

Homeless Service Consortium Board of Director Meeting Minutes

30 W. Mifflin St. 10th Floor

11am-1pm

May 19, 2017

I. Call to order

Jani Koester. called to order the regular meeting of the Homeless Service Consortium of Care Board of Director at 11:00 am on May 19, 2017 at 30 W. Mifflin St. 10th Floor

II. Roll call

The following persons were present: Torrie Kopp Mueller, Jani Koester, Maggie Carden, Rob Dicke, Matt Julian, Heidi Wegleitner, Shenise Morgan, Heather Campbell, David Dexheimer

Absence: Jeanne Erickson, Jael Currie, Ann Catlett, Harrison Booker

Guests: Sarah Lim, Brenda Konkel

III. Approval of minutes from last meeting- 11:10 am

Jani moved to approve minutes Matt second and the minutes were approved by board as read. Heather abstain herself from vote she was not at the last meeting

IV. Open issues

- a) 11:17 am - Sarah received a call from CAC informing that they will not be able to contract at reduce amount. The \$10k was cut from HPP administration funds and CAC thought it would not be sustainable. We do not know when funds will be release and need to find out what the minimal amount CAC need to operate. Sarah will find out ASAP
- b) 11:22 am- Briarpatch Lease Waiver Request- Torri took letter to written Standard and ask Heidi for assistance. After reviewing the what is being use by Briar patch now it contains some illegal provisions. There is nothing about waivers written in our written standard at this moment. There should be a waiver process but strongly need to suggest that it be clear that waivers

request should be rare. Heather motion that we deny the written waiver request from Briarpatch. Rob second and the motion passed to deny Briarpatch lease waiver.

- c) 11:42 am – Diversion-Salvation Army has been using the diversion tool. Through EOP Salvation Army and TRC \$10,000 for diversion (want to have something in place with a case manager that will do follow up with people. Recommended that it be used at funded agencies that has diversion funds- even if families are double up need to contact list keeper at how the people are taken off the list or left on. Items need to be address about diversion question *safety* *DV Question*..... Follow Up: Torri made the corrected changes to questions. EOP (Emerging Opportunity Program)-once someone successfully been help with diversion fun a case manager need to follow up with individual or family. Heidi move with the approval of diversion /outreach with the approved amended change to the question. Rob second Jani move to pass approval. The board approved with amended changes

V. New business

- 12:07 pm- Job Description- Heather job description is not correct -it only holds a 1 year term. Jani wants to add something in the job description about reporting back to the committee. Torri will make changes. The board reviewed job description and signed board agreement
- 12:15 pm-Next meeting the board will address and discuss members has not been at meetings- board suggest make accommodations and reach out to members
- 12:21 pm Housing First Coalition-Free membership and would be happy to have a member come and talk to the board about what they do. County is really pushing the Housing First Coalition. This could be a supplement with WCAH. Heather move we vote to be part of the Housing First Coalition Heidi second -motion carries and was approved by the board
- 12:31 pm -Last Friday Torri went of VIsdat training and learned we been using the Vispdad incorrectly...YIKES!!! It used as a self-disclosure tool...only should be used by people trained in Vispdad currently people that are trained in Vispdad are not the right people. There will need to be Vispdad redone. This is a huge process and need to have an assessment tool. Torri will research other option of what other people are doing. Torri will bring it to

coordinated entry on Monday. Board will revisit this and send any ideas on assessment tool to Torri.

Updates:

- Community plan will be ready for June meeting
- Written Standard finalized prevention tool
- Performance committee getting ready for NOFA
- Coordinated Entry is being reevaluated
- Family priority list need to be clean up – a lot of people been housed and not taking off the list
- Torri is putting together a HSC training-working with Hartland ½ day training
- Shelter providers meeting and what they learned

Adjourned

Jani Koester. adjourned the meeting at 1:00 pm.

Minutes submitted by: Shenise Morgan