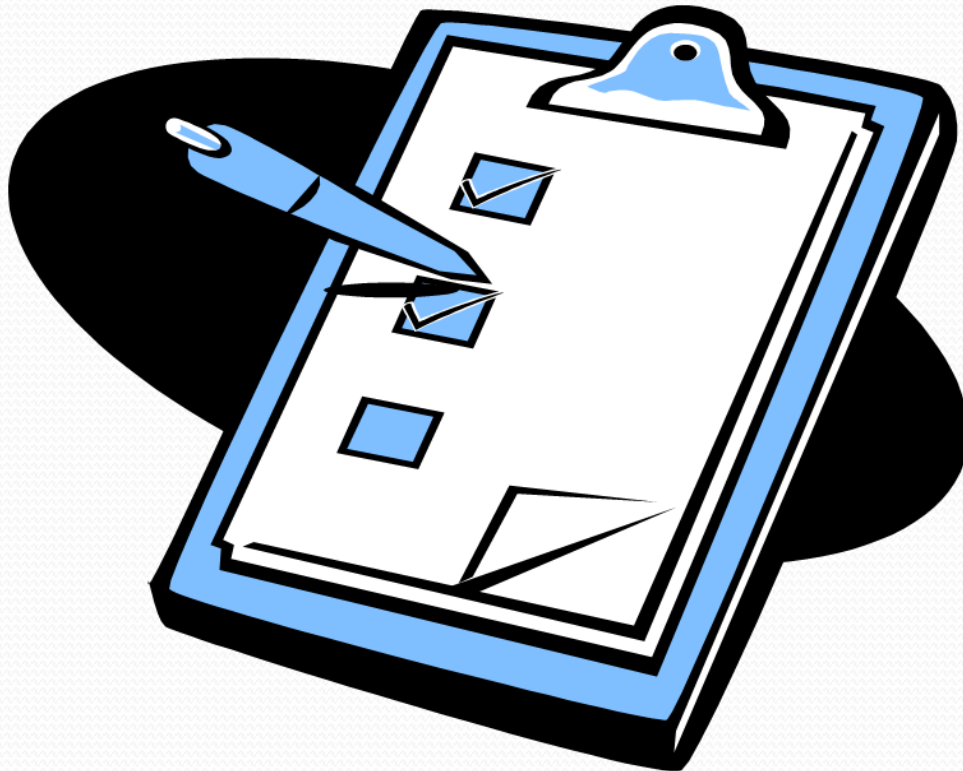
18 Polling Places had no discrepancies or missing information in November.

(They have treats in their supply totes.)



Items to Double-Check

- “Canvassers’ Report” in binder summarizes your polling place materials from the last election.



Poll Book Certification

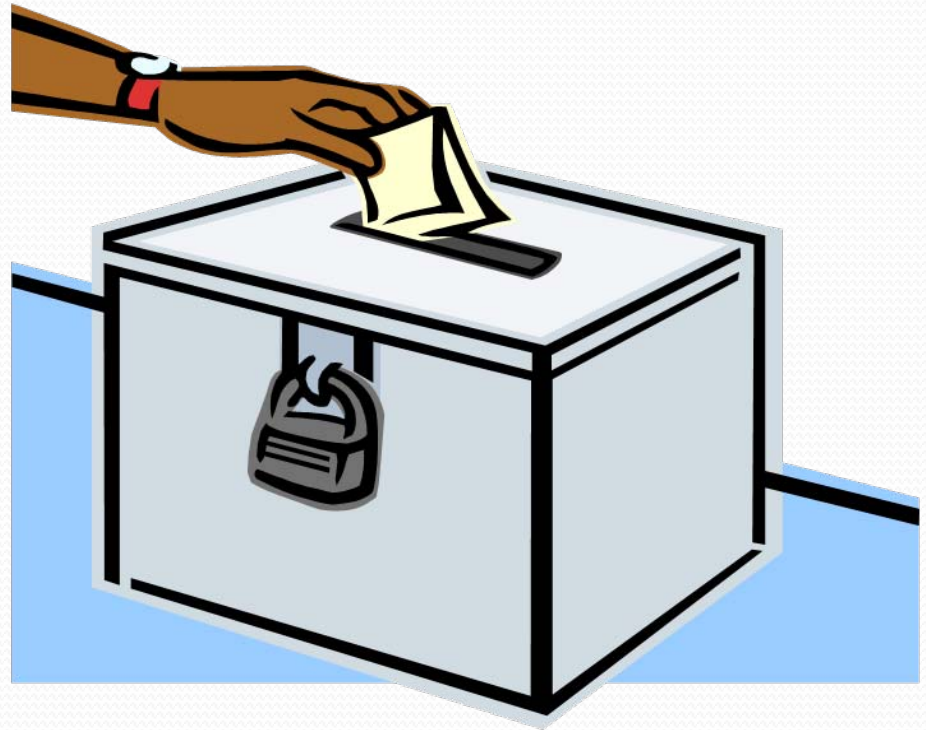


- Last page signed by an odd number of officials.
- List last voter slip number, and page of last voter slip.

Inspectors' Statement

first section: Voting Equipment Chain-of-Custody

- Verify seal number on Tabulator door before polls open, and after polls close.
- List seal number for each ballot bag used at the end of the night.



Inspectors' Statement

second section: Voter Statistics

Total number of voters

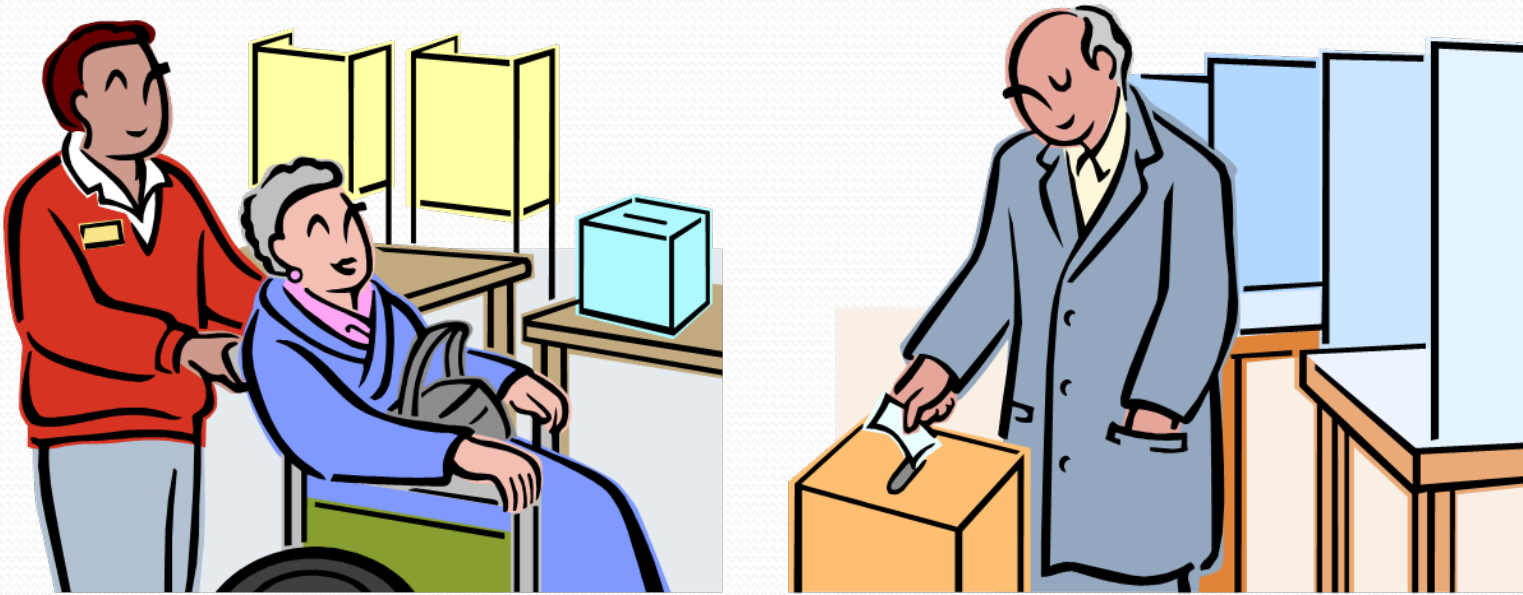
- Should equal the number of voter slips given out.
- Includes absentees that were counted.
- Broken down by ward.



Inspectors' Statement

second section: Voter Statistics

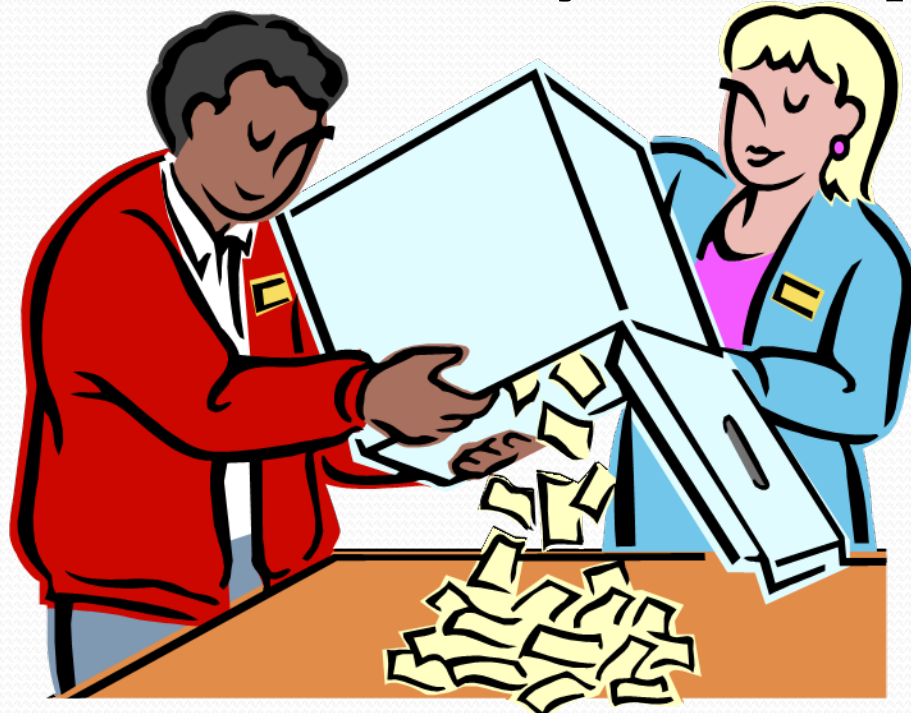
- Number of absentee voters issued a voter slip number.
- Number of provisional voters.
- Number of rejected (not counted) absentee ballots—don't include duplicated/remade ballots in this number.



Inspectors' Statement

second section: Voter Statistics

- Number of optical scan ballots counted by tabulator (find this number on the results tape).
- Number of ballots counted by hand, if applicable.

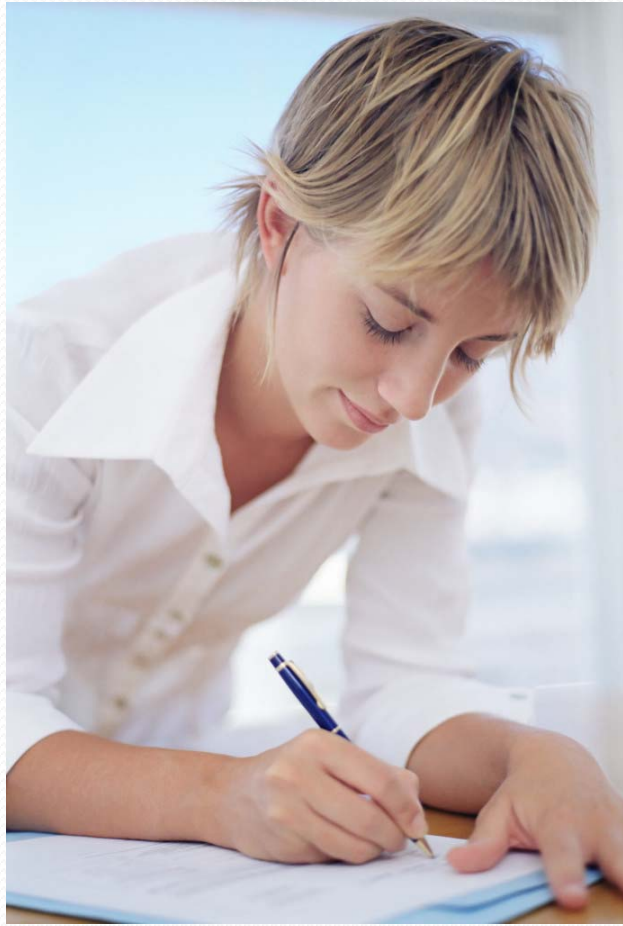


Inspectors' Statement

second section: Voter Statistics

- Identify number of excess voter slips handed out, or number of excess ballots fed through tabulator.





Discrepancies must be Documented

- What numbers are off?
- When did you notice the discrepancy?
- How could the discrepancy have occurred?

Unacceptable:

We cannot have more ballots cast in a ward than we had people voting in that ward.



Inspectors' Statement

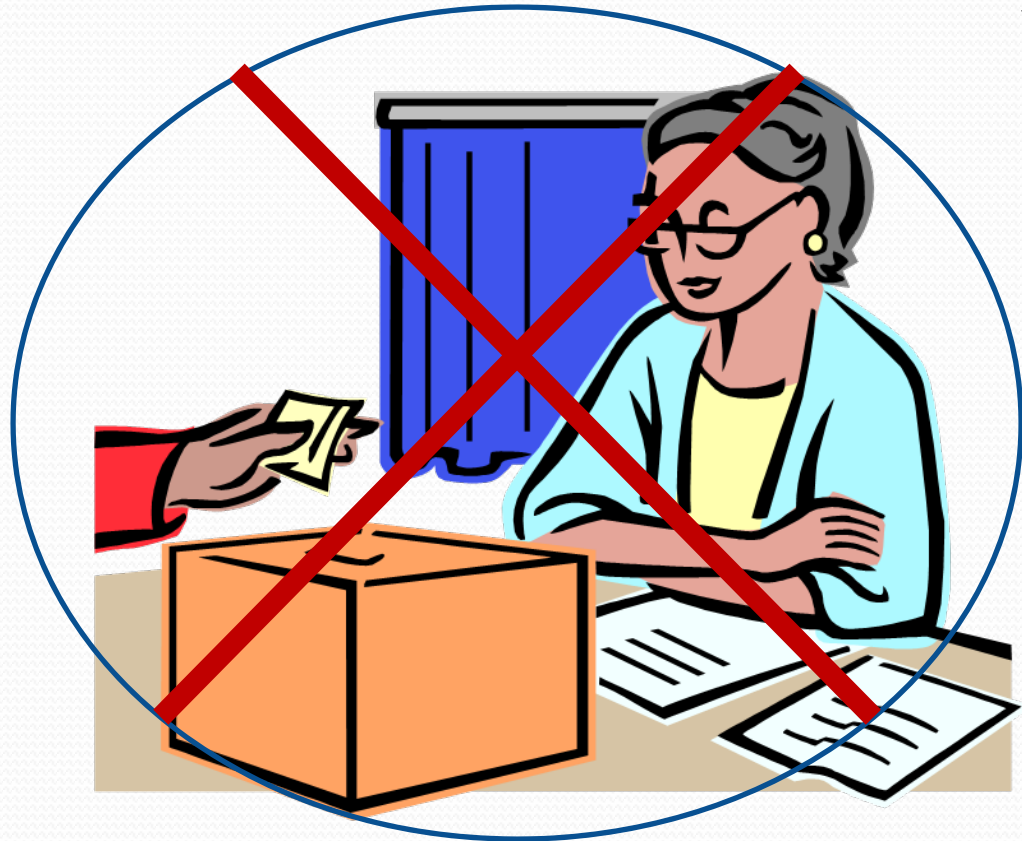
third section: Signatures of Election Inspectors

- Signed by an odd number of Election Officials, including Chief Inspector.



Reminder

- To give voters privacy and minimize jammed ballots, Election Officials should stand at least 10 feet away from tabulator.



Thank You

