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TO: WDOT, District 1—Wendy Braun
WDNR—Eric Rortvedt, Laura Bub (South Central Region)
University of Wisconsin— Jeff Orwin, Marisa Trapp
Dane County Land Conservation—Kevin Connors, Pat Sutter, Jeremy Balousek
Dane County Office of Lakes and Watersheds—Sue Jones, Marcia Hartwig
Dane County Community Analysis and Planning Division—Mike Kakuska
City of Fitchburg— Paul Woodard, Rick Eilertson, Felipe Avila
City of Madison—Rob Phillips, Mike Dailey, Greg Fries, Genesis Bichanich
City of Middleton—Kevin McNulty, Gary Huth
City of Monona—Rich Vela
City of Stoughton—Rodney Scheel
City of Sun Prairie—Clint Christenson, Daryl Severson
City of Verona—Ron Rieder, Martin Cieslik
Town of Blooming Grove—Mike Wolf, Tony Reigstad
Town of Burke—Louis Ford
Town of Madison—Rick Rose
Town of Middleton—David Shaw
Town of Westport—Tom Wilson
Town of Windsor—Kevin Richardson
Village of Cottage Grove — James Hessling
Village of DeForest—Patrick Vander Sanden
Village of Maple Bluff—Tom Schroeder
Village of McFarland—Allan Coville, Don Peterson
Village of Shorewood Hills—Karl Frantz
Village of Waunakee—Kevin Even
AECOM—Jennifer Hurlebaus (*Verona, Westport, Waunakee*), Kelly Mattfield (*Burke*), Jim Bachhuber
Mead & Hunt, Inc.—Anne Anderson, Tim Astfalk (*Blooming Grove*)
MSA Professional Services—Ann Dansart Hirekatur (*Shorewood Hills*)
Foth Companies—Bill Dunlop (*Windsor*)
Nahn & Associates—Chuck Nahn (*Town of Madison, City of Monona, Village of Maple Bluff*)
Strand Associates, Inc.—Jon Lindert (*UW-Madison*)
Vierbicher Associates, Inc.—Sarah Church (*Town of Middleton, DeForest*)

* Underlined names indicate present at the meeting

RE: Amended MINUTES for the Madison Area Municipal Storm Water Partnership Meeting
DATE: TUESDAY, AUGUST 4, 2009
TIME: 1:00 PM
LOCATION: DANE COUNTY FEN OAK RESOURCE CENTER - 1 FEN OAK COURT
Respectfully submitted by Greg Fries, City of Madison Engineering

1. Information and Education Updates (see also attached I&E update page)

- a) Leaf collection information and education – the love your lakes don't leaf them will be back this year with new updated yard signs and brochures available for all member communities to distribute to neighborhood associations at no additional cost. Please get an estimate of how many your community will want to Marcia by the end of August.
- b) Inter-municipal agreement for I&E has been signed and bills have been sent out to all members.
- c) UW Extension is working on tabulating the results of the follow-up survey that was sent out and obtained a 60% return rate – the report should be available at the end of the year.
- d) Plant Dane participation increased by 300% due to changes in the application process and the minimum plants required – this will be continued in 2010.
- e) Salt-Use workshop is planned for the week of October 12, 2009 [**UPDATE:** The salt workshop will actually be held on **October 20th**]

2. Annual Report (now Biennial)

Laura had some general comments:

- a) I&E – Members are required to do more than just state that they paid their dues to the County as part of their permit. Each municipality shall document efforts to distribute the information that the I&E team created
- b) Website – if you claim that this information is available on your website make sure it is easily found – Laura tried to find several communities' information and was unsuccessful. This would indicate that an average person looking would not be able to find it.
- c) Illicit Discharge – dry weather testing programs must be continued; a program must be proposed and approved by the Department, implemented and documented as part of the annual report. Contact Laura for further details.
- d) Swimming Pools – the WDNR has discussed this internally and since they are not listed in our permit as NOT being considered an illicit discharge they are in fact an illicit discharge. WDNR is not going to be actively searching these out; however, if you are contacted, the guidance is that residential pools should be allowed to sit for 3 days then discharge to the storm system is acceptable.
- e) Snow and Ice removal – some municipalities report using a 50/50 split of sand and salt. The WDNR recommends against this policy (as documented in our last Salt Training) as it does not allow either the salt or sand to function as intended. Please modify and document your altered procedures.
- f) Biennial report – the next report is due March 31, 2011
- g) Notice of Intent (NOI) – COMMERCE – as of 1/1/10 all NOI (including commercial) shall be administered through the WDNR – Commerce and WDNR are still working out the details – stay tuned.
- h) 20% TSS control – Eric has provided written guidance to most communities on their initial compliance calculations – if you have questions please contact Eric
- i) TMDL – the timeframe to complete the TMDL has been extended; likely it will be routed for internal WDNR review in early October, and available for public comment in late October. There are watersheds where the 40% TSS removal will not be sufficient to meet the requirements of the TMDL and permitted municipalities discharging to those areas will have to concentrate efforts in those watersheds and document that as part of there biennial report.