



# City of Madison APPLICATION FOR ALTERATION OF EXISTING CONDITIONAL USE

FOR OFFICE USE ONLY	
Date:	_____
LNDMAC:	_____
Parcel #	_____

TO ZONING ADMINISTRATOR:

The undersigned owner (contract owner) of property herein described hereby applies for approval to make minor alterations to an existing conditional use.

Location of Property/Street Address: \_\_\_\_\_ Ald. District: \_\_\_\_\_  
\_\_\_\_\_ Zoning District: \_\_\_\_\_

Existing Conditional Use: \_\_\_\_\_  
\_\_\_\_\_

Proposed Alteration (Describe): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This application must be accompanied by an Adobe Acrobat PDF file of construction and plot plans indicating the proposed alteration, submitted either on a non-returnable CD or USB flash drive, or emailed to [sprapplications@cityofmadison.com](mailto:sprapplications@cityofmadison.com). The application fee is \$100, in addition to applicable site plan review fees.

Section 28.183(8). states: "No alteration of a conditional use shall be permitted unless approved by the City Plan Commission provided, however, the Zoning Administrator following consideration by the alderperson of the district, may approve minor alterations or additions which are approved by the Director of Planning and Community and Economic Development and are compatible with the concept approved by the Plan Commission and the standards in subsection 28.183(6)."

Respectfully submitted,

Name \_\_\_\_\_ Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_

### ALDER'S RECOMMENDATION:

_____
_____
_____

### ZONING ADMINISTRATOR'S COMMENTS:

Occupancy Certificate Status _____
Outstanding Orders _____
Conditions of Approval Met _____
Compatibility of Proposed Alteration with Concept Approved By Plan Commission _____ _____
Compatibility of Proposed Alteration with Standards 28.183(6) _____ _____

Approved according to 28.183(8).	<input type="checkbox"/> Director of Planning & Community & Economic Development/Date
	<input type="checkbox"/> Director of Planning & Community & Economic Development/Date
Disapproved – Refer to Plan Commission	<input type="checkbox"/> Director of Planning & Community & Economic Development/Date
	<input type="checkbox"/> Director of Planning & Community & Economic Development/Date