



Homeless Services Consortium Board of Directors Meeting Minutes

October 19, 2018 – 11:00AM – 1:00PM

Madison Municipal Building, 215 Martin Luther King Jr Blvd Rm 302, Madison, WI

Call to Order and Welcome at 11:11

Present: Maggie Carden, Matt Julian, Robin Sereno, Ann Catlett, David Dexheimer, Jani Koester, Torrie Kopp Mueller, Kathy Kamp, Heidi Wegleitner, Melissa Mennig, Takisha Jordan

Absent: Connor Wild, Wanda Smith

Called to Order at 11:02

1. Introductions

2. Review of September Minutes – Kamp moves to approve, Robin seconds the motion

- a. Amend 6 a iii to specify the housing vacancy list has not been updated for several months, the board requests it be updated. Wegleitner made the amendment, Catlett seconds. Board approves minutes with amendment.

3. Review Transfer Request form - Kopp Mueller presents

- a. Transfer request form was part of the written standards that the board approved. The document being used was created by Kopp Mueller. Additionally, a Housing Stabilization case manager meeting was created to foster problem solving planning on working with folks that may be looking at being transferred. Kopp Mueller also stated the form could help be more thoughtful how transfers can happen, as well as for tracking data.
 - i. Kopp Mueller suggests taking out 'prior to placement meeting' out of the top line.
 - ii. Sereno asking about youth focuses, especially for youth in households that are starting to age out and preparing for next steps if housing transfers are with families with 16+. I.e. can we offer youth housing navigation.
 1. Jordan discusses the use of teens being the 'head of a household' if parents have poor housing history.

2. Dexheimer suggest placing a check-box after 'What does the participant want regarding their housing?' to indicate there is a youth in the household that will need additional assistance with housing navigation in the future.
3. Sereno – The Youth Summit brought to light that youth are not familiar with the resources. We need to do a better job of identifying and connecting.
- iii. Mennig asks for clarification who takes the form and is making the final decision of the transfer - Spaeth makes the decision
- iv. Wegleitner asks about the landlord in eviction process – is there a lawyer, and does that lawyer need to be addressed. Wegleitner moves to add that contact information for Legal Action and/or TRC shall be provided.
- v. Motion to approve Form with amendments adding a question on Number of youths 16+ in household, added question 'has the participant been referred to Legal Action and/or Tenant Resource Center' and the removal of 'prior to placement meeting' in the description in the top of the form – moved by Kamp, 2nd by Mennig – all approve.

4. Review and Approve of the MOU and MMSD

- a. Kopp Mueller has presented the template.
- b. Koester discusses that her and Kopp Mueller should discuss with the school because there is not a need for face to face.
- c. One thing that could add in an Advisory committee on Student Homelessness. This would make them more in-line with McKinney-Vento. Sereno states we should move to an Action Committee vs Advisory.
- d. Wegleitner reports City/County Homeless committee has discussed adding a seat for a school district individual
- e. Mennig notes that they have an education specialist – they would like to make sure that we share information with the MMSD regarding and we want them to come back with more information. There are some confidentiality issues around that. Homelessness is a protected status.
- f. Konkel moves to approve that we agree that Kopp Mueller and Koester can complete with MMSD. If they need to bring it back to the Board for additional support, they may. Mennig seconds. All approve

5. NOFA Process Debrief – Kopp Mueller

- a. Would like to complete everything more in advanced
 - i. Mennig suggests doing Priorities of the board earlier. Wegleitner adds that if we did this earlier for all the payor sources. Kopp-Mueller suggests set at beginning of the year, so we know what to advocate for, for instance at Education and Advocacy. We can see trends by Funders and see if we can tap this resource.
 - ii. Catlett talks about ease of read of the charts and graphs.

- iii. Jordan suggests a special board meeting for the NOFA for preparation purposes related to planning/scoring. After review committee makes proposal – information session for questions and think about prior to meeting to vote.
- iv. More descript review presented to the Board after the review/scoring committee meets and get to their choices.
- v. Agencies that need to abstain – could we permit them to leave the room if they need to be there for quorum.

6. Discussion on Role of Board in Engaging other Sectors – Jordan

- a. Jordan asks what sector do you have in mind when bringing this up:
 - i. Early childhood
 - ii. Job placement/training
 - iii. Foster Care
 - iv. MH/AODA
 - v. Healthcare issues
 - vi. Police/Courts
 - vii. Transportation
 - viii. Outside City of Madison connections
- b. Jordan says we miss people with Lived Experience. Jordan would like to introduce the concept that as an HSC we get the 501c3 we look at PSSLE (Peer Support Specialist – Lived Experience program). We need to work how to empower and educate formerly homeless to engage and support others. We have hidden figures in school districts, community leaders/volunteers.
 - i. PSSLE – DPS certification. Peer support for AODA and Mental Health. Sherae was in the news for the Balsam area for being an advocate.
 - ii. Can we write in for agencies to hire folks with lived experience
 - 1. England and Australia have been doing it for years.
 - iii. Kamp – community advocates in MKE do training, but not necessarily a certification. Sereno mentions LIT MKE that does youth.
 - iv. Dexheimer mentions they have Neighborhood Navigators for about 3 years on the northside. Reports it has had some difficulty filling those roles because of the barriers on folks with LE already. Says they have a training for households and supportive. Tucker is the director of NPC.
 - v. Carden – National Alliance has sent folks from here to the UK. They will send someone a couple of weeks.
 - vi. Konkel – ensure that someone with lived experience does not get re-traumatized. Want to ensure that agencies are supported to support individuals. Suggests training for the agencies
 - vii. Community Centers, JFF, how to connect
 - viii. Wegleitner – can we set priorities to set aside funding for employers to attach to that as well. i.e. can legal action apply for community outreach individuals or at the court house.
 - ix. Emerging Opportunities Grant – one-time grants for pilot programs.
 - x. Equip and prepare folks with lived experience

1. Julian brings up thought of the LE Action Committee from the Race Equity Group.
- c. Koester requests next steps be considered at next board meeting.

7. Discussion on housing navigation Services – Konkell

- a. EOP grant to do trainings – 5 trainings
 - i. Looking for Public Housing/Section 8
 - ii. Section 42 and other affordable housing programs
 - iii. Finding housing with private landlords
 - iv. Fair housing and tenant landlord issues
 - v. Appealing landlord and other identifying issues.
 - vi. 4 and 5 may be together leaving 5 to
- b. Presented on facebook live, power point, and video recordings available post- online.
- c. Also want to have a discussion of flexible landlord

8. Review and Approve CoC funding training policies- Kopp Mueller

- a. Reviewed and approved last year. No training funds currently available. Noted we should review annually. Should we do it again?
 - i. Training topics came from where – discussed from Committees and Kopp Mueller
 - b. Wegleitner moves to approve; Julian seconds – further discussed training topics. Jordan says placing Lived Experience Specialists, DV, Opioid Abuse, and Youth. Also replace Full SPDAT vs common assessment tools.
9. Next two meetings are different dates because of holidays. 11/16 will be the next board meeting as a result

Motion by Ann and Heidi seconds to close 1:06