



Check N' Go – Madison, WI  
October 18, 2010  
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October 18, 2010

City of Madison  
Zoning Administrator  
215 Martin Luther King Jr. Blvd., Room LL-100  
Madison, WI 53701  
608.266.4635

Re: Land Use Application for Conditional Use  
Check N' Go  
2103 Zeier Rd., Space C-108

To Whom It May Concern:

Please accept this Letter of Intent for the City of Madison Land Use Application for Conditional Use of a proposed Check N' Go facility to be located at 2103 Zeier Rd., Space C-108, within an existing mixed use building outparcel to the mall located at the Northeast corner of Zeier Rd and East Springs Dr. The previous use of this space was Yankee Candle. This location has a zoning classification of C3 which requires a Conditional Use for a payday loan facility. The minimum requirement of 5,000 feet from any other payday loan business or auto title loan business has been met. There are 59 parking stalls in the lot immediately adjacent to 2101-2109 Zeier Rd. There are no proposed changes to parking or landscaping for this project.

The scope of work is an interior build-out of an existing tenant space approximately 2,100 square feet in size which does not include additional plumbing fixtures, exterior elevation changes, site and/or landscape work. The Architect of Record is David Boyce with Interplan, LLC, 604 Courtland St., Ste. 100, Orlando, FL 32804, (407) 645-5008 Phone; (407) 629-91254 Fax. Jarrod Cooper is the Architectural Project Manager and he can be reached at (972) 980-0002 or via email [jcooper@interplanllc.com](mailto:jcooper@interplanllc.com). The General Contractor who will perform the scope of work is out to bid at the time of this submittal.

The formal notification was received by the District 17 Alder's office on September 20, 2010 via certified mail. A telephone conversation with Alder Clausius occurred the afternoon of September 28, 2010. Interplan has targeted the first available submittal deadline of October 20, 2010 to be placed on the agenda for the corresponding Planning Commission hearing December 6, 2010.

The proposed Check N' Go is a relocation of an existing facility along with the current 2 employees. More employees could be added if business dictates the need. The hours of operation are Monday thru Thursday 10 am to 6 pm; Friday 10 am to 7 pm; Saturday 10 am to 1 pm; Sunday Closed.



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Thank you for time and attention in this matter. Please do not hesitate to contact me for any questions, comments or concerns.

Sincerely,

A handwritten signature in black ink that reads "Heather Johnston". The signature is written in a cursive, flowing style.

Heather Johnston  
Permit Manager