**City of Madison & Common Wealth Development Wanda Fullmore Summer Youth Internship calendar**

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| **Date 2023**  | **Activity or Task** |
| February - March | Recruit City Departments & Supervisors  |
| February - March | Common Wealth recruits potential youth interns |
| April - May | Interns participate in virtual or in person pre-internship training |
| May  | Virtual/ or in person internship - City intern supervisor orientation & Meet and greet event with interns. Time TBD  |
| May - June  | Department Interviews with youth ( if needed) placement of students will be based on staff recommendations only. |
| June 12th  | Start of summer internship  |
| August 11th or 18th  | Final Day of Internships |
| August 18th  | Youth presentation & Celebration event    |