

MINUTES

2019 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

February 6, 2019

8:00 – 11:00 MEETING

- I. Review Minutes of Last Meeting
No questions or comments on minutes
- II. Opening Remarks by Rob Phillips, City Engineer
City appreciates feedback from contractors.
Many projects still to bid in 2019
Reconstruction budget: \$22M
Pavement Management: \$22M
Facilities has several large projects including Pinney Library and Fleet Service Building (\$20M)
Flood Mitigation projects: \$4M
- III. GT Web Presentation
Eric Pederson gave demo on accessing GT Web (including handout)
Request for SAS depths requested: Lack of accuracy is reason this information is not provided.
Action Item: Request to link construction plans to GT Web will be reviewed by City staff
GT Web is integrated with Diggers Hotline to obtain own prints vs. having to contact city staff for prints
Pipe conditions are forwarded to engineering mapping to update records, i.e. lateral locations.
- IV. Comments by Department of Civil Rights
Contract Compliance Specialist: hiring was in process
DCR is reviewing AA plan process for improvements
Question on who sets SBE goals: Felicia Jones with DCR sets goals
Comment by contractors is main SBE participation is from landscaping and trucking
Action Item: Request made to review 12% goal which is difficult to achieve. Felicia reminded all that Good Faith Effort is part of process when goal is not met.
- V. Comments by Water Utility
Spec revisions for 2019 are minor. Summary is on web site

- VI. Comments by Traffic Engineering
Discuss expectations of traffic control on arterial and collector streets
Tubular markers are used when two way traffic is on same side of the road
Tubular markers, message boards and arrow boards in proposal page is getting better.
Tubular markers are for long term TC set ups. Weighted pylons are ok for short term set up such as when TC is moved daily for peak hour.
Action Item: Request made to include bid item for weighted pylons.
Action Item: Request made to **not** include items that are not needed...no undistributed items. Example: Cost for 10' of removable tape is different than 500' of removable tape
Action Item: TE to review supplementing cardboard No Parking signs with permanent No Parking signs on barricades at project limits. Will towing still be enforced?
- VII. Comments by Parks Department
Listed several upcoming projects
Burr Jones Grading and parking lot
Breese Stevens
Park Paving Basketball courts
Reindahl building repair
Parks Maintenance building
Wingra Parkway
Reindahl lighting
Playgrounds
- VIII. Specification Revisions: Adopted January 8, 2019
- IX. Discuss showing private utilities on plan set
Action Item: Engineering to discuss at on-going meetings with MGE in addition to noting that an electric duct package is different than a single buried conduit.
- X. Discuss lateral abandonment provisions
- XI. Bid Express Price Changes: Monthly Fee (\$50) will remain the same. Per bid fee is being increased from \$25 to \$40 on February 16, 2019
- XII. Contractor/Developer/Engineer Comments

2019 Meeting Dates

February 6

November 6

CONTRACTOR/DEVELOPER/ENGINEER MEETING

DATE: February 6, 2019

NAME	REPRESENTING	PHONE	EMAIL
Rob Phillips ✓	City Engineering	266-4751	rphillips@cityofmadison.com
Greg Fries ✓	City Engineering	266-4751	gfries@cityofmadison.com
John Fahrney ✓	City Engineering	266-9091	ifahrney@cityofmadison.com
Alane Boutelle	City Engineering	267-1197	aboutelle@cityofmadison.com
Norman Davis	Department of Civil Rights	267-8759	ndavis@cityofmadison.com
Bryan Manning	City Engineering	266-4089	bmanning@cityofmadison.com
Kelly Niess	Madison Water	261-9640	kniness@madisonwater.org
Christine Ahem	Paris Construction	848-5991	christine@parisconstruction.com
Felicia Jones	DCR	266-6510	fjones@cityofmadison.com
Kate McCarthy	DCR	267-1127	kmccarthy@cityofmadison.com
Sam Daniels	DANIELS CONSTRUCTION	271-4800	SDANIELS@DANIELS.CO.COM
JOE DANIELS	DANIELS CONST	771-4800	joe.daniels@daniels.com
Will Petersen	Mesa Reutech Inc	222-8055	wpetersen@mesareutechinc.com
Dennis Richardson	RICHARDSON CO.	255-9223	dennis@richardson.com
ANN FREI WALD	PARKS DIV.	243-2848	AFREIWA@CityofMadison.com
BRETT CONWELL	CAPITOL UNDERGROUND	318-1595	Bconwell@capitolunderground.com
GREG FRIES	CITY ENG	267-1199	gfries@CITYOFMADISON.COM
Scott Gilaser	SIL UNDERGROUND	215-8914	scotg@slunderground.net
Dan Bruce	SIL UNDERGROUND	513-8673	danb@slunderground.net

How To Use GTWeb on Phone or Computer

Intro and logging in

The web version of GTViewer is available through your basic web browser or on your smartphone with a downloadable app. There are some subtle differences between the two and are explained below. For purposes of consistency I will use the terms “browser version” to describe the computer web based version and “app” or “web app” to describe the phone application. The web app is free of charge, although based on your data plan you could be charged with data usage (no different than browsing through the web). Check with your carrier if you are unsure of your data plan. **This application is for your use only. Do not distribute this info to anyone outside your organization.**

1. Log in to system
 - a. For browser version open your browser and go to (tested on IE and Firefox only): <https://gtweb.cityofmadison.com/gtweb/gtweb.htm>
 - b. Download the GTWeb App (GTWeb Client, **NOT** GTSpot or GTViewer) from the Google Play or Apple store. When you open it up type: <https://gtweb.cityofmadison.com/gtweb/> into the server box
 - c. Type in the username and password (if on a public computer DO NOT check “save info” button).
2. Go to the City of Madison project, and accept the disclaimer.
3. This will take you to the query page. If you are on the app, you can click “use current location” and it will take you to your current location based off of your phone’s GPS if GPS is turned on your phone. Otherwise, the easiest query to use is the intersection query. You can enter one or both streets and do not have to type out the entire word. If you are looking for East Washington and Zeier, you can type “wash” in one and “z” in the other (in case you don’t remember if Zeier is ie or ei).
 - a. On the browser version there are two icons next to the results. The globe will take you to the map, the circle with the “i” will give you the basic attributes of the query

Query Results		
	Street Name 1	ZEIER RD
	Street Name 2	E WASHINGTON AVE
	Municipality 1	MAD-C
	Municipality 2	MAD-C

- b. On the web app you only have the option to click on the result and take you to the map

*If the query takes you to a blank, black page, go to the preset button () and select a map to use.

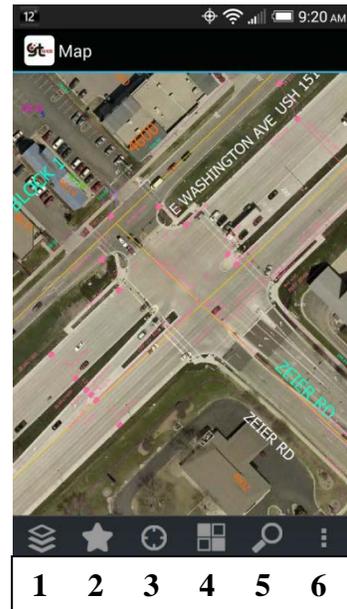
Navigating Around

The interfaces for navigating around are different in the browser and the web app. Details for both versions are described below.

Web App

To navigate around the web app is like any other application. Click and drag to pan, pinch in and out to zoom. If you want to see the attributes of a feature, click the feature. If you are near two features it will ask which one you want. This will bring up the attribute view. To get back to the map, click the back button on your phone. The screenshots may look a little different than what it looks like on your device. There are six buttons at the bottom of the screen, they do as follows:

1. Chooses a preset base map. Right now there are just the basic utilities.
2. Goes to a list of favorite views (much like a bookmark on the internet)
3. Use current location. Press this to use your phone's GPS to take you to your current location.
4. Toggles the air photo on and off
5. Takes you to the query page
6. More info –
 - a. Info – basic info on site
 - b. Add Favorite – Add a favorite location[#]
 - c. Return to Original Map – return to the original query location
 - d. Hide Notes – Hide any notes^{*}
 - e. Add Note – Add notes^{*}
 - f. Help – basic help on navigating



Browser Version

To navigate around the browser version is like most other mapping applications. Click and drag will allow you to pan around. Use the wheel on your mouse to zoom in and out, or use the +/- buttons on your keyboard. A single left click will bring up the attributes. The buttons do the following:

1. Back button – goes back to the previous screen (not the previous zoom/pan level)
2. Information – basic info on the site
3. Change Preset – Change the basemap
4. Favorites - Go to favorites list[#]
5. Add Favorite – Add a favorite view/location
6. Return to original map – goes back to initial query view
7. Toggle Raster – turn photo on and off
8. Add note - add a note to location^{*}
9. Return to queries – go back to the queries.



^{*} Notes are disabled for the time being. We may enable them at another time.

[#] Favorites are stored on your device like bookmarks. They will not transfer from device to device (like from your computer to your phone)



City of Madison Engineering Department Records Viewing System - GTWeb

Engineering posts utility data online for viewing to our contractors through a web-based program called GTWeb. This data is available through any internet connection or free downloadable app on both android and iOS phones (data fees may apply based on your individual plan) . We are encouraging contractors to use this information to aid them in building permits, site planning, bid planning, etc. This will hopefully save you time and effort and avoid having to go to City Staff for routine data requests.

The City of Madison makes every attempt to ensure that this data contains accurate and current data relative to field conditions. However, this data shall in no way override the actual field location and conditions of infrastructure shown here. Extreme care and caution should be exercised when using this data and personal safety should be the user's primary concern.

This data shall not replace a digger's hotline call or field verification of utility information.

To register your company please send the following information to gtweb@cityofmadison.com

- Company Name
- Contact Person/Email (if different than person sending request). This will be used to send information and updates
- Telephone Number
- Business needs for requiring access

We will send back the log in information and a brief explanation on how to use the web and phone application.

Data sets in the application include:

- Parcels/Addresses
- City owned Sanitary/Storm Sewer
- City drainage (Ponds, Greenways)
- Misc base map/easement data
- Pavement data information
- Orthos
- Other data may be added in the future



City of Madison Engineering Department Records Viewing System - GTWeb

Engineering posts utility data online for viewing to our contractors through a web-based program called GTWeb. This data is available through any internet connection or free downloadable app on both android and iOS phones (data fees may apply based on your individual plan) . We are encouraging contractors to use this information to aid them in building permits, site planning, bid planning, etc. This will hopefully save you time and effort and avoid having to go to City Staff for routine data requests.

The City of Madison makes every attempt to ensure that this data contains accurate and current data relative to field conditions. However, this data shall in no way override the actual field location and conditions of infrastructure shown here. Extreme care and caution should be exercised when using this data and personal safety should be the user's primary concern.

This data shall not replace a digger's hotline call or field verification of utility information.

To register your company please send the following information to gtweb@cityofmadison.com

- Company Name
- Contact Person/Email (if different than person sending request). This will be used to send information and updates
- Telephone Number
- Business needs for requiring access

We will send back the log in information and a brief explanation on how to use the web and phone application.

Data sets in the application include:

- Parcels/Addresses
- City owned Sanitary/Storm Sewer
- City drainage (Ponds, Greenways)
- Misc base map/easement data
- Pavement data information
- Orthos
- Other data may be added in the future