

AGENDA

2017 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

February 7, 2018

8:00 – 11:00 MEETING

- I. Review Minutes of Last Meeting
 - No comments, corrections or questions.
 - If contractors want to restrict City of Madison account access (ex. AA plan, prequalification), they should work directly with the City of Madison IT Department.
 - No hold on partial pay requests over \$2,000.
- II. Opening Remarks by Rob Phillips, City Engineer
 - Contractors were thanked for responding to the survey on bidding.
 - City is reviewing the results. The Public Works website was shown as to where to find project bidding schedule.
- III. Comments by Department of Civil Rights
 - Contractors can now renew AA plans on line by providing only new information vs filling out a whole new AA plan
 - More training in Accela planned in March.
 - Current turn around rate for AA plan review is 1-2 weeks. Contact Felicia Jones if there are questions regarding follow-up delays.
- IV. Comments by Water Utility
 - Unit Well 12 project is waiting PSC approval. WU hopes to bid in April or May.
- V. Comments by Traffic Engineering
 - Staff not present. No questions from contractors.
- VI. Comments by Parks Department
 - Typical Parks Department projects yet to be bid for park paving, new playground equipment, tennis court resurfacing. Some larger shelter projects are planned for 2018.
- VII. 2017 Standard Specification Revisions
 - Standard specification web site was shown including summary and archives. Page A-1 of the Project Specifications identifies the year of the Standard Specifications.
- VIII. Submitting bid documents on City forms
 - If contractors submit required documents on non-city forms, bids may be rejected. This is particularly true of any form that requires a signature. It is best to use City of Madison forms.
- IX. Contractor/Developer/Engineer Comments
 - Contractors commented that there are too many bids due on same day and with same start date. This makes it more difficult for smaller contractors to bid. **This information was given to the City Engineer.**

Contractors should let Alane know if they want their name removed from plan holder list.

Contractors can't upload proposal page to bid express if there was an addendum. **You have to be sure to download the items after addendum. It's the only way to upload into bid. Relabel it addendum. Transfer your numbers over to new file. Even if no bid items changed.**

Comment made that the 7 x 11 SAS on the Ronald Reagan project can't be built per the TC spec. **This comment was given to the designer.**

Urban League (Vincent Thomas): provided information on programs in place at Urban League

- On the job training

- OSHA certification

- Apprenticeship Training

- Work with union and non-union companies

- Work with Fresh Start

2018 Meeting Dates

February 1

November 14