



CITY OF MADISON FIRE DEPARTMENT WORK PERMIT APPLICATION



INSTRUCTIONS: Please type or print clearly. To avoid delays in the plan review process, **ensure this form is filled out completely and accurately.**

PROJECT ADDRESS: _____

PROJECT NAME: _____

Has installation of the fire protection system started yet? Yes No

OCCUPANCY TYPE

- Group R-1 Group R-2 Group I-1 Group I-3 Group E
- Public Buildings exceeding 60 feet in height
- ATRIUMS located in any type of occupancy (See IBC 404.1.1)
- MERCANTILE (Group M-Buildings exceeding 50,000 sq. ft. which combine retail and rack storage)
- STATE-OWNED BUILDINGS** (See description on back)
- OTHER OCCUPANCY TYPE (i.e., Group S-2 Parking Garage): _____

PROJECT'S AREA: _____ (square feet of affected area)

AMOUNT OF FEE ENCLOSED: \$ _____ (See Fee Schedule Table on back of this form)

Penalty for failure to obtain a permit before starting work shall be double the fees. This shall be in addition to any other penalties provided elsewhere in the Madison General Ordinance. In addition, a \$100 penalty shall be assessed for each day that work progresses until plans are submitted.

SCOPE/DESCRIPTION OF WORK: _____

Scope of work shall include type of devices, number of devices, and specific location within building. Attach additional page if necessary.

TYPE OF SUBMITTAL: NEW SYSTEM ALTERATION Less Than 21 Sprinklers Yes No
 (Check all that apply) DEMOLITION ONLY 3 or Less Fire Alarm Devices Yes No

TYPE OF SYSTEM: SPRINKLER CLEAN AGENT SMOKE CONTROL PANEL
 (Check all that apply) FIRE ALARM HIGH PILED STORAGE ACCESS CONTROL/DELAYED EGRESS
 WET CHEMICAL FIRE COMMAND CENTER OTHER: _____

Complete the following applicant/designer/owner information. Utilize the check box to indicate payer.

APPLICANT INFORMATION			DESIGNER INFORMATION		
FIRST NAME	LAST NAME		FIRST NAME	LAST NAME	
COMPANY NAME			COMPANY NAME		
ADDRESS			ADDRESS		
CITY	STATE	ZIP+4 (9 DIGITS)	CITY	STATE	ZIP+4 (9 DIGITS)
PHONE NUMBER (W/AREA CODE)	FAX OR EMAIL		PHONE NUMBER (W/AREA CODE)	FAX OR EMAIL	
<input type="checkbox"/> PAYER	<input type="checkbox"/> DESIGNER		<input type="checkbox"/> PAYER		
OWNER INFORMATION			OTHER (please specify)		
FIRST NAME	LAST NAME		FIRST NAME	LAST NAME	
COMPANY NAME			COMPANY NAME		
ADDRESS			ADDRESS		
CITY	STATE	ZIP+4 (9 DIGITS)	CITY	STATE	ZIP+4 (9 DIGITS)
PHONE NUMBER (W/AREA CODE)	FAX OR EMAIL		PHONE NUMBER (W/AREA CODE)	FAX OR EMAIL	
<input type="checkbox"/> PAYER			<input type="checkbox"/> PAYER		

Make check or money order payable to: Madison City Treasurer (Reference: Madison General Ord. 34.02; Comm Chapter 2, Wis. Adm. Code)

Applicant Signature: _____ **Application Date:** _____

MGO 34.02(1)(b) The applicant certifies the finished installation will comply with the applicable codes.

****ADMINISTRATION SECTION****

TRANSACTION DATE:	MFD PROJECT NUMBER: 72-	NOTES:
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Plan Re-Submittal:

- A re-submittal fee of \$200 or 50% of original fee, whichever is higher, shall be assessed for review of system plans that have been submitted following denial of plan approval, if the submission is within 8 months of the original denial.
- A re-submittal fee of \$200 *shall* be assessed for revisions to previously approved plans.

Certain Devices Subject to a Single Flat Fee. The fee for review of plans for the installation of certain devices (found in the table below) shall be \$200. However, no additional fee *shall* be due if such devices are included as a component in a system plan which has been submitted with proper fees to the Chief pursuant to MGO 34.02(2)d.

****State-Owned Buildings:**

- Plans must be submitted to the Department of Commerce. (608) 266-3151; www.commerce.state.wi.us
- All state-owned buildings are subject to inspection fees which are 50% of the fee specified in the following table.

PLAN REVIEW FEE SCHEDULE			
	NEW INSTALLATION	ALTERATION MODIFICATION	REPAIR REPLACEMENT
Fire Alarm/Suppression System Plans			
Less than 2,500 sq ft	\$200	–	–
2,501 - 5,000 sq ft	\$250	–	–
5,001 - 10,000 sq ft	\$300	–	–
10,001 - 20,000 sq ft	\$600	–	–
20,001 - 30,000 sq ft	\$900	–	–
30,001 - 40,000 sq ft	\$1,200	–	–
40,001 - 50,000 sq ft	\$1,500	–	–
50,001 - 75,000 sq ft	\$1,800	–	–
75,001 - 100,000	\$2,100	–	–
100,001 - 200,000	\$2,400	–	–
200,001 - 300,000	\$2,700	–	–
300,001 - 400,000	\$3,000	–	–
400,001 - 500,000	\$3,300	–	–
Over 500,000	\$3,600	–	–
Existing Automatic Fire Sprinkler system of up to 20 Sprinkler Heads^a	–	\$100 per system	–
Sprinkler head/nozzle replacement, more than three	–	–	\$100 per system
Other existing fire protection systems of up to 3 devices^b	–	\$100 per system	–
Dry Pipe pre-action, deluge valve, and similar devices	–	\$100 per system	\$100 per system
Fire Alarm Control Unit Replacement	–	\$100 per system	\$100 per system
Fire alarm initiating devices/notification appliances, more than 3	–	–	\$200 per system
Digital alarm communicator transmitters (DACT)	\$200 per system	\$200 per system	\$200 per system
Fire Pump	\$200 per system	\$200 per system	\$200 per system
Backflow Prevention Valve	–	\$200 per system	\$200 per system
Kitchen hood extinguishing systems	\$200 per system	\$200 per system	\$200 per system
Dry chemical extinguishing systems	\$200 per system	\$200 per system	\$200 per system
Fire detection devices that actuate fire doors/shutters (which are not part of any fire alarm system)	\$200 per system	\$200 per system	\$200 per system
Clean agent systems	\$200 per system	\$200 per system	\$200 per system
Standpipe systems (not to include combined sprinkler/standpipe systems)	\$200 per system	\$200 per system	\$200 per system
Smoke and Heat Vents	\$200 per system	\$200 per system	\$200 per system
Other fire protection systems, such as Fire Command Centers, Access Controlled Doors & Delayed Egress Locks, Smoke Control Panels	\$200 per system	\$200 per system	\$200 per system
High-Piled Storage arrays	\$200 per system	\$200 per system	–

^a Existing Automatic Fire sprinkler systems 21 or more, use the square footage fees for a new installation.

^b Existing Fire alarm systems 4 or more, use the square footage fees for a new installation.

Note: When making your payment, we would prefer a check or money order payable to Madison City Treasurer. If paying by cash, the amount must be exact. We cannot make change.