

September 16, 2009

Mr. Mark Olinger
Dept. of Planning & Development
215 Martin Luther King Jr. Blvd.
Madison, WI 53701

RE: Letter of Intent
Conditional Use
Curtis Ambulance – 709 Post Road

Dear Mr. Olinger:

The following is submitted with plans and application for staff and plan commission consideration for approval of the proposed development.

Owner: Scott Lewis
107 East Doty
Madison, WI 53703

Project: Curtis Ambulance
709 Post Road
Madison, WI 53713

Architect: Sutton Architecture
104 King Street
Madison, WI 53703

Expected Construction Schedule: Completed

This project is simply a change of tenants in an existing building. The space, 5,012 square feet, was only modified slightly to accommodate the new tenant, Curtis Ambulance. All existing walls remained. Additional gypsum board was installed to increase fire rated separation. It is in operation 24 hours a day, and 7 days a week, with a maximum staff of 5. The total number of employees that work here is 18. There is very little demand for any customer parking, and current stalls are more than adequate for staff.

We met with city staff early in this process and thought everything was addressed before we started work on this space. It was later discovered that we needed to apply for a new conditional use for Curtis Ambulance.

Respectfully submitted,

John W. Sutton