**City of Madison & Common Wealth Development Wanda Fullmore Summer Youth Internship calendar**

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| **Date 2023** | **Activity or Task** |
| February - March | Recruit City Departments & Supervisors |
| February - March | Common Wealth recruits potential youth interns |
| April - May | Interns participate in virtual or in person pre-internship training |
| May | Virtual/ or in person internship - City intern supervisor orientation & Meet and greet event with interns. Time TBD |
| May - June | Department Interviews with youth ( if needed) placement of students will be based on staff recommendations only. |
| June 12th | Start of summer internship |
| August 11th or 18th | Final Day of Internships |
| August 18th | Youth presentation & Celebration event |