



Department of Planning & Community & Economic Development
Planning Division

Website: www.cityofmadison.com

Madison Municipal Building
215 Martin Luther King, Jr. Boulevard
P.O. Box 2985
Madison, Wisconsin 53701-2985
TDD 608 266-4747
FAX 608 266-8739
PH 608 266-4635

June 5, 2009

Steven L. Oftedahl
JSD Professional Services, Inc.
161 Horizon Drive, Suite 101
Verona, Wisconsin 53593

RE: Consideration of a four-lot Certified Survey Map (CSM) of 9.83 acres of property generally located at 3802 Packers Avenue (Tennyson Terrace, LLC/ Tom Keller).

Dear Mr. Oftedahl;

This letter acknowledges receipt of your application package for approval of a certified survey map on April 29, 2009.

Approval of your client, Tom Keller's CSM request will be referred to the Plan Commission for consideration. However, before the Plan Commission may consider this CSM, a preliminary plat will be required for all lands under the control of Mr. Keller and (or) lands in which he has an ownership interest, as required in Section 16.23 (5)(g)1 of Madison General Ordinances. This would include the adjacent parcel located at 1902 Tennyson Lane, which City records show is also owned by Tennyson Terrace, LLC. Consideration of the subdivision of the 3802 Packers Avenue property shall not be scheduled until the preliminary plat and related Subdivision Application has been submitted for review.

If you have any questions regarding the subdivision approval process and the requirement to submit a preliminary plat for this property, please do not hesitate to contact my office at 261-9632.

Sincerely,

Timothy M. Parks
Planner

cc: Tom Keller, Tennyson Terrace, LLC; 448 W. Washington Avenue; Madison, WI 53703
Ald. Satya Rhodes-Conway, District 12
Brad Murphy, AICP, Director, Planning Division