



## Finance Department Purchasing Services

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**Accounting Services Manager**  
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Kolawole Akintola

**Risk Manager**  
Eric Veum

**Treasury & Revenue Manager**  
Craig Franklin, CPA

# Request for Waiver from Limitations on Nuclear Weapons Producers

## Section A: Required Information

Date:	
RFP Number:	
Agency:	
Agency Contact:	
Agency Contact Email:	
Total Purchase Amount:	\$
Vendor Name:	
Product/Service Description:	
Reason for Waiver Request:	

## Section B: Total Purchase Amount of \$50,000 - \$249,999

Request for Finance Director approval:

Status:	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected
If rejected, reason given:	

\_\_\_\_\_  
Finance Director Signature

\_\_\_\_\_  
Date

## Section C: Total Purchase Amount of more than \$250,000

Approval from Finance Committee is needed. Create a Miscellaneous File in Legistar to go to Finance Committee entitled "Request from Staff to Approve Purchase over \$250,000 from a Nuclear Weapons Producer." Include a description of the purchase and reasons why this product or service cannot be purchased from a vendor that is not a nuclear weapons producer. Attach this completed form to the file in Legistar:

Legistar File Number:	
Status:	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected
If rejected, provide reason:	
Finance Committee Final Action Date:	