



July

BUDGET CONTACTS

Agenda

- ▶ Budget Analyst Assignments
- ▶ 2017 Next Steps
- ▶ Preparing for BOE Budget Hearings
- ▶ 2nd Quarter Projections

Budget Analyst Assignments

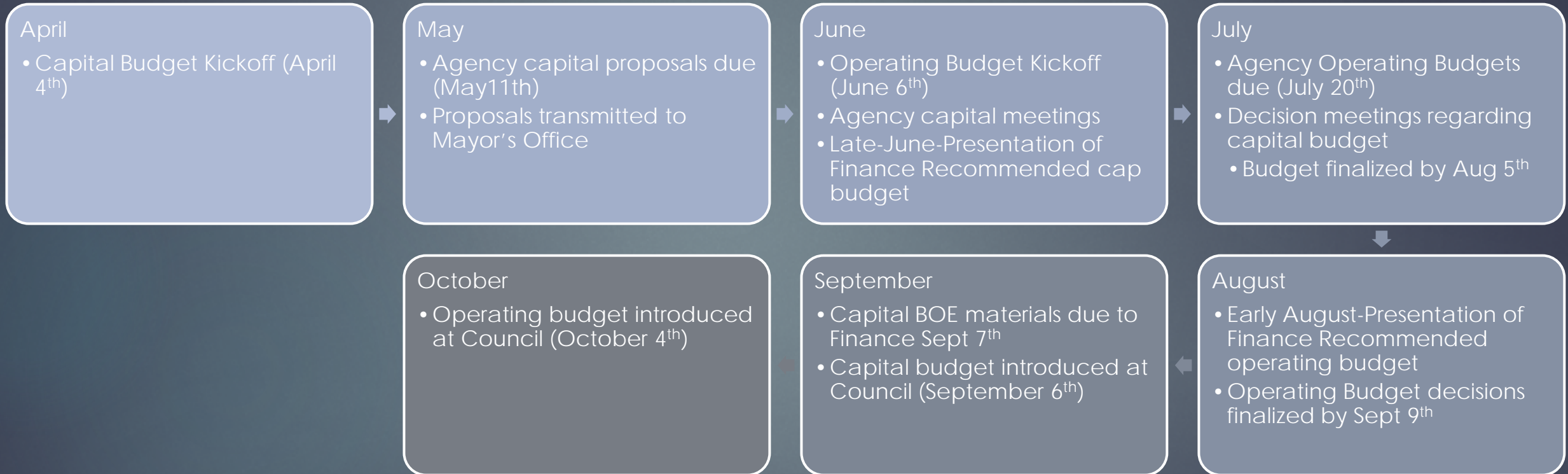
Analyst Assignments

Betsy	Travis	Ben	Kara
<u>Public Safety</u>	<u>Public Works</u>	<u>PCED</u>	<u>Admin Agencies</u>
Fire	Engineering	CDD	Clerk
Police	Sewer	EDD	Treasurer
Library	Stormwater	Planning	Attorney
Public Health	Water	CDA Housing Ops	HR
Municipal Court	Fleet	CDA Redevelopment	DCR
IT	Metro	Building Inspection	Assessor
Workers Comp/Insurance	Streets	Parks/Golf	EAP
TE	Landfill	Monona Terrace	
Parking			

New assignments become effective July 25th

2017 Budget Calendar

2017 Budget Calendar



2017 Next Steps

Non-GO Borrowing Reauths

Reauthorization amounts are needed for non-borrowing capital projects

Worksheets will be sent to agencies next week

Responses due to Budget Analyst August 5th

2nd Quarter Projections

2nd Quarter projections will populate the 2017 operating budget document

Analyst preparing projections now, due August 1st

Analysts will review assumptions with agencies in coming weeks to ensure agreement

2nd Quarter will be presented to BOE in September

Hearing Prep

Capital BOE Dates

Sept 12 & 13

Operating BOE Dates

Oct 10, 11, & 12

Agencies will present standardized slide deck as they walk through their budgets

Completed presentations will be due to Finance 1 week prior to the hearing

Preparing for BOE Hearings

Capital

- ▶ Project Description
- ▶ Project Goal & Outcome
- ▶ Project Schedule

Operating

- ▶ Service Description
- ▶ Major Goals
- ▶ 2017 Initiatives
- ▶ Key Budget Changes

Budget Document Changes

- ▶ Agency pages will include change tables showing change from 2016 Adopted to 2017 Recommended
- ▶ Operating Display Changes:
 - ▶ Agency sections will include breakout by Fund
 - ▶ Positions will not be broken out by career ladder
- ▶ Capital Display Changes
 - ▶ Agency introduction will include recommended schedule changes by project
 - ▶ Project budgets will be broken out by funding source and year

Helpful Cubes



Cube Views

Budget Projection

Use: Building view of budget by Agency-Service-Major as reference

Helpful Canned Fields:

Character Code: Will organize cube by major allowing drill down into object detail

General Ledger

Use: Monitor budget to actual expenditures throughout the year

Can be set up and shared with Managers allowing them to monitor budget

Project Ledger

Use: Monitor project activity by year

Most useful in monitoring expense amounts

Can be broken down by year

Questions/Concerns