



FIRE PROTECTION NEWS

City of Madison Fire Department - Fire Prevention Division
Volume 2 - Issue 3

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Meet Leslie Giguere

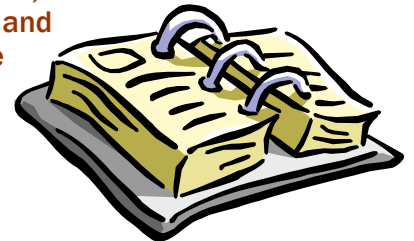
Leslie Giguere is an inspector with the City of Madison Fire Department. She is assigned to the East Side of the city. Leslie has been with the MFD since 1996. She is responsible for routine inspections, kitchen hood suppression plan review, and assorted new construction projects on the East Side of Madison. Leslie studied Environmental Engineering and Construction Administration at the University of Wisconsin-Madison.

Leslie lives on the East Side of Madison with her family. She has two sons. Her interests include photography, skiing and anything that includes being outdoors. She also works with several agencies devoted to volunteer work in Central and South America and has made several trips to Guatemala.

Leslie will be the primary contact for East Side inspections, tenant build-out new construction projects, work permits and kitchen hood system plan review.

Don't Forget to Schedule Inspections and Acceptance Tests for All Work Permits

The City of Madison Fire Department issues a number of Fire Protection Work Permits that do not require a full plan review. (See page 2 for information about our *plan review process*.) Please remember that these work permits are still subject to all rough-in inspections and acceptance testing. Be sure to have your installers contact the Code Enforcement Officer listed at the bottom of the work permit to schedule in a timely manner. As of July 1st, MFD had 34 work permits waiting for final acceptance that were issued over 240 days ago.



Address

Madison Fire Department
325 W. Johnson Street
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Office Hours

Monday – Friday
8:00 AM – 4:30 PM

Contact

Bill Sullivan (608) 261-9658
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Inspection Scheduling (608) 266-4484
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A Note From the Engineer

By Bill Sullivan, Fire Protection Engineer

Plan Review Process

Your working knowledge of the plan review process keeps your project on track, helping you to build adequate time into your schedule. This helps streamline the process so MFD can be more efficient and accomplish more with our limited resources.

Our process is to date stamp everything that is received in our office as it arrives. This date is used by MFD to establish the 10-business day benchmark to have the initial plan review completed. MFD does not guarantee that all plans will be reviewed by this date or that plans are going to be approved. Plans may be REJECTED if they need to be redrawn, or placed on HOLD if a supplemental piece of information needs to be provided. In either case, a new benchmark review

date will be established based on when the new information is received in our office. If the plans are REJECTED or placed on HOLD, we try to notify the applicant by phone or fax.



Once the plans are APPROVED, they are mailed back to the applicant. For those instances when you have not heard from us within 12 business days, feel free to call or e-mail to check the status of the plans. For the few that call or e-mail before 10 days, you are only slowing down the process by taking our time away from doing our assigned duties. Thank you for your continued cooperation in working with MFD to ensure a smooth process so everyone's projects and deadlines can be met.

Access-Controlled Egress Doors

The International Building Code, as well as the International Fire Code, requires all doors that are installed to serve as egress from a building or space shall be readily operable from the egress side of the door without the use of a key or special knowledge (IBC 1008.1 and 1008.1.8). Of course, there always seems to be an exception to the code. An egress access control system is permitted at the entrance doors to a building or tenant space entrance but only in Group A, B, E, M, R-1 or R-2 occupancies and if all (6) listed conditions are met (IBC 1008.1.3.4).

Delayed egress may be another option but this, too, must meet very specific conditions:



NOT allowed in Group A, E and H occupancies; fully sprinklered building or smoke/heat detection throughout; and an occupant shall not be required to pass through more than one delayed egress door before entering an exit (IBC 1008.1.8.6). This section also has (6) additional items that must be incorporated into the design.

The codes do not prevent control measures to prohibit people from entering spaces, but they do prohibit control measures that prevent people from leaving these spaces unabated. Please be sure to review these sections to ensure the building's security plans do not conflict with life safety.

If you wish to receive future issues of *Fire Protection News* electronically (or require any other changes to the mailing list), please contact Ann Blackdeer at ablackdeer@cityofmadison.com or (608) 261-9690. Please include your name, company, and e-mail address.