



January 02, 2013

City of Madison  
Plan Commission  
215 Martin Luther King Jr. Blvd.  
Madison, WI 53703

Letter of Intent: FEED Kitchens – 1219 N. Sherman Avenue

Dear Plan Commission:

The Northside Planning Council's Food Enterprise & Economic Development (FEED) Project is submitting this request for your review and approval. Our intent is to construct a 5,400 Commercial Building within an open parcel on this site at Sherman and Aberg Avenue (Northgate Mall). We were granted a conditional use permit for a shell Commercial Building at this site in December with the understanding that we would need to return to obtain a supplemental conditional use permit for the specific use of that Commercial Building (food processing and preparation) after January 1, 2013 due to changes in the Zoning Code after that date. The building will house 5 commercial kitchens, dishwashing area, walk-in coolers/freezers, storage, conference room, offices, locker room and restroom. The facility will operate 7 days per week, 24 hours per day with management staff in place to handle all scheduling, coordinate all service and maintenance needs of both the interior and exterior spaces.

The facility will be owned by the Northside Planning Council (NPC), with fiscal oversight provided by the NPC Board, and operations oversight provided by a separate advisory board devoted to the facility's management.

If you have any questions about this project you can contact Ellen Barnard, FEED Project Coordinator at (608) 576-3734, or [ellenb@feedkitchens.org](mailto:ellenb@feedkitchens.org).

Sincerely,

Ellen Barnard  
FEED Project Coordinator