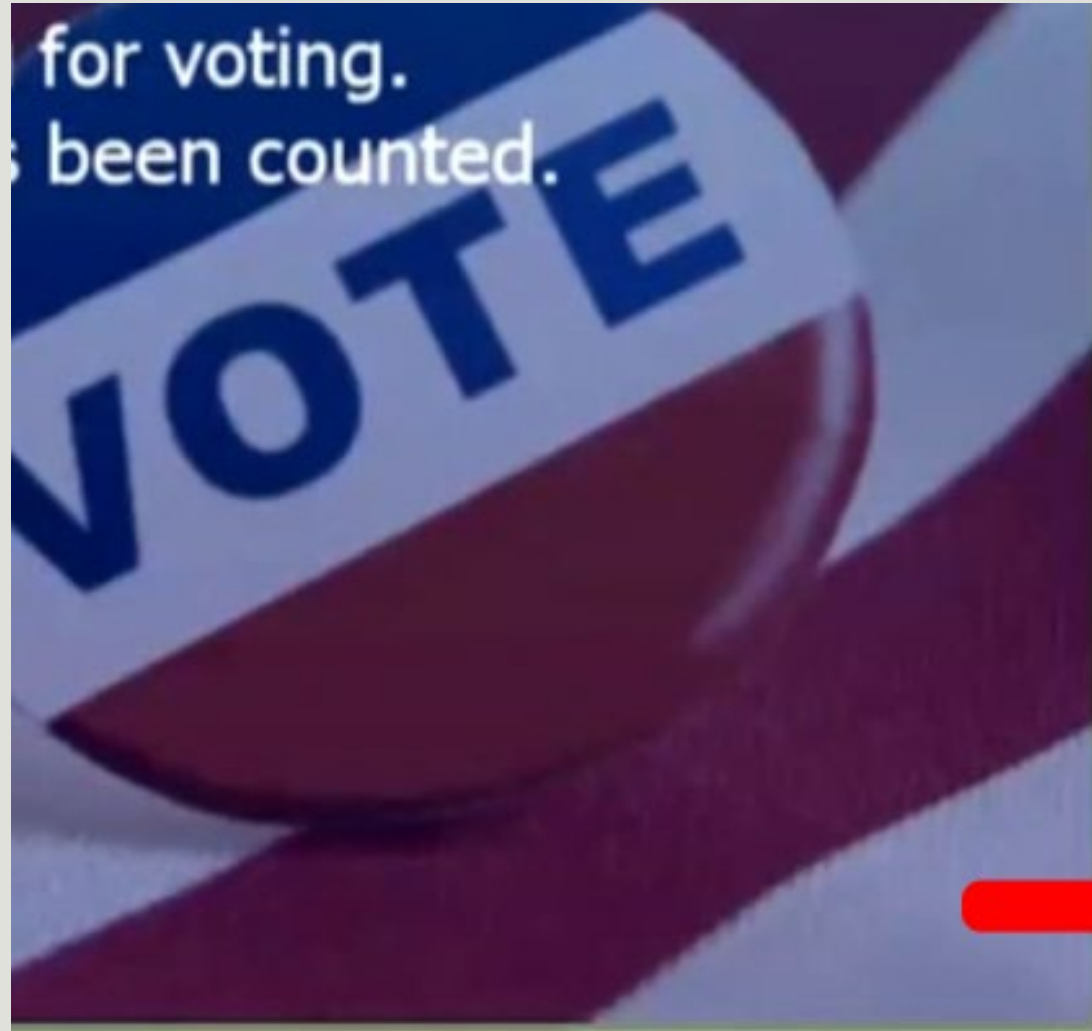


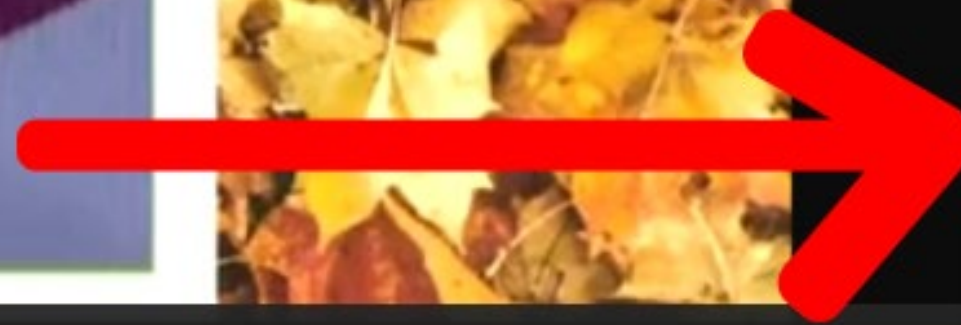
# Election Official Webinar

February 2023

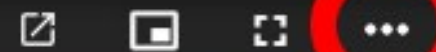




# Welcome



- Ask a Question
- Share Presentation
- Help
- Info



# Our Goal

---

For each eligible voter  
to be able to cast a  
ballot and have that  
ballot counted



# Center for Election Excellence

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- ✓ One of 10 jurisdictions selected for inaugural cohort, out of 93 applications





# Centers for Election Excellence

---

- ✓ Contra Costa County, CA
- ✓ Shasta County, CA
- ✓ Greenwich, CT
- ✓ Kane County, IL
- ✓ Macoupin County, IL
- ✓ Ottawa County, MI
- ✓ Clark County, NV
- ✓ Brunswick County, NC
- ✓ Forsyth County, NC
- ✓ Madison, WI



**Madison**

is a selected USAEE

**Center for  
Election  
Excellence**

# Clerk's Office Temporary Move

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Madison Municipal Building

Room 153



# Polling Place Changes

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- ✓ Madison Municipal Building moves to Majestic Theatre
- ✓ Coventry Village moves to Princeton Club
- ✓ Lakeview Lutheran moves to Mendota Elementary
- ✓ Mendota Elementary moves to Vera Court Neighborhood Center



# February Ballot

- ✓ Justice of the Supreme Court
- ✓ Mayor
- ✓ Alder, for some districts
- ✓ No school district splits

Official Primary Ballot Nonpartisan Office February 21, 2023		9
<b>Notice to voters:</b> If you are voting on Election Day, your ballot must be initialed by 2 election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See end of ballot for initials.)		
<b>General Instructions</b>		
If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee voters: Contact your municipal clerk.)		
To vote for a name on the ballot, fill in the oval next to the name like this: ●		
To vote for a name that is not on the ballot, write the name on the line marked "write-in" and fill in the oval next to the name like this: ●		
<b>Judicial</b>		
Justice of the Supreme Court Vote for 1		
<input type="radio"/> Janet C. Protasiewicz		
<input type="radio"/> Daniel Kelly		
<input type="radio"/> Everett D. Mitchell		
<input type="radio"/> Jennifer R. Dorow		
<input type="radio"/> write-in: _____		
<b>Municipal</b>		
Mayor Vote for 1		
<input type="radio"/> Satya Rhodes-Conway		
<input type="radio"/> Scott Kerr		
<input type="radio"/> Gloria Reyes		
<input type="radio"/> write-in: _____		
Aldersperson District 12 Vote for 1		
<input type="radio"/> Julia Matthews		
<input type="radio"/> Victor Tockio		
<input type="radio"/> Josh O. Walling		
<input type="radio"/> Amari Latimer Burdette		
<input type="radio"/> Blake Alvarenga		
<input type="radio"/> write-in: _____		
<b>Official Primary Ballot Nonpartisan Office for</b>		
Municipality and ward number(s)		
Ballot issued by		
Initials of election inspectors		
Absentee ballot issued by		
Initials of municipal clerk or deputy clerk		
(If issued by SVDs, both SVDs must initial.)		
<b>Certification of Voter Assistance</b>		
I certify that I marked or read aloud this ballot at the request and direction of a voter who is authorized under Wis. Stat. §8.82 to receive assistance.		
Signature of assessor		
<b>For Official Use Only</b>		
Inspectors: Identify ballots required to be remade.		
<input type="checkbox"/> Overvoted		
<input type="checkbox"/> Damaged		
<input type="checkbox"/> Other		
If this is the Original Ballot, write the serial number here:	If this is the Duplicate Ballot, write the serial number here:	
Initials of Inspectors who remade ballot		



# February Turnout

- ✓ Prepared for 40% turnout
- ✓ 21% February 2019
- ✓ 12% February 2015
- ✓ 22% February 2011
- ✓ 17% February 2007



# Voter ID Grace Period

WI driver license

WI ID card

Military ID

U.S. passport

Expiring after  
11/8/2022



# Absentee Ballot Deliveries

---

- Ask, “Are you the voter?”
- May not ask for ID



# If Not the Voter

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- Ask, “Are you delivering the ballot because the voter has determined that they require assistance returning the ballot due to their disability?”





# If Not the Voter

---

- If yes, “Are you someone other than the voter’s employer, an agent of that employer, or an officer or agent of the voter’s union?”
- If yes, accept ballot



# Absentee Witness Address

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- ✓ House number
- ✓ Street name
- ✓ Municipality

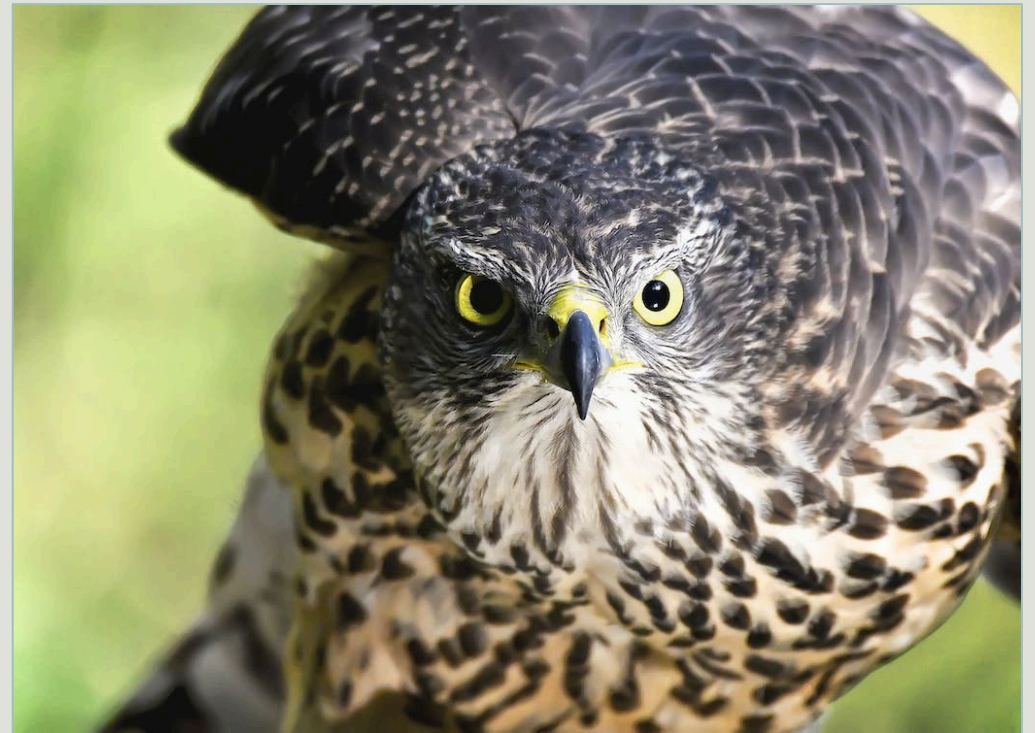


# Closing the Polls

---

Are all absentees processed?

- ✓ Check
- ✓ Double-check
- ✓ Triple-check

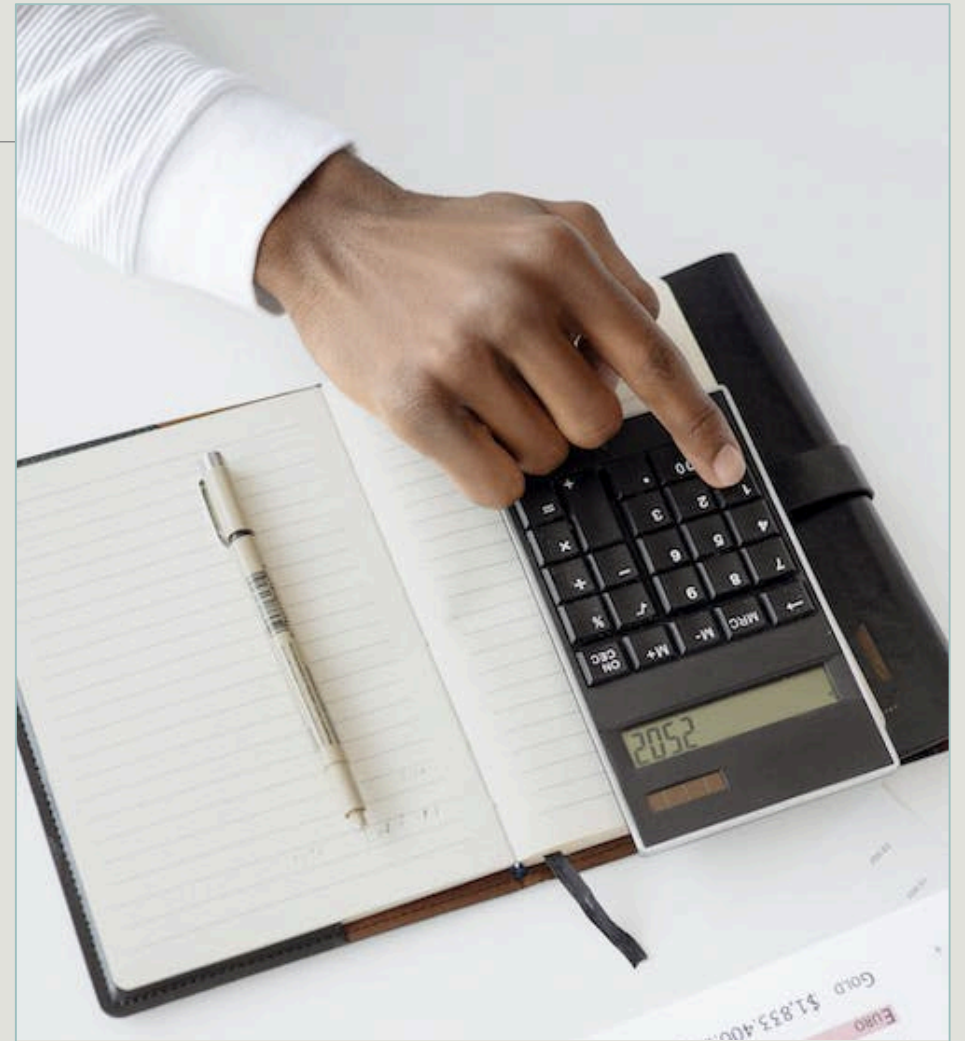


# Closing the Polls

---

Does number of voters equal number of ballots counted?

- ✓ If not, must resolve on election night
- ✓ Absentee envelopes should not be assigned a voter number and then returned to Clerk's Office, unopened





# Our Goal

---

For each eligible voter  
to be able to cast a  
ballot and have that  
ballot counted





---

Questions

# Voter Registration

# Unable to Find Voter on Poll Book

---

1. Check supplemental
2. Look up address in Reverse Directory
3. Ask when & where they registered
4. Check with City Clerk's Office





# Registered Online within Last Three Weeks?

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- ✓ Online registration closes February 1
- ✓ After February 1, registrations may be started online, printed, and completed at the polls



# No Acceptable Proof of Address?

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- ✓ Review Proof of Address options
- ✓ Does not qualify for a provisional ballot

## Proof of Address Examples

- ❖ Wisconsin vehicle registration—Is it in your car?
- ❖ MMSD Infinite Campus website
- ❖ LINKcat website (Madison Public Library patrons)
- ❖ Wisconsin hunting or fishing license
- ❖ Medicare, Medicaid or BadgerCare statement
- ❖ Wisconsin concealed weapon permit
- ❖ Court summons, speeding ticket or other citation
- ❖ Social Security or Social Security Disability statement
- ❖ FoodShare Wisconsin correspondence
- ❖ Unemployment check
- ❖ Bicycle license registration
- ❖ IRS audit notice
- ❖ Bartender/operator license
- ❖ Homeless shelter affidavit
- ❖ Address change confirmation letter from USPS (not a forwarding sticker)
- ❖ Public high school transcript or report card
- ❖ Any document from the University of Wisconsin
- ❖ Any document from Madison College
- ❖ Paycheck (may be a direct deposit statement)
- ❖ Current residential lease or sublease
- ❖ Credit union or bank statement
- ❖ Water bill (Madison Municipal Services) issued within last 3 months
- ❖ MG&E bill issued within last 3 months
- ❖ Cell phone bill issued within last 3 months
- ❖ Internet or cable bill issued within last 3 months

# Registrations for Provisional Voters

- ✓ Must provide proof of address
- ✓ Attach registration form to provisional envelope

PROVISIONAL BALLOT CERTIFICATE Ballot under Wis. Stat. § 6.97			
<i>Voter: Complete the information below and sign the certification in the presence of an election inspector who must also sign.</i>			<i>Official Use Only:</i>
Date of Election (month/day/year)		County	<b>PV #</b>
Municipality (check type and list name) Towns <input type="checkbox"/> Village <input type="checkbox"/> City <input type="checkbox"/> of		Ward #	Voter must supply the following information to the municipal clerk no later than 4:00 p.m. on the Friday following the election in order for this ballot to be counted:  <input type="checkbox"/> WI Driver License number  <input type="checkbox"/> Photo I.D.
Name (Last, First, Middle) including suffix			
Street Address – include street number or fire number and name of street, or rural route and box number			
City, State, Zip		Phone Number, including area code	
Date of Birth (month/day/year)		Are you a citizen of the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>CERTIFICATION OF VOTER</b>			
I certify, subject to the penalties of Wis. Stat. § 12.13(3)(g), that I am a qualified elector of the ward and municipality in the county of the state of Wisconsin indicated above. I am eligible to vote in this ward at the election today. I understand that if I fail to submit the required information listed above to my municipal clerk no later than 4:00 p.m. on the Friday following the election, my ballot may not be counted.			
_____ Signature of Voter		_____ Date	_____ Signature of Election Inspector
_____ Date			
EL-123   Rev 2019-10   Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984   608-266-8005   web: elections.wi.gov   mail: elections@wi.gov			

# Two Officials Check Forms for Completeness

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- ✓ We want the voter to be on next poll book

	Election Day Voter Number
X _____	Official's Signature
X _____	2nd Official's Signature



# Our Goal

---

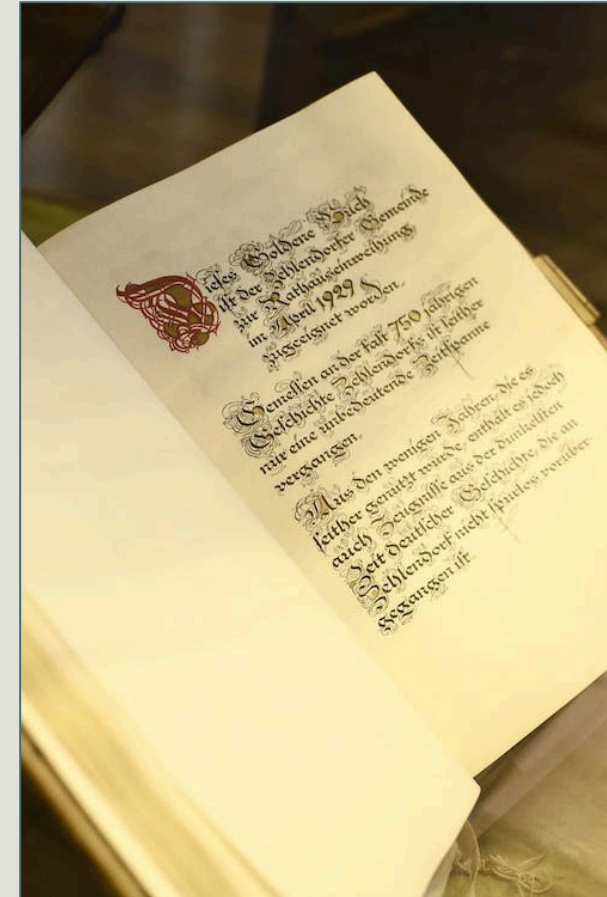
For each eligible voter  
to be able to cast a  
ballot and have that  
ballot counted



# Registrations with Inactive Status

---

- ✓ Not on the poll book
- ✓ Historical record in state system
- ✓ Must re-register to be activated



# Wisconsin Voter Registration Application

Please complete legibly  
Additional instructions on reverse

Please return your completed form to  
your municipal clerk

## Qualifications

please check each box if  
YOU:

1

If you cannot check **every** box, do **NOT** complete this form





☐ Are a citizen of the United States\*

☐ Will be at least 18 years old on or before Election Day\*

☐ Have resided at the address provided below for at least  
**28** consecutive days prior to the election and do not  
currently intend to move \*

☐ Are not currently serving a sentence including  
incarceration, parole, probation, or extended  
supervision for a felony conviction \*

- ✓ U.S. Citizen
- ✓ 18 years old
- ✓ Resident for 28 days
- ✓ Not currently serving felony sentence

<b>Your Name</b>	2	<div> <div>Last </div> <div>Suffix (Jr., II, etc.)</div> </div> <div> <div>First </div> <div>Middle </div> </div>	
<b>About You</b> phone number and email are optional	3	<div> Date of Birth (MM/DD/YYYY)  </div> <div> / / </div>	<div> Phone Number ( ) </div> <div> Email Address </div>

- ✓ Legible name
- ✓ Date of birth
- ✓ Optional: phone and e-mail



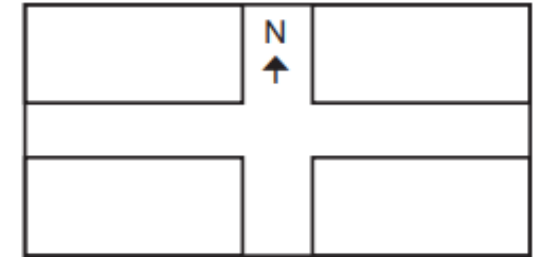
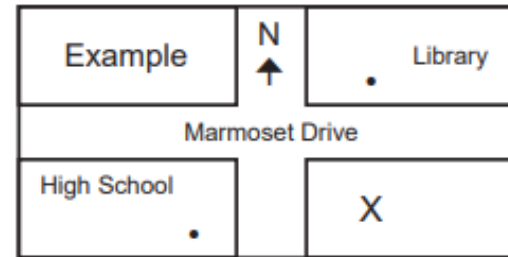
<p><b>The Address Where You Live</b>          your residential voting address,          which cannot be a P.O. Box</p> <p>if you do not have a street address,          please use the map on the back of          this form</p>	<p>4</p>	<p>Street Address * _____ Apt/Room # * _____</p> <p>City/Town/Village of * _____ WI Zip * _____</p> <p>Mailing Municipality _____</p> <p>(if different)</p> <p>Are you military or permanent overseas voter? <input type="checkbox"/> Military <input type="checkbox"/> Permanent Overseas</p>
<p><b>Your Mailing Address</b>          if different from above</p>	<p>5</p>	<p>Street Address (or P.O. Box) _____</p> <p>City/State/Country/Zip _____</p>

- ✓ Street address within ward
- ✓ Mailing address, if different from street address

If you do not have a street number or address, please use this map to show where you live.

If you are a homeless voter and are registering to vote, please also provide a letter from an organization that provides services to the homeless that:

- Lists your name
- Describes the location designated as your residence for voting purposes



- ✓ If no traditional street address, diagram on back of form
- ✓ May not use Post Office Box as street address

<b>Prior Registration Information</b> complete this field if you are updating your registration due to a change in name or address	<b>6</b>	Full Name on Previous Registration _____ Full Address on Previous Registration (if known) _____ *City: _____ *State: _____
---------------------------------------------------------------------------------------------------------------------------------------	----------	----------------------------------------------------------------------------------------------------------------------------------

- ✓ Previous name, if name change
- ✓ If previously registered, previous city & state



## Proof of Residence

military and permanent overseas voters are not required to provide proof of residence

8

☐

Voters must provide a proof of residence document when registering to vote. Please check this box to affirm that you are providing a copy of a valid form of proof of residence with this application

Examples include: a copy of a valid and unexpired Wisconsin Driver License or ID Card, a utility bill, a paycheck/pay stub, or correspondence from a unit of government (see back of application for additional information and examples)

- ✓ Proof of residence
- ✓ May be electronic
- ✓ If document has an expiration date, cannot be expired



## Signature and Certification

9

By signing below, I hereby certify that, to the best of my knowledge, I **am a qualified elector**, having resided at the above residential address for at least **28** consecutive days immediately preceding this election, that I have no present intent to move, and I have not voted in this election. I also certify that I am not otherwise disqualified from voting and that all statements on this form are true and correct. If I have provided false information, I may be subject to fine or imprisonment under State and Federal laws

X

\_\_\_\_\_  
Voter Signature



\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Today's Date



✓ Voter signature

✓ Date

<b>Assistant</b> if someone assisted you by signing this form, they must complete this section	10	X _____ Assistant Signature	_____ Assistant Address
---------------------------------------------------------------------------------------------------	----	--------------------------------	----------------------------

- ✓ Assistant signature if voter unable to sign form

Proof of Residence Type	WI DL	WI ID	UTIL	BANK/CC	PYCK	STDNT ID	GOV DOC	LSE	GOV ID	EMPL ID	RES CARE	TAX	HMLSS
What:	Proof of Residence Issuing Entity				Who: WI		4 or 2: 3459	Date Complete/POR Received			Election Day Voter Number		
	W							/ /					

✓ Proof of Address

✓ What

✓ Who

✓ Four or Two

### **Acceptable Proof of Address**

*may be electronic*

- A – Affidavit from agency providing homeless services
- B – Bank/Credit Union/Credit Card/Mortgage Statement
- C – Care Facility Contract/Intake Doc.
- G – Government Document/Check (includes federal, state, county, city, tribal, UW, Madison College, public schools)
- H – Certified Housing List from UW-Madison or Edgewood College
- P – Paycheck
- R – Residential Lease (effective today)
- S – Student ID w/ Fee Statement
- T – Tax Bill from this year or last year
- U – Utility Bill (water, gas, electric, cable, internet, cell, landline) issued within last 3 months
- W – WI Driver License/ID, unexpired

Proof of Residence Type	WI DL	WI ID	UTIL	BANK/ CC	PYCK	STDNT ID	GOV DOC
Proof of Residence Issuing Entity				Proof of Residence #			
What: <b>W</b>	Who: <b>WI</b>			4 or 2: <b>3459</b>			

## Not Acceptable:

- ✕ Insurance document
- ✕ Medical bill

## Acceptable Proof of Address

*may be electronic*

- A – Affidavit from agency providing homeless services
- B – Bank/Credit Union/Credit Card/Mortgage Statement
- C – Care Facility Contract/Intake Doc.
- G – Government Document/Check (includes federal, state, county, city, tribal, UW, Madison College, public schools)
- H – Certified Housing List from UW-Madison or Edgewood College
- P – Paycheck
- R – Residential Lease (effective today)
- S – Student ID w/ Fee Statement
- T – Tax Bill from this year or last year
- U – Utility Bill (water, gas, electric, cable, internet, cell, landline) issued within last 3 months
- W – WI Driver License/ID, unexpired

# Two Officials Check Forms for Completeness

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- ✓ Official signature,  
What/Who/4 or 2, and  
Ward
- ✓ Second Official signature,  
voter number, new  
registration poll list

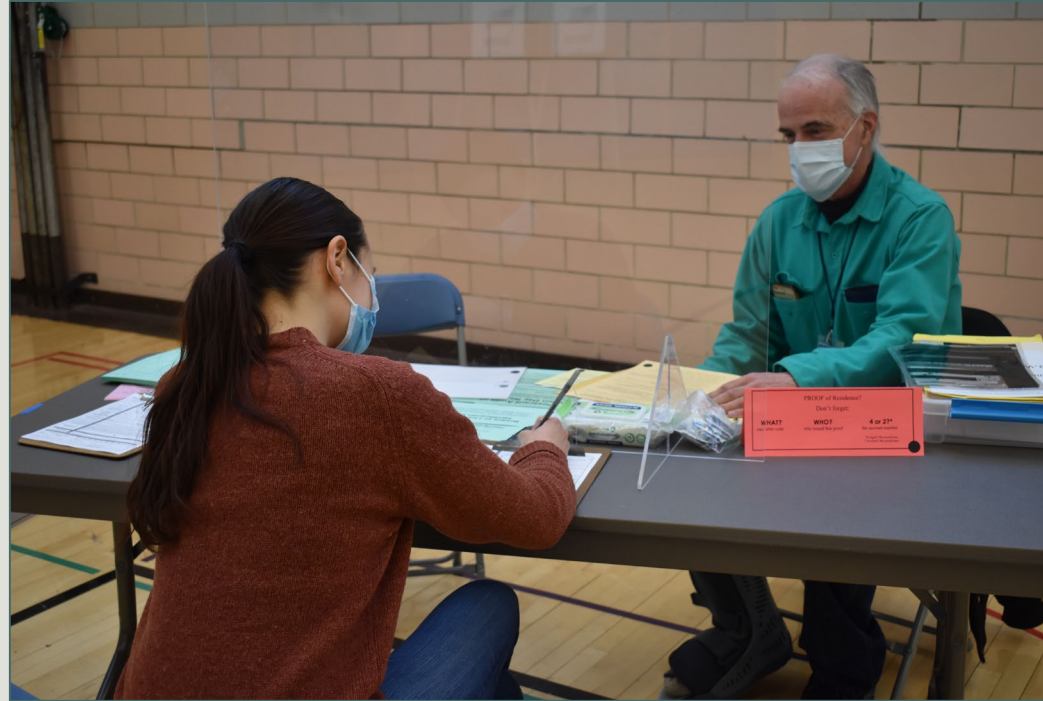
		Election Day Voter Number
X		
	Official's Signature	
X		
	2nd Official's Signature	





---

Questions



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# Reminders

# We Are Serious About Election Integrity

---

- ✓ Elections are no joking matter



# No Pick-Up Lines at the Polls

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- ✓ Inappropriate time & place
- ✓ Flirting can make voters or fellow poll workers very uncomfortable



# Show Empathy

---

- ✓ Election laws are complex, and keep changing
- ✓ Wards, districts and polling places have changed
- ✓ Let voters, observers, and poll workers ask questions without being judged





# We Exist to Assist

---

- ✓ Patiently answer questions about election processes
- ✓ We don't tell voters, "Figure it out yourself"



# Show Respect

---

- ✓ Intentional or persistent use of incorrect names or pronouns is harassment and creates a hostile work environment



# Yellow Light

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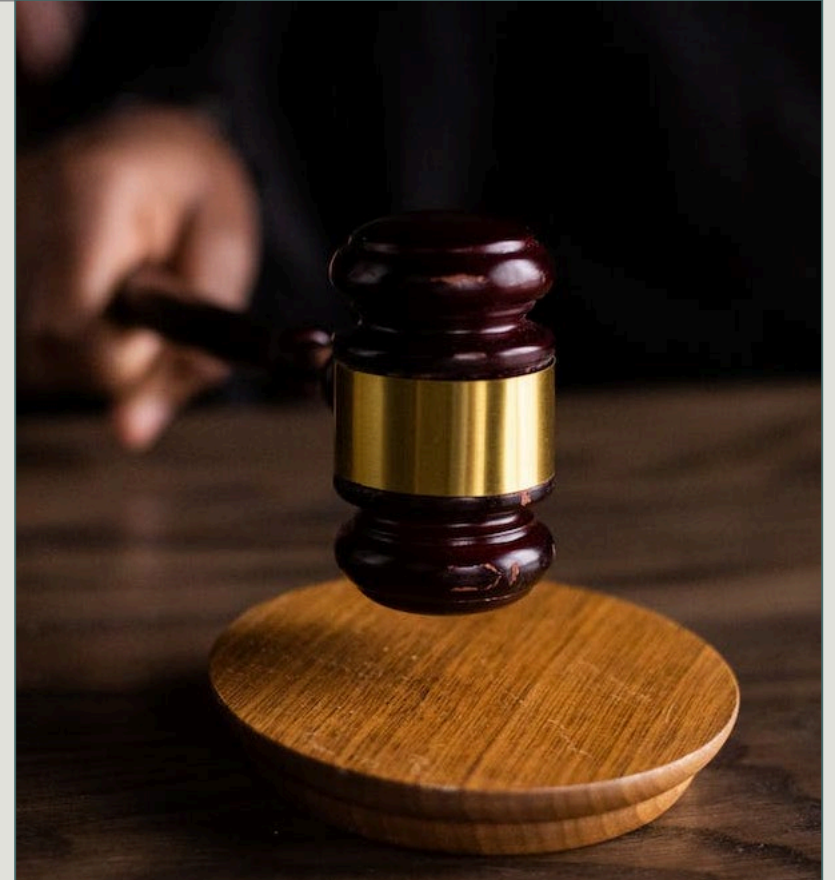
- ✓ Slow down, pause, and turn this conversation around



# Intent vs Impact

---

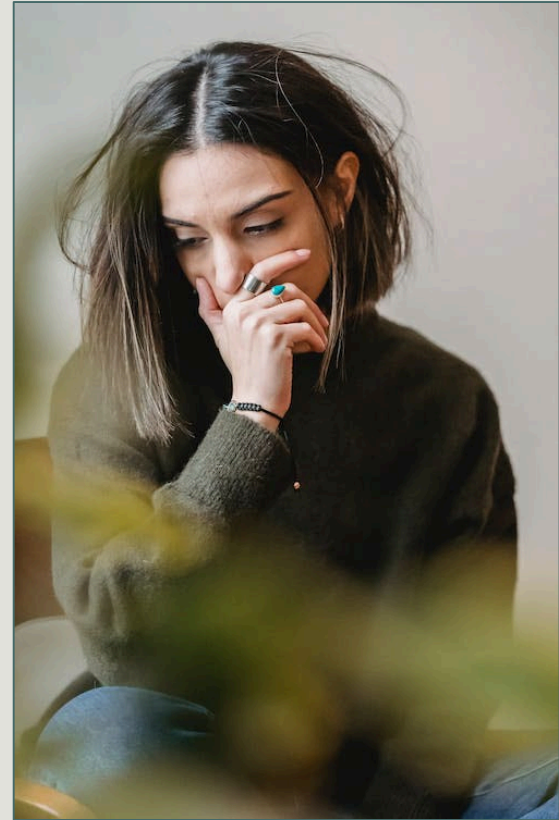
- ✓ We judge ourselves on our intentions
- ✓ We judge others on the impact of what they say & do
- ✓ Others judge us on our impact



# Intent vs Impact

---

- ✓ Consider the impact of our words & actions
- ✓ Stop and listen when the impact of what we say and do does not align with our intentions





# Intent vs Impact

---

- ✓ We come from a place of privilege when we make the conversation revolve around our intentions



# Listen. Reflect. Apologize. Do Better.

---

“Do the best you can until you know better. Then when you know better, do better.” - Maya Angelou





Questions

# Online Poll Worker Training

for Wisconsin

WELCOME! Maggie McClain [Logout](#)



City of Madison  
210 Martin Luther King Jr. Boulevard  
Madison, WI 53703

Course: **Webinar Attendance (to let us know you watched)**

0 of 1 Successfully  
Completed

No. Video

1. April 2022 EO Webinar Recording



Quiz

[Take the Quiz](#)



# Record Your Training

# Thank you!

[Clerk@cityofmadison.com](mailto:Clerk@cityofmadison.com)  
for training Q&A

[MadisonVotes@cityofmadison.com](mailto:MadisonVotes@cityofmadison.com)  
for scheduling questions

