



City of Madison
Agenda - Approved
Dane County Homeless Services Consortium
Meeting

City of Madison
Madison, WI 53703
www.cityofmadison.com

Friday, April 25, 2014

11:00 a.m.

United Way of Dane County Conf. Rm
2059 Atwood Avenue

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Sue Wallinger 261-9148

CALL TO ORDER

APPROVAL OF MINUTES

Approval of minutes from 2/21/14 meeting.

NEW BUSINESS ITEMS

1. Review of Homeless Data Collected by the CDD & Role of Data/WISP Committee
2. New HMIS Lead Agency
3. Letter of Support of McKinney-Vento 2015 funding on behalf of the HSC to Congressional Delegation

ADJOURNMENT

MINUTES FROM THE HOMELESS SERVICES CONSORTIUM BOARD MEETING
March 21, 2014

PRESENT: Maggie Carden, Martha Cranley, Kristina Dux, Hope Edgren, Mike Fleenor, Torrie Kopp Mueller, Brenda Walton, Leigha Weber

ABSENT: Sina Davis, Rob Dicke, Barbara McKinney, Mona Wasow

City CDBG Staff: Sue Wallinger, Susan Morrison, Linette Rhodes, Anne Kenny

CALL TO ORDER / ROLL CALL

Cranley called the meeting to order at 11:10 a.m. Wallinger introduced Morrison to the group as the new CDBG Grants Supervisor in the CDBG Unit of the Community Development Division, and members around the table introduced themselves as well.

Dux noted that the next meeting date on the agenda doesn't match what was reported in the minutes. Wallinger said that the group would talk about the next meeting dates after they finished with the business items.

APPROVAL OF MINUTES

Approval of 2/21/2014 Meeting Minutes

Fleenor noted that Tim Saterfield's name was misspelled in the February 2014 minutes and made a motion to approve the minutes with his name spelled correctly as Saterfield. Walton seconded. The motion passed unanimously.

NEW BUSINESS ITEMS

1) Review of Homeless Data Collected by the CDD & Role of Data/WISP Committee

Rhodes said that the Community Development Division (CDD) has become the lead agency for some of the Dane CoC grant applications and has also become the agency administrator on data reporting as it relates to the whole CoC.

In Wisconsin, the Homeless Management Information System (HMIS) that is used is called ServicePoint. HMIS is a statewide system, and each CoC has a lead HMIS agency. Maggie Carden sits on the Dane Board as that lead HMIS agency, which works with the CoC and with the vendor (Bowman) to make sure needs are being met with the system. They also make sure that all the data standards required by HUD are in the system and that agencies are properly using the system and providing training.

On a monthly basis, CDD reports to the State of Wisconsin as part of the ETH grant. It's required that all housing agencies in the CoC supply their client count for the last Wednesday of each month. Not all agencies report into HMIS, but CDD appreciates those that provide data even though they're not required to do so by contract. The State uses that bed utilization information as part of the formula when allocating future ETH funds.

Twice a year, CDD arranges the Point in Time (PIT) study, and Wallinger submits that data directly to HUD.

Another report that CDD utilizes the WISP data for is the Annual Homeless Assessment Report (AHAR), which is a report of the housing inventory of how many beds are in each program on four dates per year, including the two PIT dates and then one in April and one in October. The AHAR analyzes bed utilization rates on those dates and is submitted to HUD consultants.

The CDD is most famous for the Annual Report on Homeless Served, which the Division has been writing since 1999. Wallinger handed out some appendixes associated with that report. The Annual Report provides an unduplicated account of how many individuals were served each year and provides a lot of detail about the demographics of clients served.

Rhodes said she chairs the Data Committee, which meets monthly at The Salvation Army. The Committee has been talking about making sure that agencies are up-to-date with the system and have an understanding of how to use HMIS and which reports should be run to complete an application or contract requirements. The Committee also offers guidance to the lead HMIS agency on new reports that should be created. In 2014, the Committee wants to start pulling data out of the system and looking at performance measures for each of the programs. They're going to start with CoC-funded programs and then move on to ESG-funded programs. Once that data is pulled, it will be presented to the Performance and Peer Review Committee.

By the April meeting, CDD should have the 2013 annual numbers to present to this group. Fleenor said he would call Wallinger to see whether she and Rhodes would be able to report to the HSC at its April meeting.

Discussion highlights:

- Walton asked what causes individuals to be turned away from shelter on any given night. Weber said that denials are usually made because services are full or a client has exceeded their 60 days in shelter (for women). Wallinger said that those numbers are de-duplicated where possible. Dux said that a lot of applications will ask for explanations as to why occupancy is below 95%, especially if an agency has beds available.
- Wallinger said that more agencies are entering data than are required to enter data into HMIS, which is helpful.
- Walton asked if agencies track when someone who's been in the system loses housing. Rhodes said that clients get an ID number once they're entered into the system, and we're able to track them and pull reports on how successful they are in maintaining housing and whether they end up back in shelter. Wallinger said the data on housing success rates isn't reported annually, but it's important information. We have to figure out a way to pull such a report out of the HMIS system.
- Fleenor said that data reporting standards are different depending on the funding source.
- Walton asked about group homes and how they figure into housing. Wallinger said that the programs that enter into ServicePoint generally deal only with homelessness as their mission. The group homes in the area do not deal exclusively with the homeless population.
- Cranley said that United Way collects demographic data. Their outcomes data is driven by whether people stay housed for 12 months.

2) New HMIS Lead Agency

Carden, who works for the Institute for Community Alliances (ICA), the lead HMIS agency for the Dane County CoC plus other CoCs, said that ICA administers one database that is statewide also. They fall under HUD's direction. As the lead agency, they have a long list of

regulations they have to follow, as well as ESG regulations and the CoC Interim Rule. HMIS is about to come out with new data standards, which were made with HUD and other partners, such as the VA, PATH, and the runaway and homeless youth programs.

Wallerger asked if those changes would allow programs to interface with each other locally. Carden said no more than they already are able to. Locally, VASH vouchers are administered by the VA Hospital, and VA hospitals are prohibited from using HMIS. Other VASH vouchers that are administered by housing authorities across the state are going to be put into HMIS.

Carden said that ICA is responsible for administering the HMIS database and making sure it meets the federal regulation requirements. They also work with agencies that report to their funders. They do the training for all new users, as well as refresher trainings.

Beginning May 1, ICA will be located in an office at West Washington Avenue and Bassett Street. On the governance side of HMIS, they have a governance charter that is signed by the CoCs and the HMIS lead agency, which will need to be re-signed by ICA. They also have a policies and procedures document that will be on the website soon. They have an HMIS advisory board, which Rhodes is on, along with Lacey Schneider from The Road Home, who is the Dane County representative. There are also individual user agreements and partner agency agreements, which were done last summer and will have to be redone. They will be upgrading to ServicePoint 5.9, which might affect Milwaukee more than here. ServicePoint 5.9 allows them to track much more easily the trainings that users take. April trainings will be posted on the website.

Discussion highlights:

- Fleenor asked if ICA is a quasi-public group and how it is funded. Carden said it is a non-profit group that used to be called the Iowa Institute for Community Alliances and specializes in graphic HMIS. They had run the HMIS in Iowa for the last decade. They do Omaha, NE and are working right now with Rockford, IL. They are funded through CoC grants, ESG funding, and some federal funding from Moving Forward. There is a small amount of user fees to cover Bowman.
- Wallerger said that Dane County has to figure out a mechanism to pay for more of HMIS, so it's possible that user fees will increase.
- Fleenor asked about the oversight of ICA. The oversight of the HMIS lead agency comes from the CoC. There are representatives of the various CoCs on the advisory board. After the advisory board approves something, they send it on to the CoC boards which can then accept or return the item.
- Cranley asked if they had any other staff changes. Carden said they kept all their original staff.

3) Letter of Support of McKinney-Vento 2015 funding on behalf of the HSC to Congressional Delegation

Wallerger said the letter of support is a response to the President's budget coming out and the administration's request for \$2.4 billion in homeless assistance grants. This will go to Senators Johnson and Baldwin and Representative Pocan. We're also submitting it to Representative Ron Kind. The National Alliance to End Homelessness is spearheading this. Wallerger obtained three personal stories from Karla and Dux to make it a little more personal.

Dux moved to have Cranley sign and submit the letter on behalf of the Board. Weber seconded. The motion passed unanimously.

Housing Services Consortium

Fleenor said he received positive feedback on how the Consortium is working and how much work is getting done. Education and outreach to the public is one of the hottest topics right now.

Next Meeting

For April, the group will meet on the fourth Friday (April 25) to work around spring break. The fourth Friday of the month should work for most people thereafter from 11:00 a.m. to 12:30 p.m. Wallinger said she would check with the absent members whether the day and time would work.

Fleenor asked if the fourth Friday meeting would present any problems with the HSC meeting being on the following Tuesday. The group didn't think it would present problems.

Cranley said that one of the things we wanted to do with this group was to create a robust system in which all of the players work together to understand and meet the needs of the community.

Fleenor asked about a voting quorum. Wallinger said the bylaws say that six is a quorum. She wasn't sure whether a quorum of voters was necessary to approve action at the meetings where some members might need to recuse themselves based on conflicts of interest, but Cranley said we would check with Legal Action on that issue.

Wallinger said that there was a conference call with some providers and the staff from the Corporation for Supportive Housing. We hope to have a very successful alliance with them between our planning money and their expertise related to program performance and setting goals. Dux said that the call covered concerns on coordinated intake and assessment and Housing First.

ADJOURNMENT

Fleenor moved to adjourn at 12:25 p.m. Kopp Mueller seconded. The motion passed unanimously.

Anne Kenny, recorder



Department of Planning & Community & Economic Development
Community Development Division

Madison Municipal Building, Suite 225
 215 Martin Luther King, Jr. Boulevard
 P.O. Box 2627
 Madison, Wisconsin 53701-2627
 PH 608 266 6520
 FAX 608 261 9626

TO: Homeless Services Consortium
FROM: Linette Rhodes, CD Division
DATE: April 8, 2014

Below you will find data on the numbers of homeless persons served and turned away from Dane County homeless services providers. A more detailed report, "2013 Annual Report on Homeless Served in Dane County" will be issued in June. If you have questions, contact Linette Rhodes at lrhodes@cityofmadison.com or Sue Wallinger at swallinger@cityofmadison.com.

	Total # Individuals ¹	# of Individuals in Families and # of Families	# Minor w/ Children	# Couples w/o Children	# Single Men	# Single Women	# Youth ²
Served in Shelter in 2013	3,370	1,529 individuals 473 families w/ 946 children	0 individuals	4 individuals	1,304 individuals	497 individuals	36 individuals < 18 yrs
Served in Shelter in 2012	3,382	1,436 individuals 445 families w/ 881 children	0 individuals	4 individuals	1,362 individuals	549 individuals	31 individuals < 18 yrs

	Total # Individuals	# of Individuals in Families and # of Families	# Minor w/ Children	# Couples w/o Children	# Single Men	# Single Women	# Youth
Turned Away without Shelter in 2013		913 individuals	NA	NA	119 individuals	211 individuals	0 individual
Turned Away without Shelter in 2012	2,063	1,444 individuals	NA	NA	428 individuals	191 individuals	0 individual

¹ Includes all shelter and voucher programs operated by Domestic Abuse Intervention Services, The Road Home, The Salvation Army, Porchlight, YSOSW and the YWCA.

² Youth served through Youth Services of Southern Wisconsin – Briarpatch. HUD uses the term "unaccompanied youth", term used by agencies working with the population is "runaway/throw away youth".

	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Individuals Served in Shelter	5,145	4,884	4,498	4,728	3,417	3,356	3,727	3,342	3,039	3,487	3,432	3,894	3,901	3,136	3,079	3,382	3,370
Individuals Turned Away without Shelter	3,409	5,604	6,729	10,746	7,542	4,277	8,192	2,484	2,476	3,207	2,978	3,636	2,622	1,605	2,003	2,063	

Individuals in Families		2,796	3,147	2,995	2,025	1,865	1,928	1,701	1,466	1,355	1,432	1,317	2,035	2,061	1,363	1,282	1,436	1,529
	Families in Shelter	963	898	1,012	595	576	553	494	445	444	469	423	636	666	522	394	445	473
	Children in Shelter	1,966	2,058	1,522	1,242	1,121	1,216	982	865	834	875	848	1,310	1,294	1,055	803	881	946
Single Women in Shelter		467	436	445	416	453	463	433	464	482	523	515	504	497	509	508	549	497
Single Men in Shelter		1,397	1,301	1,046	1,087	1,016	939	1,520	1,343	1,129	1,481	1,558	1,300	1,310	1,235	1,257	1,362	1,304
Unaccompanied Youth		NA	NA	NA	NA	NA	64	65	67	61	43	40	27	31	29	32	31	36
Couples w/o Children ³		NA	NA	NA	NA	NA	0	4	1	6	4	1	14	2	0	0	2	4

³ Couples without children are served in motel rooms through the use of vouchers, or otherwise served as individuals in the single men's and single women's shelter. Couples include two adult individuals.

2014-15 ETH Application FINAL 4/15/2014

Program Component	Agency	Program	2012-13 Award	2013-14 Award	2014-15 Proposal	ESG	HPP	THP
Shelter	The Road Home	Shelter Case Management	\$20,000	\$16,790	\$16,800	\$16,800		
Shelter	The Salvation Army	Shelter/Waitlist CM		\$16,790	\$16,800	\$16,800		
Shelter	The Salvation Army	Medical Motel Vouchers	\$10,500	\$8,010	\$8,100	\$8,100		
Shelter	The Salvation Army	Single Women CM			\$18,800	\$18,800		
Shelter	YWCA of Madison	Shelter Case Management			\$16,800	\$16,800		
Shelter	Porchlight	STABLE Operations	\$14,403	\$11,620	\$16,400	\$16,400		
Shelter	Tellurian	Employment Coordination	\$18,000	\$24,917	\$20,000	\$20,000		
Shelter	DCPC	Hope House CM	\$20,000	\$13,435	\$13,500	\$13,500		
Shelter Total					\$127,200	\$127,200	\$0	\$0
Outreach	Porchlight	Outreach Single Men			\$25,000	\$25,000		
Outreach	YSOSW	Youth Street Outreach	\$25,000	\$21,500	\$22,000	\$22,000		
Outreach Total					\$47,000	\$47,000	\$0	\$0
Prevention	CACSCW	Rentable Prevention \$	combined w/RRH	\$56,310	\$38,205	\$13,868	\$24,337	
Prevention	CACSCW	Rentable Prevention Serv.	combined w/RRH	\$26,585	\$19,200	\$17,490	\$1,710	
Prevention	CACSCW	Admin	\$6,170	\$6,200	\$4,000	\$0	\$4,000	
Prevention	Legal Action of WI	Legal Advocacy combined with CoC	\$26,000	\$22,720	\$20,000	\$20,000		
Prevention	SUM	Pathways to Self Sufficiency	\$20,000	\$10,345	\$10,400	\$10,400		
Prevention	TRC	Housing Mediation	\$15,000	\$10,075	\$10,100	\$10,100		
Prevention Total					\$101,905	\$71,858	\$30,047	\$0
RRH	CACSCW	Rentable RRH \$	combined w/Prev	\$37,325	\$44,140	\$5,605	\$38,535	
RRH	CACSCW	Rentable RRH Services	combined w/Prev	\$15,238	\$19,860		\$19,860	
RRH	CACSCW	Admin	\$6,170	\$6,200	\$6,000		\$6,000	
RRH	YWCA	RRH Program for Families	\$25,000	\$48,760	\$50,000	\$50,000		
RRH Total					\$120,000	\$55,605	\$64,395	\$0
THP	Porchlight	STABLE Support Services	\$14,584	\$11,620	\$6,900			\$6,900
THP	YSOSW	Coop THP Hmls Young Adults			\$23,100			\$23,100
THP Total					\$30,000	\$0	\$0	\$30,000
HMIS Total	ICA	Lead Agency Payment			\$3,900	\$3,900		
Admin	City of Madison	Admin	\$16,834	\$7,234	\$7,300	\$7,300		
ETH Total Project Cost					\$437,305	\$312,863	\$94,442	\$30,000
ETH Award					\$437,305	\$312,863	\$94,442	\$30,000