



# Chief Inspectors & Rapid Responders

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April 2024



# Our Goal

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for each eligible voter to be able to cast a ballot and have that ballot counted

# April Election

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- Prepared for 100% turnout
- Absentee numbers are about half what they were last April
- Absentee numbers are about one-quarter what they were in 2020



# Last April

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- Two-vote difference in an Alder race on Election night with two provisional ballots
- One provisional counted at canvass
- Recount ended in a tie



# Presidential Preference

## 1. Pick a party

| Presidential Preference Vote   |            |
|--|------------|
| Choose a party in which to vote  |            |
| Fill in the oval next to your party choice, like this: ●. Choose only 1. |            |
| <input type="radio"/>  | Democratic |
| <input type="radio"/>  | Republican |

## 2. Vote for one candidate within that party

### Presidential Preference Vote

#### In the Presidential Preference Vote:

- You may vote for only ONE candidate.
- You may vote in only ONE party.
- If you choose a party, votes cast in that party will be counted. Votes cast in any other party will not be counted.
- If you do not choose a party and you vote in more than one party, no votes will be counted.

### Special Instructions for Presidential Preference Vote

**Choose the party in which you will vote.** Within the party you have chosen, you have ONE of three choices:

1. Vote for a candidate whose name is printed on this ballot in the party you have chosen.
2. Vote for an uninstructed delegation from Wisconsin to the national convention of the party you have chosen.
3. Write the name of another person to become the presidential candidate of the party you have chosen.

**Fill in ONE oval in ONE party.**

# Only a Party Selected

- Tabulator will accept ballot
- Party designation will be counted
- No candidate for president gets a vote
- Other offices on ballot will be counted

| Presidential Preference Vote  |
|---|
| Choose a party in which to vote<br>Fill in the oval next to your party choice, like this: <input checked="" type="radio"/> . Choose only 1. |
| <input type="radio"/> Democratic  |
| <input type="radio"/> Republican  |
| Democratic Party Primary  |
| <i>If you vote in this party's primary, you may not vote in any other party's primary.</i>  |
| President of the United States<br>Vote for 1  |
| <input type="radio"/> Joe Biden   |
| <input type="radio"/> Dean Phillips   |
| <input type="radio"/> Uninstructed Delegation   |
| <input type="radio"/> write-in:   |
| <input checked="" type="radio"/> End Democratic Party Primary   |
| Republican Party Primary  |
| <i>If you vote in this party's primary, you may not vote in any other party's primary.</i>  |
| President of the United States<br>Vote for 1  |
| <input type="radio"/> Chris Christie  |
| <input type="radio"/> Vivek Ramaswamy   |
| <input type="radio"/> Ron DeSantis  |
| <input type="radio"/> Nikki Haley   |
| <input type="radio"/> Donald Trump  |
| <input type="radio"/> Uninstructed Delegation   |
| <input type="radio"/> write-in:   |
| <input checked="" type="radio"/> End Republican Party Primary   |
| <input checked="" type="radio"/> End Presidential Preference Vote   |

# Cross-Over Votes

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- Voter can select a party to correct a cross-over vote
- We may **not** select a party on behalf of an absentee voter

## Presidential Preference Vote

**Choose a party in which to vote**

Fill in the oval next to your party choice, like this: ● . Choose only 1.

Democratic

Republican

# Referenda

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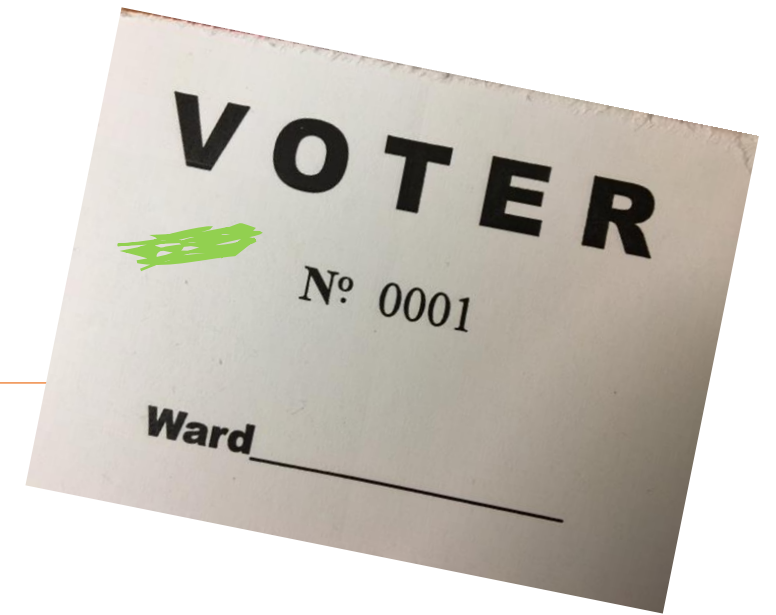
- We may not answer questions about referenda
- We may only point to the posted explanation of yes/no votes

| State   |
|---|
| <b>QUESTION 1:</b> <i>Use of private funds in election administration.</i> Shall section 7 (1) of article III of the constitution be created to provide that private donations and grants may not be applied for, accepted, expended, or used in connection with the conduct of any primary, election, or referendum? |
| <input type="radio"/> Yes   |
| <input type="radio"/> No  |
| <b>QUESTION 2:</b> <i>Election officials.</i> Shall section 7 (2) of article III of the constitution be created to provide that only election officials designated by law may perform tasks in the conduct of primaries, elections, and referendums?  |
| <input type="radio"/> Yes   |
| <input type="radio"/> No  |



# School District Splits

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- Check back of Inspectors' Statement
- Poll workers should verify school district at poll book table and at ballot table

| Ward | School District | Ballot Style | Ballot Color | Ballots at Polls |
|------|-----------------|--------------|--------------|------------------|
| 1    | MMSD            | 127          | White        | 1,419            |
|      | McFarland       | 128          | Blue         | 79               |
|      | Monona Grove    | 129          | Green        | 49               |

# Write-In Tally

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- County Supervisor District 29
  - Wards 112, 120, 136, 156, 158, 160
- County Supervisor District 36
  - Wards 1, 155
- ✓ Complete and sign tally sheet even if ward has no voters.
- ✓ One copy for City Clerk envelope, one copy for County Clerk envelope



# Absentee Envelopes Taped Closed

- Downpour the first day ballots were delivered sealed some of the return envelopes closed
- Some voters had to tape their envelope closed
- Document and count

**Official Absentee Ballot Certificate & Application**

CLERK or DEPUTY Initial Here >>> In-person absentee voter showed valid POI Voter exempt from or met POI requirement

**STEP 1 CLERK or VOTER must complete this part**

**Voter Information**

City Name: \_\_\_\_\_ Election Date (mm/dd/yyyy) \_\_\_\_\_  
 Village Name: \_\_\_\_\_  
 Town Name: \_\_\_\_\_  
 Name (Last, First, Middle) \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 County \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Ward \_\_\_\_\_ Ald. Dist \_\_\_\_\_

**STEP 2 VOTER must complete this part**

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

- I am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon
- I am not voting at any other location in this election
- I am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election
- I displayed the ballot unmarked to the witness and in the presence of no other person marked the ballot and enclosed and sealed it in this envelope in a manner that no one but myself and an assistant under s. 6.87 (5), if I requested assistance, could know how I voted
- I requested this ballot and this is the original or a copy of that request

X  
 Voter Signature  
 Certification of Assistant (if applicable)  
 I certify that the voter is unable to sign their name due to a disability and that I signed the voter's name at the direction and request of the voter

Assistant Signature \_\_\_\_\_

**STEP 3 WITNESS must complete this part**

I the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that:

- I am an adult U.S. citizen
- The above statements are true and the voting procedure was executed as stated
- I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk).
- I did not solicit or advise the elector to vote for or against any candidate or measure

WITNESS REQUIRED

X  
 Witness Signature  
 Witness Printed Name  
 Witness Address (Number, Street Name, City)

**Official Absentee Ballot Certificate & Application**

CLERK or DEPUTY Initial Here >>> Voter exempt from or met POI requirement SVD

**STEP 1 CLERK or VOTER must complete this part**

**Voter Information**

City Name: \_\_\_\_\_ Election Date (mm/dd/yyyy) \_\_\_\_\_  
 Village Name: \_\_\_\_\_  
 Town Name: \_\_\_\_\_  
 Name (Last, First, Middle) \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 County \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Ward \_\_\_\_\_ Ald. Dist \_\_\_\_\_

**STEP 2 VOTER must complete this part**

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

- I am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon
- I am not voting at any other location in this election
- I am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election
- I displayed the ballot unmarked to the witness and in the presence of no other person marked the ballot and enclosed and sealed it in this envelope in a manner that no one but myself and an assistant under s. 6.87 (5), if I requested assistance, could know how I voted
- I requested this ballot and this is the original or a copy of that request

X  
 Voter Signature  
 Certification of Assistant (if applicable)  
 I certify that the voter is unable to sign their name due to a disability and that I signed the voter's name at the direction and request of the voter

Assistant Signature \_\_\_\_\_

**STEP 3 SVD must complete this part**

I the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that:

- I am an adult U.S. citizen
- I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk).
- I did not solicit or advise the elector to vote for or against any candidate or measure
- I further certify that the name and address of the voter is correct as shown

X X  
 Deputy #1 Signature Deputy #2 Signature  
 Deputy #1 Printed Name Deputy #2 Printed Name  
 Deputy #1 Address (Number, Street Name, City) Deputy #2 Address (Number, Street Name, City)

**Official Absentee Ballot Certificate & Application**

CLERK or DEPUTY Initial Here >>> Voter exempt from or met POI requirement MILITARY OVERSEAS

**STEP 1 CLERK or VOTER must complete this part**

**Voter Information**

City Name: \_\_\_\_\_ Election Date (mm/dd/yyyy) \_\_\_\_\_  
 Village Name: \_\_\_\_\_  
 Town Name: \_\_\_\_\_  
 Name (Last, First, Middle) \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 County \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Ward \_\_\_\_\_ Ald. Dist \_\_\_\_\_

**STEP 2 VOTER must complete this part**

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

- I am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon
- I am not voting at any other location in this election
- I am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election
- I displayed the ballot unmarked to the witness and in the presence of no other person marked the ballot and enclosed and sealed it in this envelope in a manner that no one but myself and an assistant under s. 6.87 (5), if I requested assistance, could know how I voted
- I requested this ballot and this is the original or a copy of that request

X  
 Voter Signature  
 Date of Birth (mm/dd/yyyy) \_\_\_\_\_  
 Certification of Assistant (if applicable)  
 I certify that the voter is unable to sign their name due to a disability and that I signed the voter's name at the direction and request of the voter

Assistant signature \_\_\_\_\_

**STEP 3 WITNESS must complete this part**

I the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that:


- I am at least 18 years old
- The above statements are true and the voting procedure was executed as stated
- I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk).
- I did not solicit or advise the elector to vote for or against any candidate or measure

WITNESS REQUIRED

X  
 Witness Signature  
 Witness Printed Name  
 Witness Address (Number, Street Name, City)

**STEP 3** **WITNESS must complete this part**

I the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that:

  
**WITNESS REQUIRED**

- I am an adult U.S. citizen
- The above statements are true and the voting procedure was executed as stated
- I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk).
- I did not solicit or advise the elector to vote for or against any candidate or measure

**X**

**Witness Signature**

**Witness Printed Name**

**Witness Address (Number, Street Name, City)**

# Court Injunction

Witness address is complete if a reasonable Madisonian could determine a location at which to communicate with the witness.

# \*A Ballot\*

- Military and Overseas voters were sent “A” Presidential Preference Ballot February 15
- Back-up ballot in case official ballot does not arrive in time

**Official Absentee Ballot Certificate & Application**

CLERK OR DEPUTY Initial Here >>> Voter exempt from or met POI requirement *MLW* MILITARY & OVERSEAS

**1 CLERK OR VOTER must complete this part**

**Voter Information**

4/2/2024 DANE COUNTY  
City of Madison - Ward 91  
BS 16

**\*A BALLOT\***

Voter Name  
Voter Address

8138758  
0706283420  
TEMPORARILY

**2 VOTER must complete this part**

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon  
OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon  
am not voting at any other location in this election  
am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election

# \*B Ballot\*

- Military and Overseas voters were sent “B” Presidential Preference Ballot March 12
- Count the “B” Ballot if it has arrived and can be counted

**STEP 1** CLERK OR DEPUTY Initial Here >> Voter exempt from or met POI requirement *MLW* MILITARY & OVERSEAS

**CLERK OR VOTER must complete this part**

**Voter Information**

**Nc** 4/2/2024 DANE COUNTY  
City of Madison - Ward 91  
MMSD 10

**Sti** Voter Name  
Voter Address

**Cc**

**Sti**

**\*B BALLOT\***

8205685  
0706283420  
TEMPORARILY

**STEP 2** VOTER must complete this part  
Identify subject to the penalties for false statements

# A and B Ballots

- Set aside “A” Ballots for the end of the night
- Count the “A” Ballot if we did not count a “B” Ballot for that voter

**Official Absentee Ballot Certificate & Application**

CLERK OR DEPUTY Initial Here >> Voter exempt from or met POI requirement *MLW* MILITARY & OVERSEAS

**1 CLERK OR VOTER must complete this part**

**Voter Information**

4/2/2024 DANE COUNTY  
City of Madison - Ward 91  
BS 16

**\*A BALLOT\***

Voter Name  
Voter Address

8138758  
0706283420  
TEMPORARILY

**2 VOTER must complete this part**

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon  
OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon  
am not voting at any other location in this election  
am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election

# New Signs

- Pictures and feedback, please!
- Variety of sizes to try
- Send pictures of signs in use to [clerk@cityofmadison.com](mailto:clerk@cityofmadison.com)

## Voter Check-In



Registro de votantes

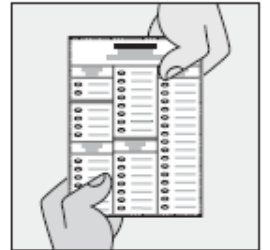
選民簽到

Tus Pov Npav Txheeb Npe Nkag

[cityofmadison.com/vote](http://cityofmadison.com/vote)



## Get your ballot here



Obtenga su papaleta de votaciones aquí

在這裏獲取您的選票

Txais koj daim npav xaiv tsa ntawm no

[cityofmadison.com/vote](http://cityofmadison.com/vote)



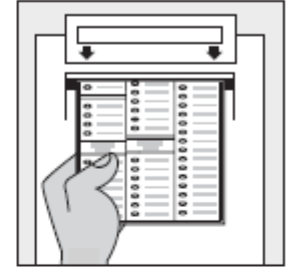


# Feedback

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- Survey in Chief Inspector binder – return in City Clerk envelope
- Zoom meeting for more feedback at 2 pm on April 3

## Ballots counted here



Las papeletas se cuentan aquí

選票在這裏計數

Cov Npav Xaiv Tsa raug suav ntawm noa

## Voting

Votaciones

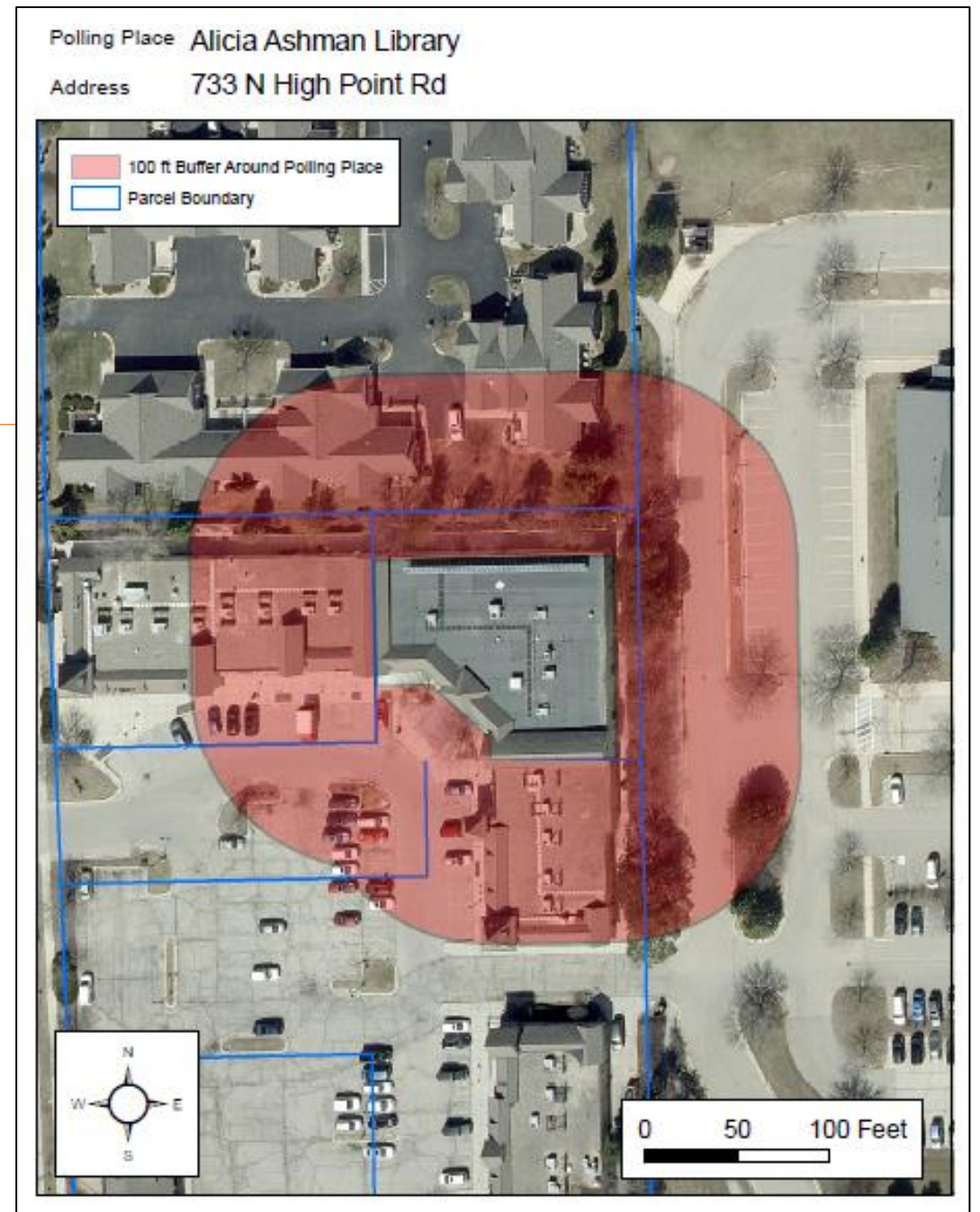
投票

Kev Pov Npav



# Electioneering Boundary

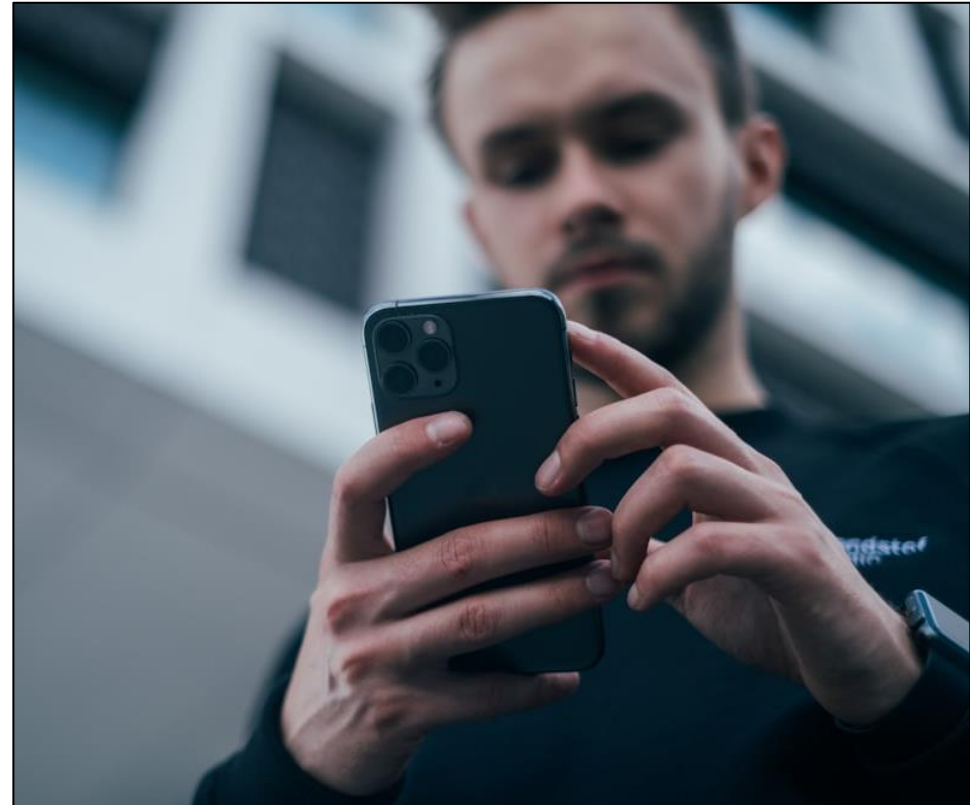
- Maps of 100-foot boundary in Chief Inspector binder



# Cell Phones

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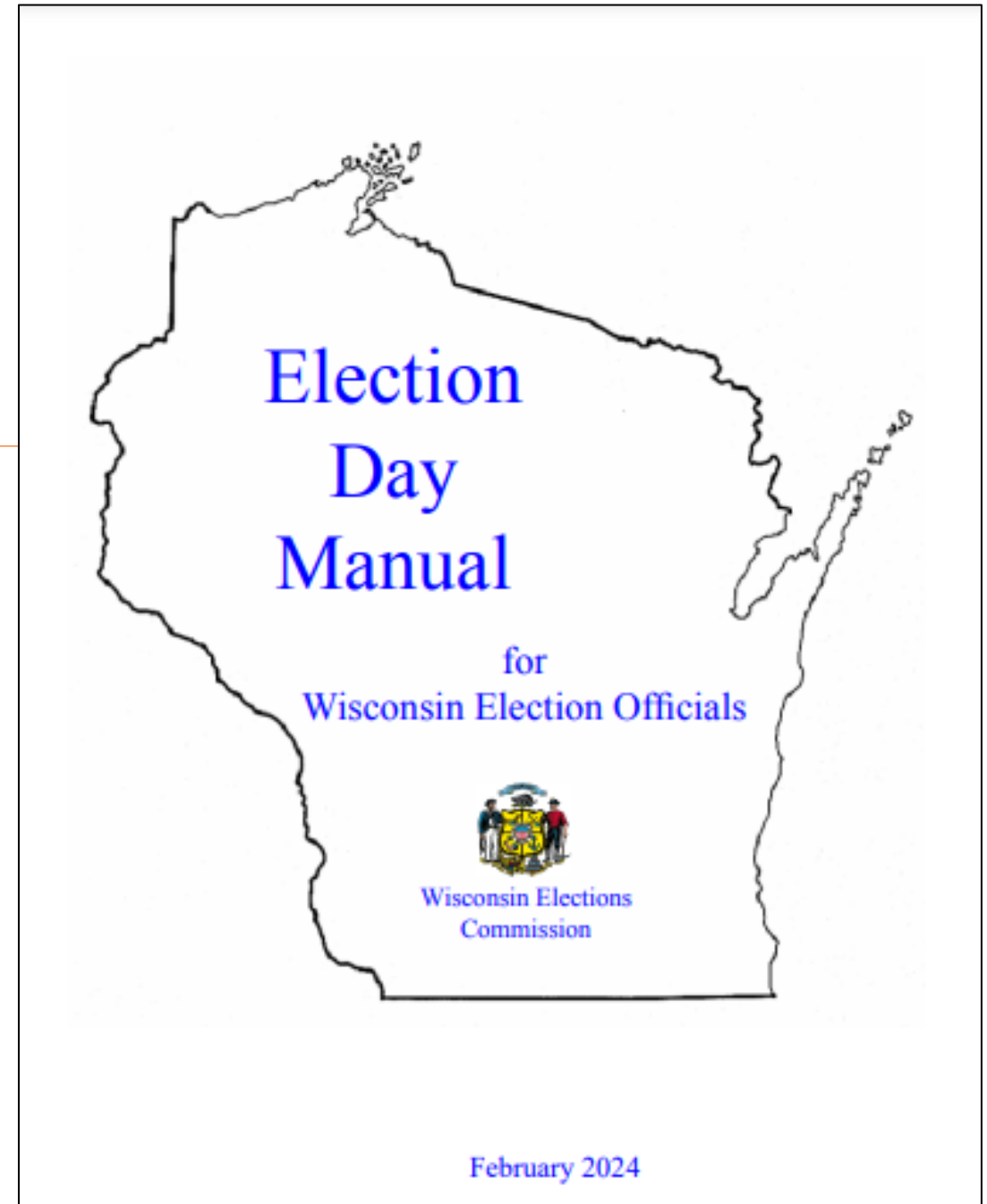
- Let us know if we should call a number other than the number listed for you on the roster
- Contact numbers in front of yellow binder
- iPad pilot project



# WEC Manual

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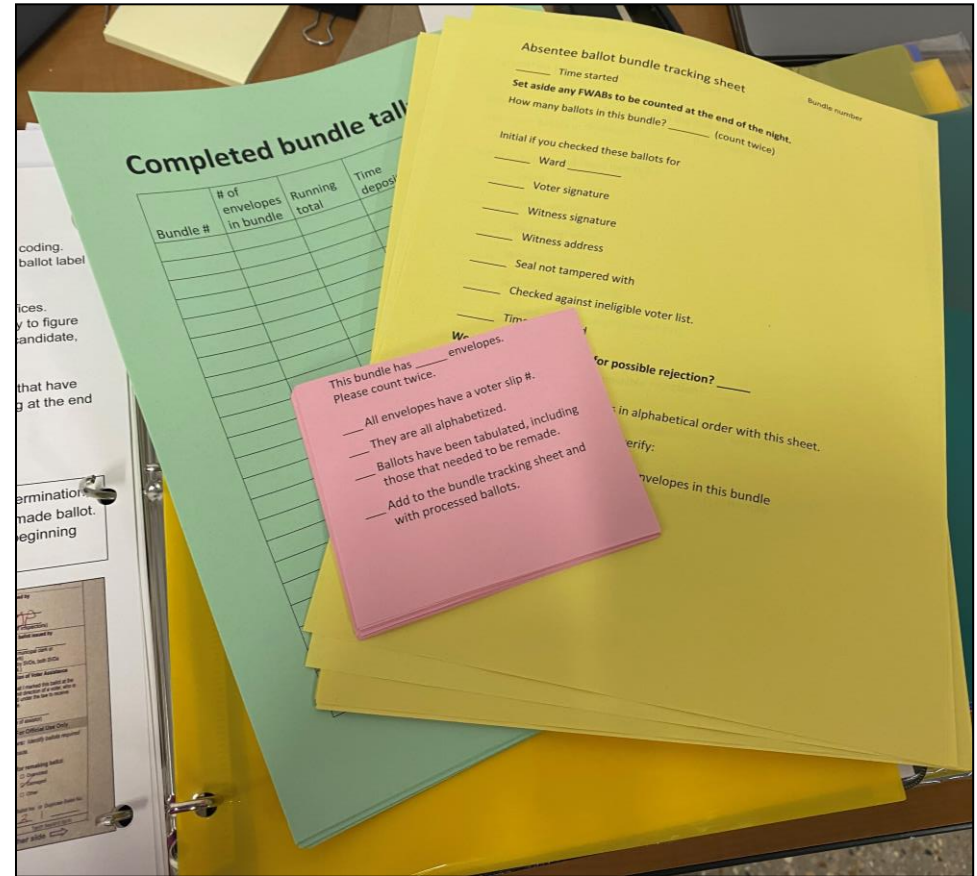
- Spiral bound copy in tote
- You may keep this copy if you'd like



# What Else is New

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- Task Sheets
- Quick Guides
- Handout for voters unable to register
- Election Official Guide (white binder)
- Absentee Tally Sheets in absentee binder



# MPD De-Escalation Training

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- Distance and time help resolve situations
- It's hard to maintain agitated state for a long time
- Simply moving a big step away can completely disrupt plans to attack
- Don't let the person be between you and the exit



# MPD De-Escalation Training

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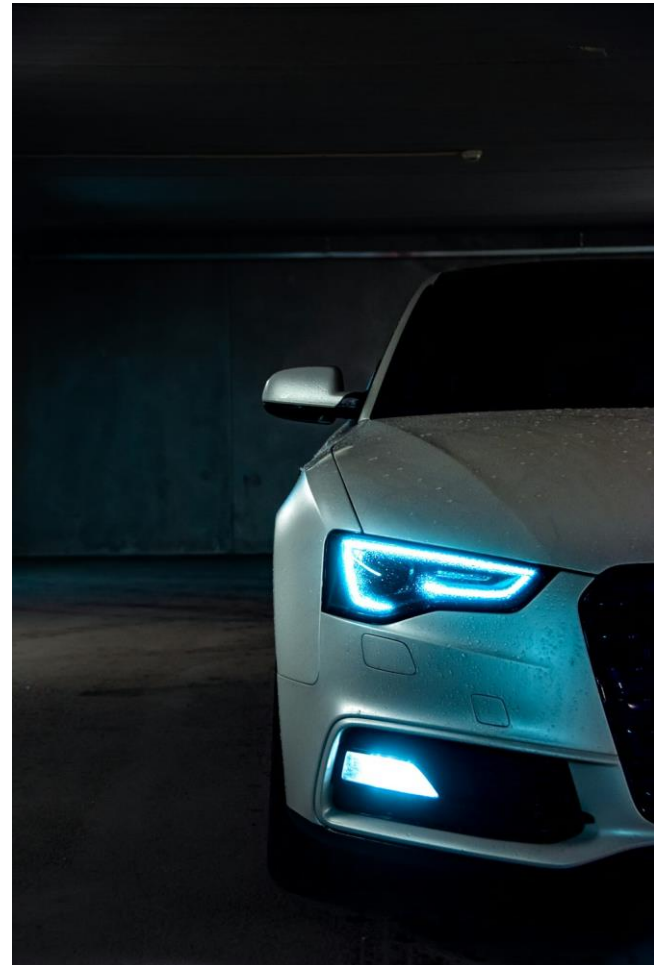
- Minimize distractions
- Barriers (table, chair) can help avoid attacks
- Have a second official stand behind you
- Don't turn your back on person
- Establish a code word/phrase to have someone call or text 911



# Guidance from MPD

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- If someone is following you, proceed to a well-lit area (not home) and call 911
- Provide detailed description (car color, make, license plate, person operating car)





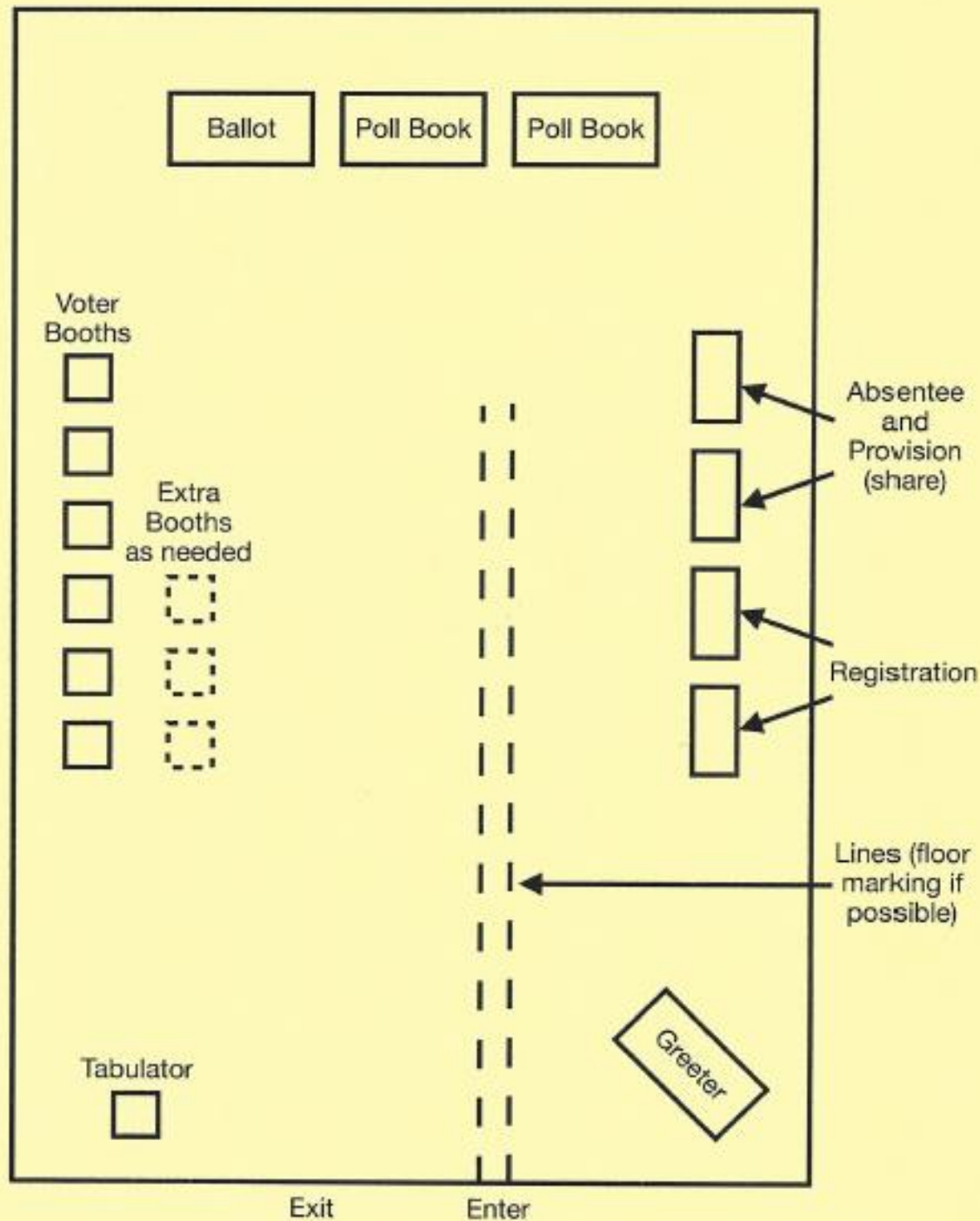


## Polling Place Visits

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- Accessibility (Tyler)
- Polling place set-up (Duane)
- Roving Chief Inspectors
- Minneapolis Elections & Voter Services Office

# Ideal Polling Place Layout



# U.S. Department of Justice

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- Accessibility Audit
- Provide the same courtesy you provide to WI Elections Commission auditors



# Accessibility Checklist

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- Set up a cone or wet floor sign for water fountains/bubblers that do not reach the floor



# Curbside Voting

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- Curbside voting sign
- Make sure poll workers are familiar with process



## Curbside Voting

Votaciones desde la acera

路邊投票

Kev Pov Npav Tawm Suab Raws  
Ntug Kev

**(608) 266-4601**

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[cityofmadison.com/vote](http://cityofmadison.com/vote)



# Accessible Route

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# Accessible Route

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- Clearly marked
- Automatic door, bell call, or greeter at door
- Path free of obstacles
- Rugs securely fastened or removed



**Accessible  
Entrance for Voting**

Entrada accesible para votar

無障礙投票入口

Mus Tau Rau Lub Rooj Vag rau Pov Npav

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[cityofmadison.com/vote](http://cityofmadison.com/vote)



# Van-Accessible Parking Space

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- Elvehjem
- Steamfitters
- LaFollette
- Sherman Ave  
United Methodist
- TPC Wisconsin
- Vera Court
- Gates of Heaven
- Bethel Lutheran
- Chazen
- First  
Congregational
- Leopold
- Good Shepherd
- Alicia Ashman
- Point of Grace
- Timberlake Apts
- Lussier
- High Point  
Church
- UW Arboretum



# Van-Accessible Parking Space

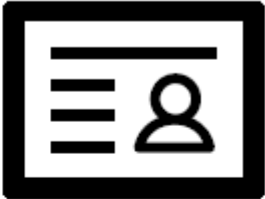
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# Name & Address

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- Voters not able to state name & address may have someone else state it for them
- May present name & address in writing for poll worker to announce



## Voter Check-In



Registro de votantes

選民簽到

Tus Pov Npav Txheeb Npe Nkag

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[cityofmadison.com/vote](http://cityofmadison.com/vote)

 U.S. Alliance for Election Excellence 

# Signing Poll Book

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- Exempt from signing if unable to do so because of a physical disability
- “Exempt by order of inspectors” in signature box



# Accessibility Tools

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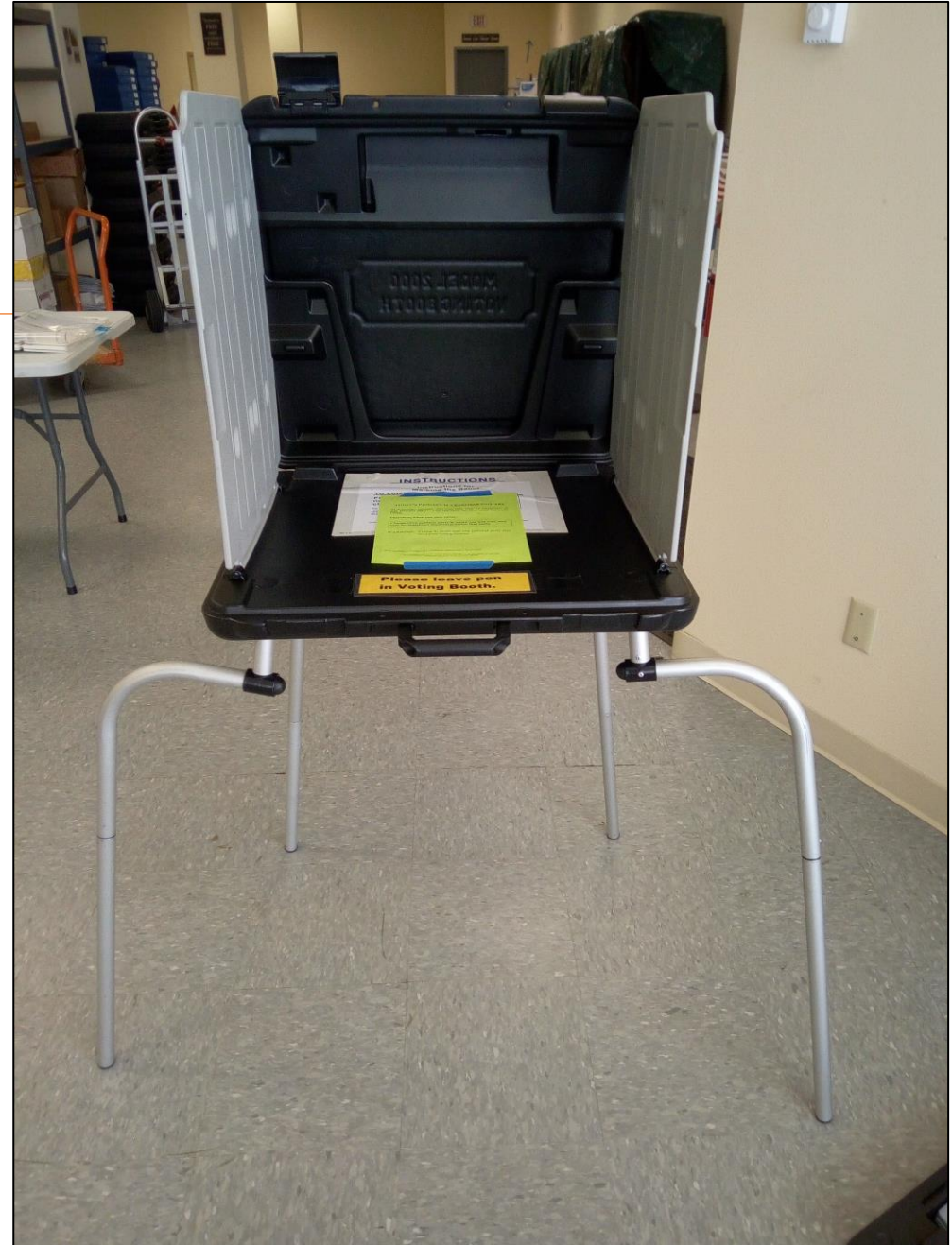
- Signature guides
- Magnifying sheet
- Pen and paper
- Seating for voters unable to stand in line



# Accessible Booth

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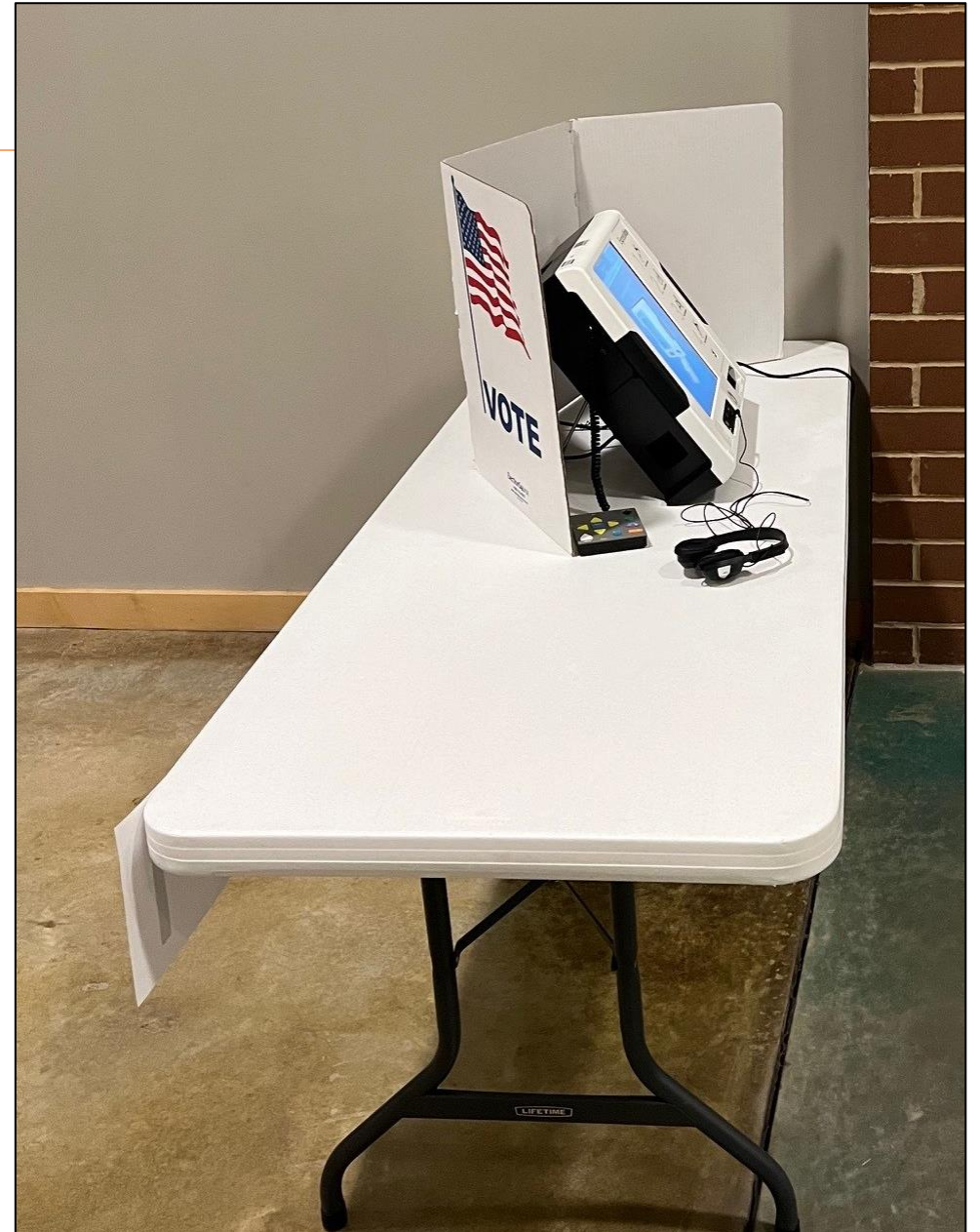
- Legs at least 36 inches apart in the front



# ExpressVote

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- Turning radius of 5 feet by 5 feet
- Table 28 to 34 inches high
- 36 inches wide for approach
- Privacy screen
- Voter using mobility device should not have to ask for a chair to be moved away



# ExpressVote

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- Large print
- High contrast
- Touch screen
- Spanish translation



# ExpressVote

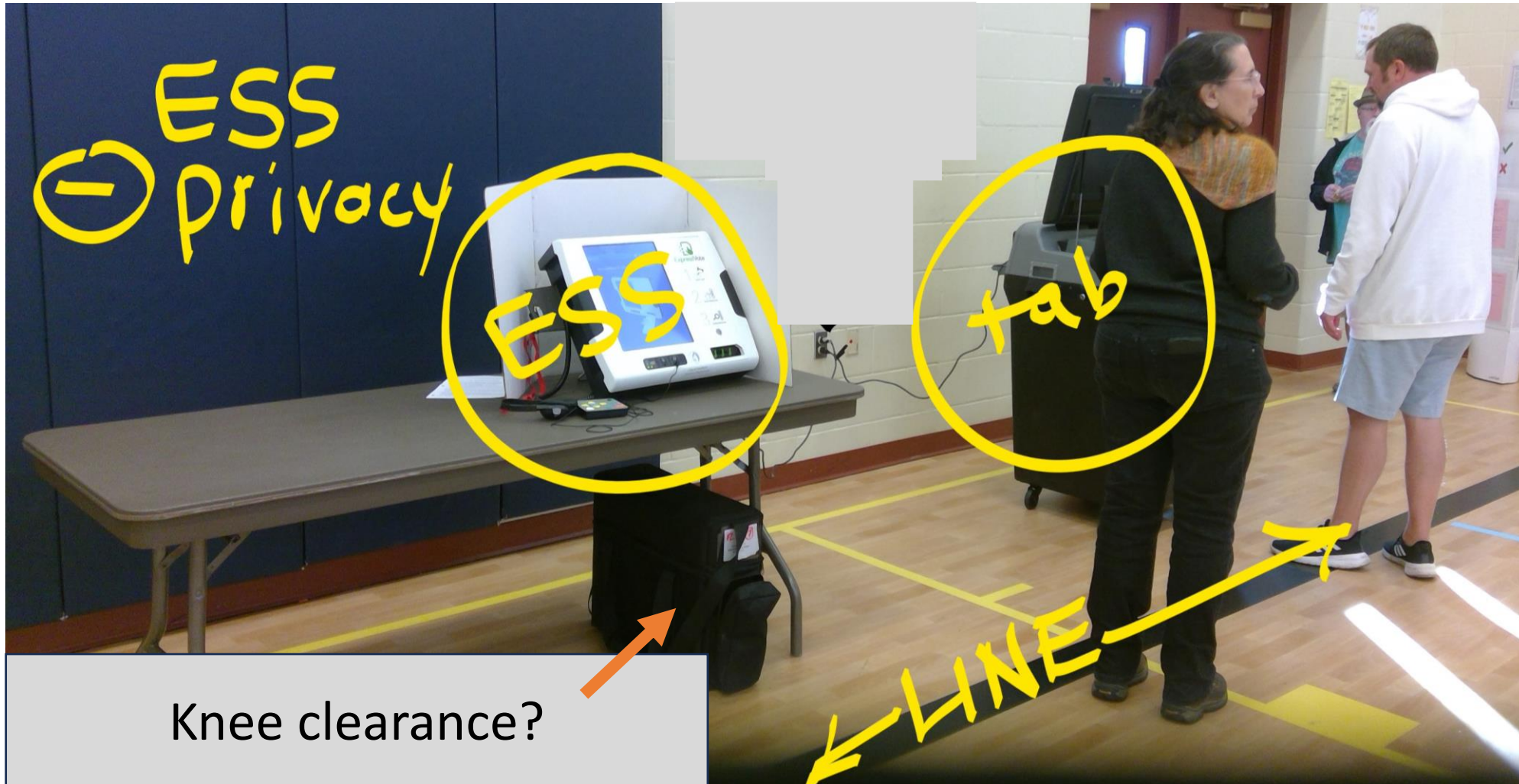
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- Braille keypad – unfasten Velcro
- Option to hide screen
- Volume and tempo control
- Compatible with sip-and-puff devices





# Voter Privacy



# Braille Ballots

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- Voter may request that Clerk's Office send a braille ballot to the polls, or through the mail as an absentee
- Remade by poll workers



# Assistance Marking Ballot

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- Voter may have anyone assist them in marking the ballot, other than their employer or union representative
- Documented on poll book, “Assisted by” and then name & address of assistant
- Assistant signs the ballot

## **Certification of Voter Assistance**

I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §6.82 to receive assistance.

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Signature of assistor

# Communication

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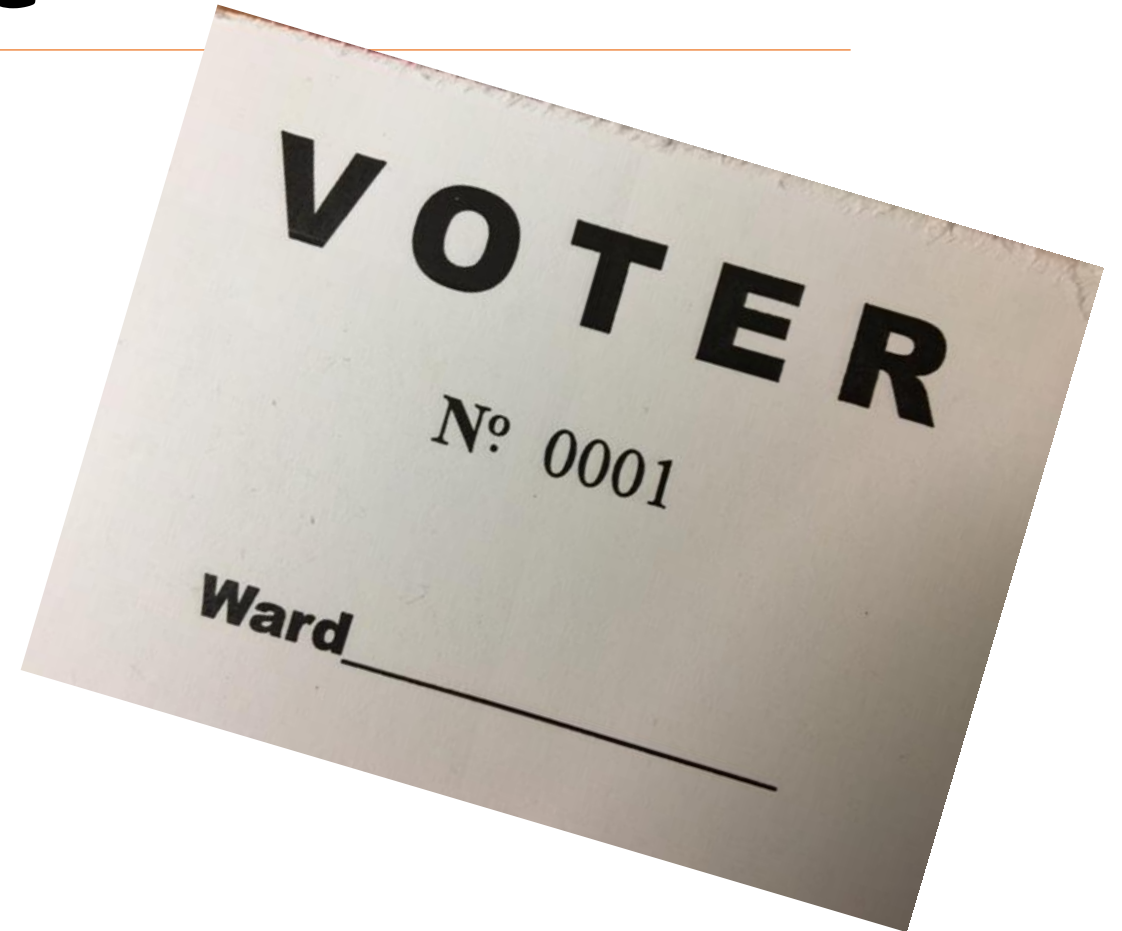
- Speak directly to the voter rather than their assistant or interpreter
- Do not shout
- Interaction with voter should not make them feel like an inconvenience



# People-First Language

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- Put the person before the disability because the disability does not define the person
- “Voters with disabilities” rather than “disabled voters”



# Be Patient

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- Be considerate of the extra time it may take a voter to complete a task
- Don't assume that the voter needs your help
- Remember, not all disabilities are visible



# Disabilities Affecting Speech

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- Provide unhurried attention
- Do not try to complete their sentences
- Do not interrupt
- Ask for clarification if needed



# Visual Impairments

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- Greet voter by letting them know who and where you are
- If voter requests assistance walking, allow them to take your arm and let them know as you approach steps, inclines, or turns

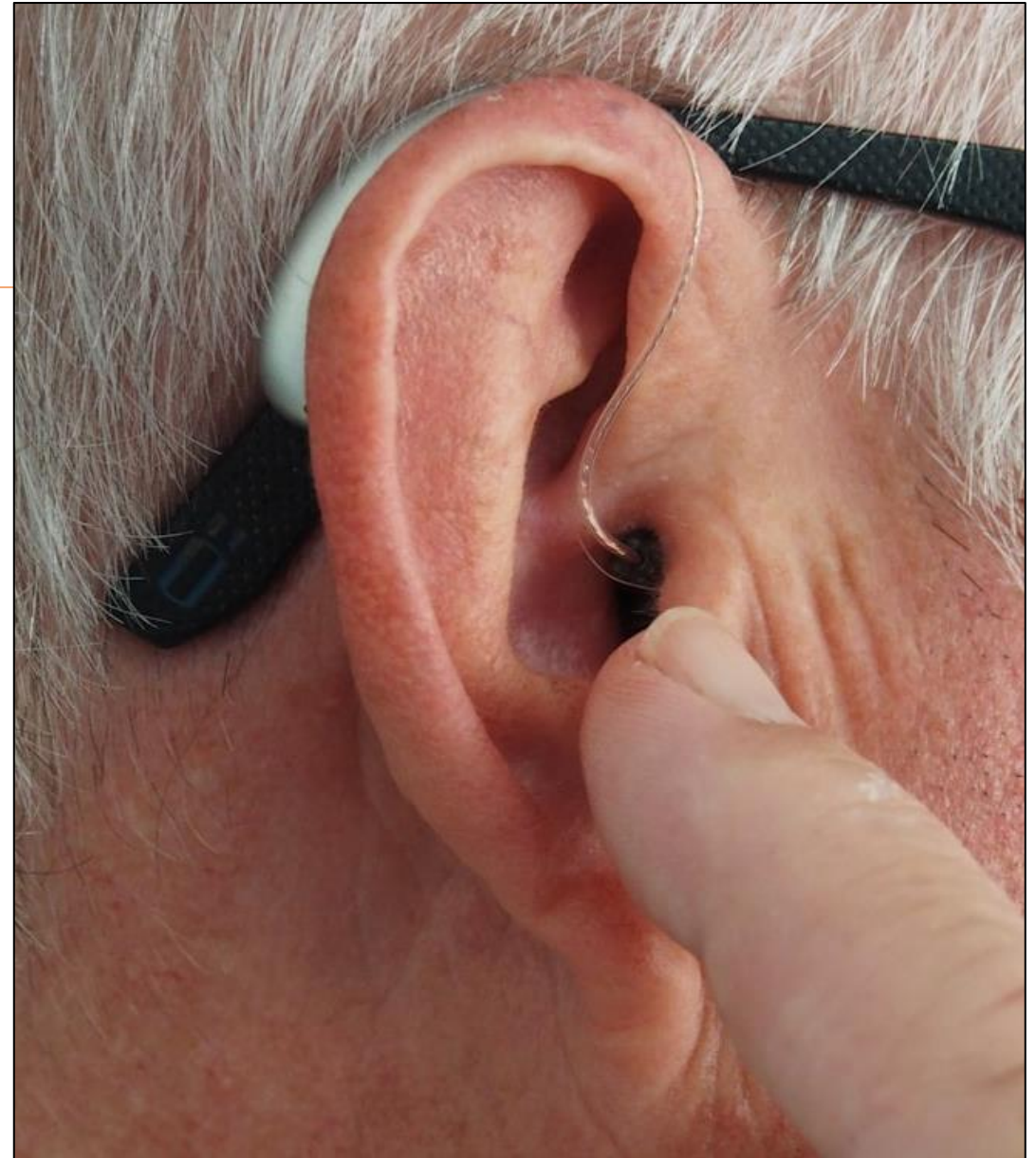




# Hearing Impairments

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- Maintain eye contact
- Your facial expressions, gestures, and body movements help communicate
- Do not shout or speak in voter's ear
- Pen and paper may help



# Mobility Devices

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- A mobility device is part of a voter's personal space
- Do not touch a mobility device unless voter asks you to do so



# Service Animals

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- Do not pet or interact with the animal
- The service animal is working and should not be interrupted



# Dementia

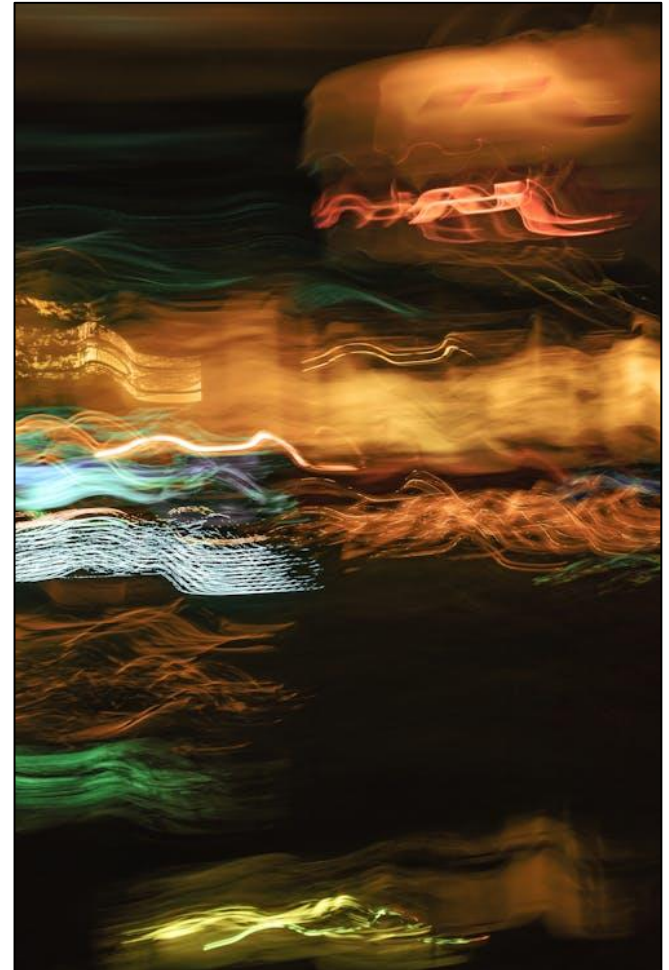
- Voter may look confused or lost, repeat questions, or have difficulty communicating
- Help them focus by making eye contact
- Speak slowly and clearly
- Pause between sentences
- Give time to respond



# Communicating with Voters who may have Dementia

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- There are enough people living with dementia in Wisconsin to fill Lambeau Field & American Family Park
- May look confused or lost, repeat questions, or have difficulty communicating
- Help them focus by making eye contact
- Speak slowly and clearly



# Communicating with Voters who may have Dementia

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- Pause between sentences
- Rephrase
- Give time to respond



# Do

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- Reduce distractions
- Point to help them understand
- Put directional signs at eye level
- Reassure
  - It's okay.
  - Take your time.
  - I'm here to help.



# Airport Analogy

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- Picture yourself in a busy airport in another country where you don't speak the language.
- How do you feel?
- That is how a person with dementia might feel in the polling place

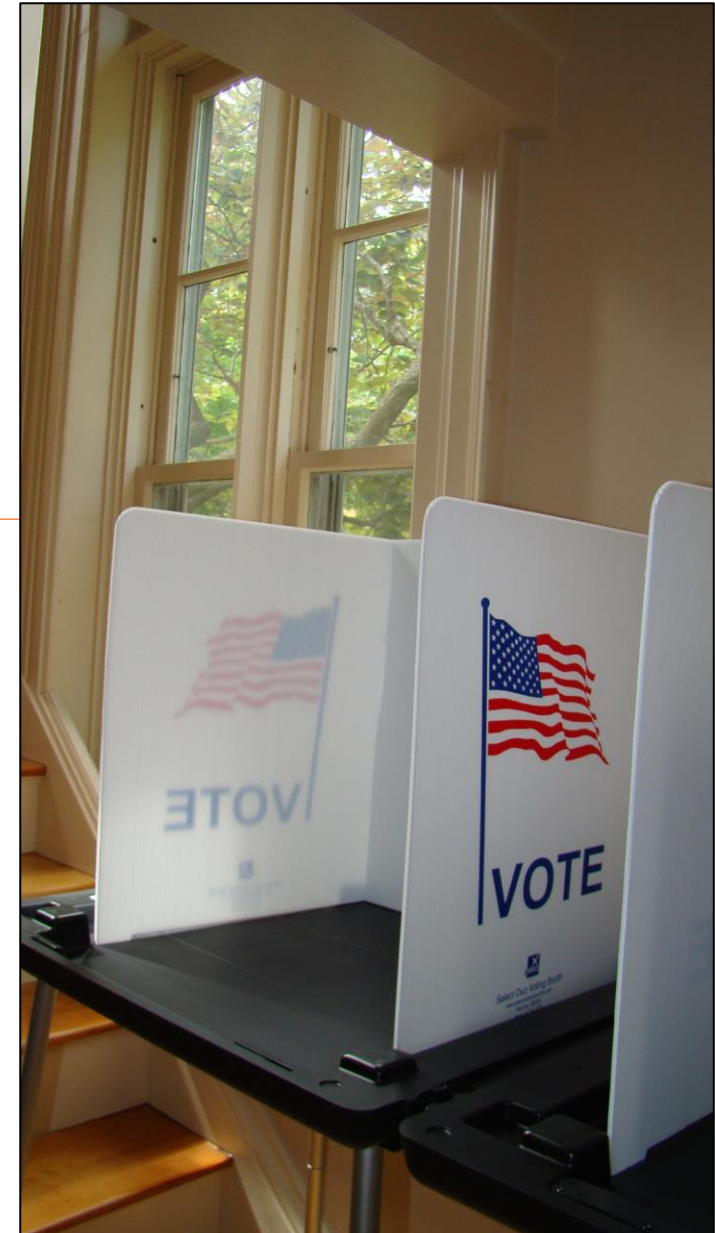




# Our Goal, once again

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that each eligible voter will  
be able to cast a ballot and  
have that ballot counted





# Needed for the Fall Elections

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- Special Voting Deputies
  - [svd@cityofmadison.com](mailto:svd@cityofmadison.com)
- In-Person Absentee Voting workers
  - [ipav@cityofmadison.com](mailto:ipav@cityofmadison.com)

# Supply Tote Drop-Off

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- City-County Building, 210 Martin Luther King Jr Blvd



Thank you!

Code Phrase:

***New Signs***

[MadisonVotes@cityofmadison.com](mailto:MadisonVotes@cityofmadison.com)

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