



Application to Abandon Sanitary Sewer Lateral

City of Madison Engineering Division

210 Martin Luther King Jr. Blvd. ■ City-County Building Suite 115 ■ Madison, WI 53703

Section 1 ■ Address(es) of Sanitary Lateral to be Abandoned

Section 2 ■ Property Owner

Full Name: _____
Last *First* *M.I.*

Mailing Address: _____
Street *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Contact Phone: _____ E-Mail: _____

Section 3 ■ Owner Representative

Same as Property Owner (Check if YES, and continue with Section 4)

Full Name: _____
Last *First* *M.I.*

Mailing Address: _____
Street *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Contact Phone: _____ E-Mail: _____

Section 4 ■ Abandonment Information

Number of Sanitary Laterals to be Abandoned _____
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Type of Abandonment

- Permanent Temporary Both Permanent & Temporary

Map showing location of sanitary lateral(s) to be abandoned attached.
****Please note application cannot be processed without map**

Work to be performed by:

Property Owner Owner Representative Other (specify): _____

Field Contact _____ Phone Number _____

Section 5 ■ Fee Schedule

Number of sanitary lateral to be abandoned in Section 4 x \$100

FEES RECEIVED	
Office Use Only	
Date	_____
Amt	_____
By	_____

Permit Deposit to be made payable to:

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The Owner/Representative of Owner, of the property located at the address/es shown on this application to agrees perform all work in accordance with Section 29.13(5) of the Madison General Ordinances and is subject to the following conditions:

1. The Owner/Representative of Owner shall excavate, expose and plug the existing sanitary lateral(s) on the above property at the point where it enters public right-of-way or easements.
2. The Owner/Representative of Owner shall **notify City Engineering Construction Inspector at 266-4514 at least 24 hours in advance** and shall allow entry on the property to inspect the sewer plug or reconnection if owner decides to re-use the existing lateral instead of abandoning it.
3. The Owner/Representative of Owner shall backfill the excavation with supervision of the City Engineer to insure no damage is done to the lateral plug by the backfill operation.
4. Upon successful completion and inspection of this work, the permit deposit shall be refunded to the applicant.
5. The Owner/Representative of Owner shall assume all responsibility for any damage done to persons or property which may result due to the abandoning of the lateral(s).
6. The Owner/Representative of Owner shall satisfactorily comply with the above conditions within 60 days after the date on this form unless the time is extended in writing by the City Engineer.