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TO: WDOT, District 1—Wendy Braun
WDNR—Eric Rortvedt, Laura Bub (South Central Region)
University of Wisconsin—Sally Rowe, Ben Griffiths
Dane County Land Conservation—Kevin Connors, Pat Sutter, Jeremy Balousek
Dane County Office of Lakes and Watersheds—Sue Jones, Marcia Hartwig
Dane County Community Analysis and Planning Division—Mike Kakuska
City of Fitchburg—Rick Eilertson, Paul Woodard, Felipe Avila
City of Madison—Larry Nelson, Mike Dailey, Greg Fries, Genesis Bichanich
City of Middleton—Kevin McNulty, Gary Huth
City of Monona—Richard Vela
City of Sun Prairie—Clint Christenson, Daryl Severson
City of Verona—Ron Rieder, Martin Cieslik
Town of Blooming Grove—Mike Wolf, Tony Reigstad
Town of Burke—Amy Volkman
Town of Madison—Rick Rose
Town of Middleton—David Shaw
Town of Westport—Tom Wilson
Town of Windsor—Cheryl Theis
Village of DeForest—Patrick Vander Sanden
Village of Maple Bluff—Tom Schroeder
Village of McFarland—Allan Coville, Don Peterson
Village of Shorewood Hills—Karl Frantz
Village of Waunakee—Kevin Even
EarthTech, Inc.—Jennifer Hurlebaus, Kelly Mattfield, Jim Bachhuber, Bernie Michaud
(Verona, Westport, Waunakee, Burke)
Mead & Hunt, Inc.—Anne Anderson, Tim Astfalk (Blooming Grove)
MSA Professional Services—Ann Dansart (Shorewood Hills)
Foth Companies—Kevin Richardson, Brian Stanul (Windsor)
Nahn & Associates—Chuck Nahn (Town of Madison, City of Monona)
Strand Associates, Inc.—Jon Lindert (UW-Madison)
Town & Country Engineerg, Inc. – John Jenkins (McFarland)
Vierbicher Associates, Inc.—Jon Radloff (Town of Middleton)

* **Underlined names indicate present at the meeting**

RE: MINUTES for the Madison Area Municipal Storm Water Partnership Meeting

DATE: TUESDAY, NOVEMBER 4, 2008

TIME: 1:00 PM

LOCATION: DANE COUNTY FEN OAK RESOURCE CENTER - 1 FEN OAK COURT

Respectfully submitted by Genesis Bichanich, City of Madison Engineering

1. Future Meetings

After some discussion, it was decided that future meetings shall continue to be held quarterly, though if there are no agenda items, the meetings shall be cancelled. However, meeting dates will be moving to the first TUESDAY instead of the first Thursday in order to avoid future APWA conflicts.

2009 Meetings are as follows (all at 1 Fen Oak Ct, at 1:00 PM):

- February 3
- May 5
- August 4
- November 3

2. **Watershed Mapping**

Currently the City of Madison completes the annual updates to the watershed boundary map that encompasses all of the MAMSWaP area. The group discussed whether it was worth the time and effort to continue the map updates since the DNR has not found a need for the large maps (though they do require the individual, more detailed infrastructure maps). Other municipalities do, indeed use the map, and it was decided to continue with the updates. The well-thought-out naming convention for outfall basins will also continue to remain in place in order to avoid confusion among municipalities.

It was suggested that mapping updates be written into the permits of each municipality to avoid any confusion that would arise by making participation voluntary.

*Municipalities should start thinking about their mapping updates soon; our next meeting is not until February, and I'll need your updates by then!! I'll send out another email reminder later to your mapping contacts.

3. **Group Permit Re-issuance**

Eric Rortvedt and Laura Bub will be making updates to the new permit and will send a draft out to the “permit-reissuance subcommittee” for review in December/January before sending it out to the larger group for review. As a reminder, the new permit will be for each municipality, which means we no longer need a group agreement to stay together. However, it has been decided to keep the group together for I&E purposes, which will require a new agreement for pooling resources (more on that below). The monitoring requirement will be removed from the new permit. Permit fees will follow the NR216 code (and likely will not change). None of the proposed NR151 changes will affect the permits (as they are currently proposed).

4. **Revising the Information & Education Agreement**

Greg Fries recently sent out the first draft of a new I&E group agreement. He changed some of the language so that other, non-municipal groups could join in the future, should that opportunity arise. The pro-rated ratios will only change so far as to allow Stoughton to join the I&E group. Other changes included some legal language for severability since this will now be a stand-alone agreement (and not part of a group agreement).

Regarding current monitoring work, the rain garden study has finished. The final report should be available towards the end of the year. Additional monitoring resources shall be dedicated to updating RECARGA and SLAMM models to incorporate the data obtained with this study.

Additional suggestions to language changes may include some type of participatory requirement on the I&E Committee, as currently there are no representatives from a Town or Village on the committee.

5. **Information & Education Update**

The I&E Committee has been working on the 5-year I&E plan update. Please see the proposed language in the attached document for tasks we hope to accomplish during the upcoming permit cycle. The final version will include the tasks ranked from high to low. Also note that we have recently received notice that we may be held accountable by the EPA (should they perform an audit) for those tasks we say that we will accomplish during each permit. The I&E Committee determined that the tasks ranked “high” will be done; those ranked “medium” or “low” may be done, pending availability of resources.

Please keep in mind that many of these tasks will be the responsibility of the municipality, NOT the I&E Committee. The committee will put together a work plan or something similar for municipalities to reference as they think about their individual I&E efforts. Also note that most municipalities are not reporting their individual I&E efforts in their annual reports, and this needs to change. It will no longer be acceptable to simply refer to the efforts done by Marcia or the committee. For example, if Marcia sends out an email for municipalities to include in a newsletter, and you DO include it in a newsletter, make a note of it and include this in your annual report. Similarly, if you or a coworker gives a presentation to a group (high school class, etc) on stormwater, make a note of it and include this in your annual report.

For more I&E updates, please refer to the attached document.