

Revenue

Agency Number: **30**
Budget Function: **Administration**

The Department of Revenue consists of the Offices of the Assessor, Treasurer and Clerk. Its mission is to be widely recognized as a model operation with a reputation for satisfying customers with prompt, courteous and professional service. Programs will be administered in a manner that assures public confidence in accuracy, productivity, and fairness. The agency serves the informational needs of governing bodies and agencies, elected officials, news media, and the general public. Work will be performed in accordance with Wisconsin State Statutes, Madison General Ordinances, Department of Revenue mandates, and related case law.

<u>Major Service</u>	<u>2000 Actual</u>	<u>2001 Budget</u>	<u>2001 Projected</u>	<u>2002 Request</u>	<u>2002 Executive</u>	<u>2002 Adopted</u>
Assessor	\$ 1,586,130	\$ 1,807,653	\$ 1,807,653	\$ 1,729,923	\$ 1,729,923	\$ 1,777,478
Treasury	222,542	200,897	200,897	241,670	361,670	372,656
Clerk	681,350	697,834	697,834	834,766	877,351	892,928
Agency Total	<u>\$ 2,490,022</u>	<u>\$ 2,706,384</u>	<u>\$ 2,706,384</u>	<u>\$ 2,806,359</u>	<u>\$ 2,968,944</u>	<u>\$ 3,043,063</u>

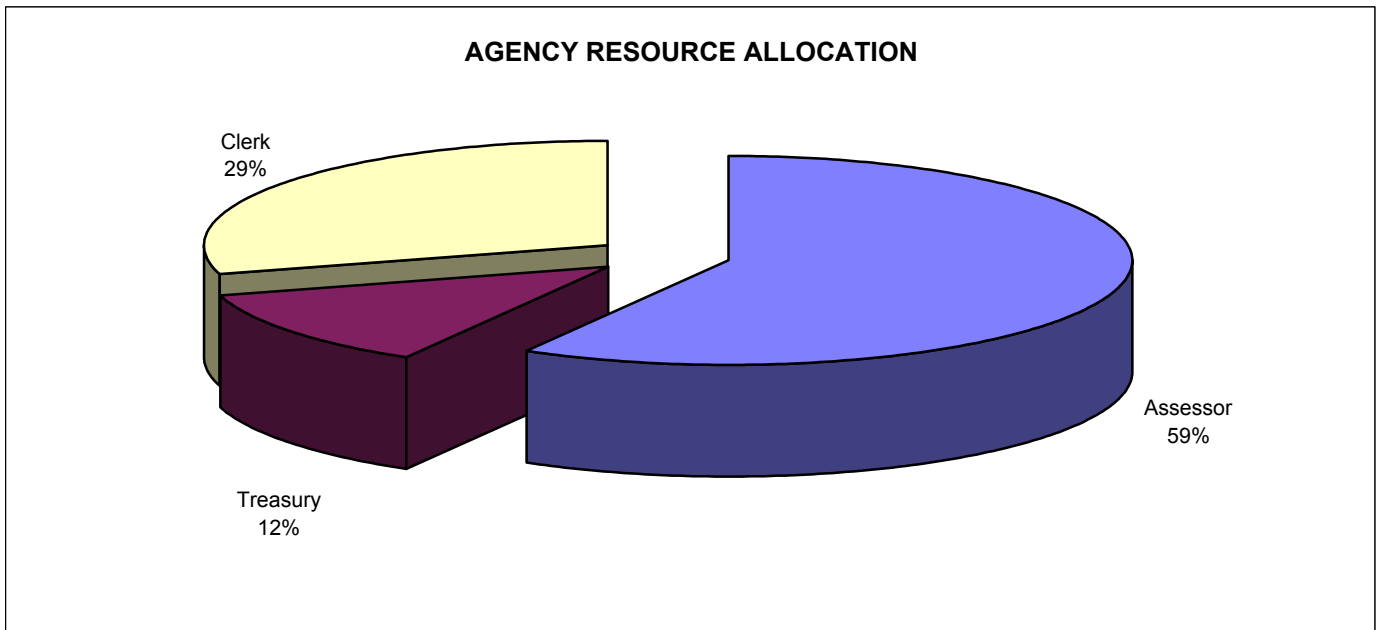
Adopted Budget Highlights

The Budget includes:

1. Funding for four elections to be held during 2002. The adopted redistricting plan will require the staffing of eight additional polling locations.
2. A total of \$120,000 in funding for bank and credit card fees, which in the past were accounted for in the General Fund revenues section of the budget as offsets to revenues.

In addition to the Requested Budget amount shown above, the agency submitted supplemental budget requests totaling \$159,390.

Revenue



Budget Service Descriptions:

Assessor

The mission of the City Assessor is to annually assess all taxable real and personal property at market value, and to maintain complete and accurate assessment rolls and property information/ownership records.

Service Summary			
	2000 Actual	2001 Budget	2002 Adopted
Total Expenditures	\$ 1,586,130	\$ 1,807,653	\$ 1,777,478
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 1,586,130</u>	<u>\$ 1,807,653</u>	<u>\$ 1,777,478</u>

Treasury

The mission of the City Treasury is to promptly receipt, safeguard and invest all City revenues accurately and efficiently, and to maintain complete and accurate tax assessment/payment records.

Service Summary			
	2000 Actual	2001 Budget	2002 Adopted
Total Expenditures	\$ 365,137	\$ 355,635	\$ 532,868
Less Inter-Agency Billings	142,594	154,738	160,212
Net Total	<u>\$ 222,542</u>	<u>\$ 200,897</u>	<u>\$ 372,656</u>

Clerk

The mission of the City Clerk is to provide administrative support to the Madison Common Council, to process City licenses and permits, to conduct and coordinate elections, and to act as the custodian of all City records.

Service Summary			
	2000 Actual	2001 Budget	2002 Adopted
Total Expenditures	\$ 718,878	\$ 727,834	\$ 892,928
Less Inter-Agency Billings	37,528	30,000	0
Net Total	<u>\$ 681,350</u>	<u>\$ 697,834</u>	<u>\$ 892,928</u>

Revenue
Summary by Major Object of Expenditure

	2000 Actual	2001 Budget	2001 Projected	2002 Request	2002 Executive	2002 Adopted
Permanent Salaries	\$ 1,592,494	\$ 1,725,683	\$ 1,725,683	\$ 1,704,791	\$ 1,704,791	\$ 1,755,938
Hourly Employee Pay	16,440	31,463	31,463	31,462	31,462	32,405
Overtime Pay	8,177	9,729	9,729	9,729	9,729	10,021
Fringe Benefits	442,182	581,632	581,632	574,655	574,655	595,571
Purchased Services	364,526	296,805	296,805	400,304	530,259	543,185
Supplies	223,477	223,500	223,500	223,500	256,130	256,130
Inter-Departmental Charges	22,037	21,660	21,660	22,130	22,130	10,025
Debt/Other Financing Uses	0	0	0	0	0	0
Fixed Assets	812	650	650	0	0	0
Total Expenditures	\$ 2,670,145	\$ 2,891,122	\$ 2,891,122	\$ 2,966,571	\$ 3,129,156	\$ 3,203,275
Inter-Agency Billings	180,122	184,738	184,738	160,212	160,212	160,212
Net Budget	\$ 2,490,022	\$ 2,706,384	\$ 2,706,384	\$ 2,806,359	\$ 2,968,944	\$ 3,043,063