

## AGENDA

### 2013 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

November 6, 2013

8:00 – 11:00 MEETING

I. Opening Remarks by Rob Phillips, City Engineer

Not able to attend today's meeting.

Al Larson reported that the budget passed City Council last night.

II. Affirmative Action

SBE compliance has been improving. Committed cost status report submittals are lagging. Contractors encouraged to notify AA when they need SBE compliance assistance. Contact Austin Johnson for any payroll questions.

Reports are issued after pay applications have reached the 50, 90, and 100% completion levels.

Utilization of minority and women is tracked through monthly reports or if demographics provided on payrolls.

Committed cost status reports monthly to check SBE.

Request made for an Excel version of this report for contractors.

Use of truckers for SBE goals can become an issue, as there are not enough in the area. Contractors are encouraged to notify AA in writing if they are having difficulty meeting their goals.

Truckers meeting set for 1/16/14 at 8:30 am in the Water Utility building.

III. Comments by City Water Utility

In the process of streamlining specifications. Thrust restraint will have 2 options in the future: concrete block or restraint joint system

Major project, coming early 2014, will be Well #7 (\$4-5 million).

IV. Comments by City Traffic Engineering

Not present.

V. Comments by Parks Department

Not present.

## VI. Electronic Bidding

Multiple SBE upload options coming (one for Cover Page/Summary Page & Contact Report and one upload just for Contact Report (if needed.)

Added name of contract to the title seen by contractors.

Change coming to City website by Friday. Plans and specs will only be available from Bid Express and will no longer appear on the Open for Bid site or be provided in hard copy. The Plan Holders list will also be transitioning to Bid Express (under development). An email will be sent later describing the changes.

## VII. Contractor/Developer/Engineer Comments

- Photo shown of damage to lip of a pipe. Reminder given to contractors to be careful.
- Prevailing wage will now be predetermined before contract goes out for bid. Contract will now state if prevailing wage is to be paid.
- Traffic Engineering asked to approve traffic control plans in a more obvious manner such as by a stamp. (liability/legal concerns noted by contractor)
- TV pipe check not happening before pavement during storm testing. Contractors advised not to assume inspector knows they are ready. Give 1 week notice where possible.
- Facilities standardizing specs from private companies. (general conditions)
- All City departments have been asked to review their specifications for possible revision by 12/13/13. Goal is to approve any changes at BPW meeting in January. Any major changes will be sent out for comment.
- The 2014 meeting schedule follows the meeting minutes.

### NEXT MEETINGS: 2014

February 5

May 14

August 6

November 5