

# AGENDA

## 2014 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

November 5, 2014

8:00 – 11:00 MEETING

I. Review August minutes

Action items completed

SBE trucker list is now available in Excel format.  
TE representative agreed to attend today's meeting.  
Plan holders opt out was investigated. At this time it appears additional programming will be required from Bid Express

Action items not completed

Request for contracting subcommittee to address concerns with PW contracts

II. Opening Remarks by Rob Phillips, City Engineer

Capital Budget will be reviewed by Common Council next week. Included will be \$47 million for streets, \$14 million for Storm, \$11 million for Sanitary, and \$10 million for bike paths. Budget is similar to 2014. These amounts include design and real estate. Information is available on City website.

Complaints received regarding the process leading up to the awarding of bids resulted in a 3-person work group being formed. (Rob Phillips, Lucia Nunez, and Nick Zavos) Follow-up contractor meeting set for December 4<sup>th</sup> to discuss progress. A smaller focus group has begun meeting to address finalization time.

III. Affirmative Action

AA is still finding missing payrolls at 50%, 90% and at final.  
Committed Cost Status report submission continues to increase.

Demographics: Contractors can send list of employees instead of supplying every payroll. Question raised as to why AA cannot keep a database so would not need to send information for an individual used on multiple projects. This data collection may already be in progress through prequalification AA plans.

**Action Item:** AA identify the individual (& company) rather than just the company when they are missing information. AA to review.

#### IV. Comments by City Water Utility

Current budget includes water main replacements and \$1.1 million in lining contracts. Lining companies seem to only want to line the pipes, so excavation, shoring, and bypasses may appear as separate contracts.

Four facilities are planned. Rebuild of operation center (Patterson & Main) will be 2 contracts; gravel storage building (June) and the Fleet Maintenance structure (Sept). Others include well 31 (Tradewinds), pumping station at well 12 (Beltline and Whitney Way), and pump station at Bunker Hill.

Jeff Belshaw has been hired as Water Utility's construction supervisor.

Spring Court contract was discussed. Bids were rejected for being over estimate and work was performed in house. Request made to include this estimate in the future. Without it, the contractor wastes time and money to submit a bid.

#### V. Comments by City Traffic Engineering

A position is being added for traffic control planning. Once this position is filled, TE will do traffic control plan when travel lane(s) remain open and assist with plans for larger closures. No assistance will be provided for smaller streets. TE cannot stamp or approve anything they don't produce.

Request made to keep certain items out of lump sum traffic control bid item. TE will review, but stated that pavement marking and message boards should be separate items.

**Action Item:** Contractors requested adopting standard detail drawings similar to WISDOT. TE to review.

#### VI. Comments by Parks Department

Central Park Skate Park is now out. General contractor or subcontractor will have to be prequalified under special category by 12/5/14 with bid opening the following Friday, 12/12/14.

Upcoming contracts include 3 playground contracts, paving of tennis courts and trails, and dog park improvements.

#### VII. Bid Opening Dates: Additional Date in March and in June

Attempts will be made to spread out contracts next year. Additional dates have been added on Fridays. (Two Wednesday bid opening dates in April verified following the meeting) Request to release the bid as soon as possible in order to get the best people and help contractors with overall planning.

**Action Item** - Include water projects on the Public Works upcoming project listing.

VIII. Bid Express Plan Holder List

Opt out still being looked at, but no good way to do this has been found to date. As an alternative, anyone wishing to be removed from the plan holder list can simply email or call Alane Boutelle.

IX. Contract Work Group Meeting: Thursday December 4, 2-4 PM at Emil St.

X. Contractor/Developer/Engineer Comments

1) Standard specification revisions will be undertaken in November and December. These will be published in early 2015. Please forward any items to John before then.

**Action Item:** Make proposed revisions available to contractors prior to implementing.

2) There will be no box on City job application forms regarding criminal background. If the particular job is sensitive, this will be investigated at the end of the hiring process. The same "Ban the Box" requirement is to be directed to all contractors who do business with the City. More information will be coming. Any suggested verbiage from the City Attorney would be of benefit to the contractor.

3) Please include contract numbers on all payroll submissions.

4) Question as to who is put on the distribution list for revised plans. This information is supplied by the engineer.

5) Can inspector provide one plan for the field when revisions are made? Since the contractor is on the distribution list, the email is the fastest way to get a copy to the field, as the inspector may not get until the next day.

6) Disparity study questioned. Seem to be asking odd questions in some cases. Study is needed for legal purposes. Looking at DBE vs SBE. Concern expressed that DBEs are not interested in working on City contracts due to prevailing wage requirement.

7) Follow-up question as to whether AA is looking into how realistic the goals are for women and minorities.

**Action Item:** Continue discussion between contractors and City of Madison on this topic.

8) When WBE and MBE contractors outside the local area are used, how is that achieving the Council's intent?

2015 Meeting Dates

February 4

May 6

August 5

November 4