

**- SAMPLE AMENDMENT -**

**AMENDMENT #1**

**to the Contract For Purchase of Services  
between the City of Madison and Ticknor & Associates**

The parties to this Agreement are the City of Madison, a Wisconsin municipal corporation, hereafter "City of Madison", and Ticknor & Associates, hereafter referred to as "Contractor."

**AMENDMENT:**

The City of Madison and Contractor listed above agree to amend the **Contract for Purchase of Services executed by the City on *insert date of city signature***, as follows:

1. Add the following to the "Public Participation Plan (Public Meetings and Facilitation Process)" section of the Contract for Purchase of Services, which is found in Attachment A, "Tasks and Services," Section 4 (pages 6-7):

- Contractor will provide four (4) two hour listening sessions, scheduled over three (3) days, to gather public input prior to preparation of a draft plan.
- Contractor will provide four (4) two hour draft plan review sessions, scheduled over a single day, to gather public input after preparation of a draft plan.

The items noted above will cost an additional Five Thousand Dollars (\$5,000.00), to be invoiced and paid according to the payment procedures outlined in the Contract for Purchase of Services.

2. **All other provisions of the original Contract for Purchase of Services shall remain unchanged and in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their respective authorized agents, have caused this Amendment #1 to be executed.

**CONTRACTOR:**

Ticknor & Associates

\_\_\_\_\_

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Tom Ticknor

\_\_\_\_\_  
(Witness)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF MADISON, WISCONSIN  
a municipal corporation**

By: \_\_\_\_\_  
David J. Cieslewicz, Mayor

Date: \_\_\_\_\_

**Approved:**

\_\_\_\_\_  
Dean Brasser, City Comptroller

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Maribeth Witzel-Behl, City Clerk

Date: \_\_\_\_\_

**Approved as to Form:**

\_\_\_\_\_  
Eric T. Veum, Risk Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael P. May, City Attorney

Date: \_\_\_\_\_