

# MINUTES

## 2019 CONTRACTOR/DEVELOPER/ENGINEERS MEETING

November 6, 2019

8:00 – 11:00 MEETING

I. Review Minutes of Last Meeting

II. Opening Remarks by Rob Phillips, City Engineer

- Streets with Utilities in next year's budget should be around \$39M
- There will be two State Projects on Gammon Road and Cottage Grove Road.
- No significant changes anticipated after Common Council approval next week.

III. Comments by Department of Civil Rights

- Melissa Gombar introduced as the new Affirmative Action Manager. Martha White (AA Plans) and Juan Pablo Torres Meza (compliance) were also introduced. Saran Ouk was not in attendance.

2020 Focus will be:

(1) Changing to an Electronic Compliance System Implementation

(2) Moving from payroll to MEUR submissions.

Request made to find a compromise in order to avoid excess work (MEUR is an additional step) and comment made that subs often will not fill out the report.

Foundation accounting software reported to have a reporting function that summarizes MEUR information. Issue is with small and infrequent sub-contractors. Contractors don't want issues with paperwork to hold up payments.

(3) Meeting contractors one-on-one for contract compliance rather than attending preconstruction meetings. Representative at pre-con often not the person sending in the compliance documents.

(4) Making arrangements for Affirmative Action Plan Training sessions

(5) Goals: Inclusion, equity and efficiency

IV. Comments by Water Utility

- Pipe projects of \$7M for extension and replacement projects in 2020 will primarily appear in Street contracts.

- Felland Road will be a stand-alone contract.

- Water Utility moving from bonds to DNR/DOA funding which will necessitate Davis-Bacon rates and DBE goals for any contract that includes Water Utility. Payrolls will be a requirement for these contracts. MEURs will also be required.

V. Comments by Traffic Engineering

Discuss expectations of traffic control on arterial and collector streets

- TE goal for TC plans is to provide information for basic plan for contractor to follow

- TE would like to know when electrical work is done within a project so they know when their crews are to take over.

- Undistributed items such as temporary tape still an issue (if not used). Price for 5 lf vs 500 lf is very different. Suggestion set price in Standard Specs and base price on the amount.

- Comment made that specs are not being followed i.e. lights on barrels

## VI. Comments by Parks Department

- Dirt work in special provision based on 3D modeling which includes modifiers. Pay per bid item unless 30% over. Reason is that there is no staff to measure.
- Capital improvements of \$11M in 2020 (paving, playgrounds, and Gates of Heaven tuck-pointing). Most of these will advertise in first quarter. Door Creek restroom will bid at a later date.
- Brittingham accessible ramp and Warner accessible pier also planned
- Forestry is moving from Parks to Streets in 2020 budget. (37 people)

## VII. Proposed Specification Revisions

- Request to add access to driveway in bid list as an EACH item. Give it a standard price.
- Prequalification and AA plans valid for life of contract – may be easiest to enforce for General. Once a sub contractor's work is done, this could be an issue, particularly if they no longer want to work on Public Works projects in the future.
- Spec changes for fencing of trees, directional boring, and trenching will affect mostly private contracts. No one should be pruning a street tree.
- Fines are going up for tree damage (\$150-\$500)  
New daily fine for parking within 5 feet of a tree.
- Liquidated damages proposed for missing interim completion dates.
- Contractor suggestion to reduce the length of time a trench is open to 2 days rather than make it longer due to safety and weather concerns. This is for coordination with private plumbers.
- Request to post revisions on web site.
- Goal is to finalize and send standard specification changes to BPW in early January, with Common Council 2 weeks later.

## VIII. Contractor/Developer/Engineer Comments

- Not being able to pay over 100% is an issue as it slows down payment for work.
- Request made to check IRA math earlier in the process.
- Concern expressed over payments being held up for demographics. Current process holds the next payment, giving contractors 2 weeks to resolve.
- Parking signs are being removed which means having to tow cars. If signs are white with red letters can mount on something sturdier. Be sure to use green labels.
- Could Parking Enforcement help more by issuing tickets or could extra signs be made available? Remove 48 hours requirement for towing in these instances.

## City of Madison Action Items

### Department of Civil Rights

Affirmative Action Plan Training sessions

### Traffic Engineering

Review unit price for undistributed items such as Temporary Tape. Base price on amount. I.E. Price for 5 LF is different than 500 LF.

Review standard bid price for Driveway Access in the standard specs to cover times when contractor is asked to accommodate special needs.

Review coordination of completion of electrical work within a project so TE knows when their crews are to take over.

Review No Parking signage and enforcement. Contractors would like additional signs to replace when signs are vandalized. Consider use of Type III barricades at project limits to mount No Parking signs. It is difficult to enforce No Parking especially downtown.

### Engineering

Review how long Prequalification and AA plans need to be valid. The concern is some sub-contractors may let plans expire once their part of the project is complete.

Post specification revisions to web site prior to approval at BPW

Review finalization process: Check math earlier in finalization process

### Water Utility

Contractor suggestion to reduce the length of time a trench is open to 2 days rather than make it longer due to safety and weather concerns. This is for coordination with private plumbers.

### 2020 Meeting Dates

February 5

November 4