



Spring Fest

ARTS AND CRAFTS SHOW
Warner Park Community Recreation Center
Saturday, March 31, 2012
9:00 a.m. - 3:00 p.m.
www.wpcrc.com

Registration Checklist

- Did you include three (3) photos of your craft?
- Did you enclose payment for \$55 plus \$5 extra for electricity and \$5 extra per table? Make checks payable to City Treasurer.
- Cut the Registration Form and mail it to: WPCRC, 1625 Northport Drive, Madison, WI 53704.

Registration Form

Crafter's Name: _____ Business Name: _____

Phone (H): _____ Phone (W): _____

Home Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Description of Craft (be specific): _____

Reserve: _____ 8'D x 9'W Sales Area at \$55 each **PRICE REFLECTS VENDOR PERMITS, CITY ORDINANCE 8.16**

Please circle: \$5 extra for electricity; \$5 extra for a table 72" x 30". **NO REFUNDS**

Enclosed is a check or money order payable to City Treasurer for: \$ _____

Charge my MasterCard or VISA account: Card #: _____ Expires: _____

If charging, please sign here: _____

PARTICIPANT AGREEMENT: The undersigned agrees to abide by the rules and regulations set by the WPCRC for this event. The undersigned agrees to assume full responsibility for and hold the WPCRC, its agents, servants, employees and volunteers harmless from any legal liability, injury or damage to the persons, property of the applicants, its members and/or guests and to assume full responsibility for any damage to WPCRC owned or leased property or persons in connection with the use of the WPCRC owned or leased facilities for activities and programs.

Signature: _____ Date: _____

ARTS & CRAFTS SHOW

Join other area artisans and welcome Spring with your original crafts and artwork at the Warner Park Community Recreation Center 2012 SpringFest Arts and Crafts Show.

Location: Warner Park Community Recreation Center
1625 Northport Drive
Madison, WI 53704

Date: Saturday, March 31, 2012

Time: Open to Public - 9:00 a.m. - 3:00 p.m.

Admission: \$1.00

Fee: \$55 per sales area
Additional \$5 for electricity
Additional \$5 for a table
(INCLUDES VENDOR PERMIT, CITY ORDINANCE 8.16)

REGISTRATION INFORMATION

REGISTRATION IS ACCEPTED UNTIL ALL SPACES ARE SOLD.

Procedures: Complete the attached Registration Form and send with your payment and three photos to WPCRC. Make checks payable to City Treasurer. MasterCard and VISA accepted.

Confirmation: You will receive a letter of confirmation within 4 weeks of the show which will detail information regarding the day of the event. Please sign the Participant Agreement on the attached Registration Form.

Door Prize: All crafters are requested to donate one of their crafts for a door prize. No gift certificates.

Information: Warner Park Community Recreation Center
Phone: (608) 245-3690 ext. 0
Fax: (608) 245-3685

ARTS & CRAFTS SHOW DETAILS

Display: All items must be handmade. The sale of commercial items, imports and novelties are not permitted. If you require more space, one additional adjoining space may be rented. The show is juried, and we do reserve the right to limit excessive duplication of crafts.

Space Assignments: Sales areas will be assigned at the discretion of the show coordinator based on type of display and crafts. The 8'D x 9'W space includes one chair - no tables. Vendor must supply tables and extra chairs. Rentals available (\$5 extra).

Display Set-Up: Friday night set-up is from 6 p.m. - 8 p.m. and Saturday from 6:30 a.m. - 8:30 a.m. Please unload and reload from the parking lot, move vehicles to far parking lot in Warner Park by 8:30 a.m.

Sales: Artisans are responsible for collection of sales tax. City Parks is not responsible for money or crafts owned by exhibitors.

Food: Food and refreshments will be available.

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