



Homeless Services Consortium Board of Directors Meeting Minutes

June 15, 2018 – 1:30-3:30PM

30 W. Mifflin St 10th Floor, Madison, WI

Call to Order and Welcome at 1:33PM

Members Present: Takisha Jordan, Matt Julian, Maggie Carden, Melissa Mennig, Torrie Kopp Mueller, Robin Sereno, Jani Koester, Wanda Smith, Heidi Wegleitner, Ann Catlett, Connor Wild, David Dexheimer

Others Present: John Adams, Sarah Lim

Absent: Kathy Kamp

1. **Introductions**
2. **Approval of Minutes from 5/18/2018** –Mennig motions to approve minutes, Jordan 2nd the motion. Discussion opened. All approve of minutes; minutes passed.
3. **Welcome John Adams, Director, from the Beacon:** Adams reports that a goal of his is to do community outreach with individual neighbors and neighborhood businesses. Adams mentions he has lived experience; previously living in the YWCA and The Salvation Army as a youth. Hopeful to make the Beacon as successful as possible, and he is very open to feedback. Police calls are dramatically down. They have tried to have client involved group meetings and they have not been as successful as the individual feedback.
 - a. Smith asks about interventions to Drug Use/Dealing – Adams said they issued a code of conduct and restricted guests from using the parking in the lot.
 - b. Smith asks about job involvement – Adams said the FSET folks are there. People are getting jobs, but due to housing instability issues people struggle to maintain these jobs.
 - c. Smith asks about if the goal is to get people housing – Adams states that is always the goal, and that they need to attack underlying issues that prevent getting housing, such as access to AODA treatment. Adams is having contact with the County on that.

- d. Koester – new news on family side? they’ve hired 2 new family service coordinators to get newer activities planned.
 - e. Mennig asks about the partnership’s with agencies – Adams stated they had a meeting just yesterday, they discussed best ways to gather and share statistics with them.
 - f. Sereno asks about childcare – Adams stated that currently they cannot move on that because of specialized licenses required per the county. Sereno suggests there may be untapped partnership agencies that are certified.
 - g. Koester asks about the computer lab to families; Adams reports it is available to families
 - h. Smith asks about expansion – Adams stated they are looking to maximize current space.
 - i. Per Adams, June 26-29th the shuttle bus will be down due to repairs. They are currently looking for a loaner. It is primarily used to and from the shelters, and they want to start family field trips to help normalize their day.
4. **Discussion of By-laws and Board Seats** – Mennig reports the changes were approved unanimously. There is now a range of board seats, and added a youth committee/advisory board. Also added how we function in committees. Electronic voting was not on this current set of changes.
- a. Koester states we need to know when to fill the Youth Seat (18-24) from the Youth Action Board (10-24; 2/3 of members have to have lived experience). Youth Action Board must nominate the Youth to the HSC Youth Seat. Wild suggests that we have a strong candidate available – a youth voice is in the arena and we should consider a probationary board member while organizing the Youth Action Board. Youth sub-group working on the Summit already. Kopp-Mueller can send an email to gather interest to form a committee to get up and she needs someone willing to oversee. After discussion, determined no special vote now for a representative of Youth Board.
 - b. Sereno’s change in employment will cause her to rotate to a Member at Large. Wegleitner clarifies that it should be more descriptively placed on the agenda so we are transparent with the change. Kopp Mueller will place on next agenda in July - That we will vote on moving Sereno to at-large position – will mention that it is a mid-term and will be opening again in Dec 2019
 - c. Discussion that we should add a new agency seat will be put on next agenda.
5. **Discussion and Approval of EHH funds** – Sarah provides brief explanation of funds. Applications approved by the board and referred to the State. Lim showed submitted budget; today she is here because the State awarded an additional 1,251 dollars to homeless prevention funds (HPP), and 15,000 to housing programs (HP). Lim asks to how to use this
- a. Lim requests \$1,251 requested to add to TRC because the only Two programs which were both TRC. TRC indicated that they would prefer additional funds be added to Eviction Prevention Clinic because the TRC RRH was fully funded. Heidi will move to approve; Julian 2nd’s Heidi’s motion. Reviewed that board members working at participating agencies may not vote. Motion passes; Menning and Jordan abstain.
 - b. Lim reports that \$15,000 from HP funds can be applied to Brooks St PH, Briarpatch TLP, The Road Home Breese. Lim provided feedback from the agencies about the available money. Porchlight cannot at this time start a new program. Both Briarpatch and The Road Home can accept a portion. Wegleitner motioned that Briarpatch TLP be fully funded with \$11,500 and the

remaining \$3500 be awarded to the Road Home; Julian 2nd. Discussion on scoring – Road Home scored well and were fully funded with a 94.8 avg score. Briarpatch TLP average application score was 80.3. Discussion ends; vote the motion – all present vote for, none oppose; Jordan and Mennig abstain.

6. Kopp-Mueller sent the **CoC update** via email – this was helpful

7. **Discussion and Approval of Written Standards Prevention Eligibility and Prioritization Tools** – Kopp Mueller – a work group of the Core Committee has been relooking at the Prevention section. There is a lot of discussions. They have met extensively. Kopp Mueller reviewed how they came to the decision of the prioritization tool. Wegleitner move to approve of the standards and prioritization tool with the following wording adjusted: adding “has a stipulated dismissal which requires the payment of monies,” under the Eviction Process of the tool and change the wording to “cases filed for eviction” under the Eviction History Section of the tool. Wegleitner states that it shows in ccap, and she feels that landlords use it as judgement. Wild 2nd the motion. Mennig feels that a judgment is more severe than filed evictions and states that case managers can appeal to landlords more easily if it’s a filed eviction without judgement. Wild suggests the following amendment for the prioritization tool Wegleitner’s motion:

Eviction History (choose one only	Score
Has 1 or more eviction judgements in CCAP in the past 2 years	5
Has 1 or more eviction judgements in CCAP in the past 5 years	4
Has 1 or more eviction judgements in CCAP in the past 10 years	3
Has 1 or more eviction filed in CCAP	2
Other eviction record or evictions that are not in CCAP	1

Menning 2nds Wild’s amendment. Discussion ensues; Wegleitner supports this amendment. Jordan is concerned that even if filed in the last 2 years without judgment, these clients are harder to house. Wegleitner reports stipulated dismissals will come off after 2 years. Discussion to take 10 years off completely. Wild amends his amendment to the following:

Eviction History (choose one only	Score
Has 1 or more eviction judgements in CCAP in the past 2 years	5
Has 1 or more eviction judgements in CCAP in the past 5 years	4
Has 1 or more eviction filed in CCAP	2
Other eviction record or evictions that are not in CCAP	1

Mennig seconds Wild’s amended amendment; discussion regarding the scoring followed about scoring in other sections. Vote on Wild’s amendment; all in favor, Dexheimer abstains; Catlett no longer available to vote.

Vote on Wegleitner's motion to approve the standards and the tool with wording change in the eviction process section and with Connors amendment; all in favor, Dexheimer abstains; Catlett no longer available to vote.

8. Housing first self-assessment review was sent out by Kopp Mueller and can be reviewed outside of the meeting.

Motion to close at 03:33 – Koester motioned, Jordan second