

# ALDER ORIENTATION

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# ENGINEERING DIVISION

## CITY OF MADISON

The Engineering Division operates as a team to provide a combination of Public Works services to the residents, visitors and staff of Madison in a fair and consistent manner that encourages public input. The work of Engineering impacts the quality of life of Madison residents from an infrastructure perspective. Engineering designs, builds, maintains public infrastructure in the City of Madison.



In this handout, learn more about what the Engineering Division does, who the points of contacts are and ways to connect with each section.

# CONTACTS

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## GENERAL OFFICE

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*CITY-COUNTY BUILDING, 115  
210 MARTIN LUTHER KING, JR. BLVD  
MADISON, WI 53703*

City Engineer Rob Phillips' office is located in the general office. To book appointments with Rob, you must contact Johanna Johnson, who coordinates Rob's calendar at [jjohnson@cityofmadison.com](mailto:jjohnson@cityofmadison.com).

### USE FOR ALDER

- General Admin Office: 608-266-4751
- Drainage or erosion control concerns or questions: Janet Schmidt 608-261-9688, [jschmidt@cityofmadison.com](mailto:jschmidt@cityofmadison.com) or Greg Fries 608-267-1199, [gfries@cityofmadison.com](mailto:gfries@cityofmadison.com)
- Sanitary sewer concerns or questions: Mark Moder 608-261-9250, [mmoder@cityofmadison.com](mailto:mmoder@cityofmadison.com) or Greg Fries 608-267-1199, [gfries@cityofmadison.com](mailto:gfries@cityofmadison.com)
- Connect with PIO, Hannah Mohelnitzky on media requests
- Connect with PIO about communication strategy with public on projects, public information meetings

### EXTRA INFO

- When calling the front desk, identify yourself. Engineering is big. The front desk can help with pointing you in the right direction if possible.

[cityofmadison.com/council/documents/resource/14-27PW-Eng.pdf](http://cityofmadison.com/council/documents/resource/14-27PW-Eng.pdf)

### CONNECT WITH US!

- [Engineering Division Facebook Page](#)
- [Engineering Division Twitter](#)
- [Engineering Division YouTube](#)
- [Engineering Division Podcast: Everyday Engineering](#)

# CONTACTS

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## RACIAL EQUITY, SOCIAL JUSTICE

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The Engineering Division is committed to the City's core principals of racial equity and social justice guiding us in our work.

### RESPONSIBILITIES/SERVICES

- Outreach, recruitment to attract diverse candidates
- Job-related interview questions, benchmarks
- Diverse interview panels
- Participate in Wanda Fullmore, AASPIRE internship programs
- Partner with Madison Metropolitan School District to provide Youth Apprenticeship opportunities
- Develop in-house training programs to provide trainee employment opportunities to increase diversity in skilled trades
- GreenPower Solar Installer Training Program, which trains individuals for a career in the solar industry while installing PV systems on City facilities (focused on NRT Neighborhood Resource Team neighborhoods)
- Partner with Operation Fresh Start to provide employment, training opportunities in ecological restoration
- Develop career ladders to provide advancement opportunities
- Use Equitable Impact Analysis Tools to guide planning
  - Current projects using this tool include: Madison Public Market, safe routes to school, flooding/watershed study engagement, education
- Use hard data to drive decisions on infrastructure reconstruction
  - Example: condition ratings for pavement, sewers

# CONTACTS

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HYDROGEOLOGIST  
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## ENVIRONMENTAL

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*CITY-COUNTY BUILDING, 115  
210 MARTIN LUTHER KING, JR. BLVD  
MADISON, WI 53703*

The mission of the Environmental Section is to provide for the sustainable management and remediation of contamination on City-owned land and in the right of way. The goal is to protect human health and the environment by complying with State and Federal environmental cleanup laws.

Brynn Bemis helps navigate a broad range of questions surrounding issues of environmental contamination for the Madison community. She can help alders in navigating the environmental issues around contamination sites like the Garver Feed Mill, Madison Kipp, Oscar Mayer, the Public Market and the Air National Guard PFAS study.

### RESPONSIBILITIES/SERVICES

- Works with Engineering Operations to manage environmental monitoring of the City's five closed landfills: Sycamore, Demetral, Olin/Quann, Mineral Point and Greentree hills
- Conducts environmental screening of properties being dedicated to or purchased by the City. This is so the City knows what it's buying and the implications of buying contaminated property.

### GREEN INITIATIVES

- Promotes redevelopment of contaminated properties by applying for State and Federal brownfield assistant grants
- Manages contaminated soil, groundwater involved with City or roadway construction projects

# CONTACTS

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## TRANSPORTATION DESIGN, PROJECT MANAGEMENT

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*CITY-COUNTY BUILDING, 115  
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The mission of the Transportation Design and Project Management Section is to plan, design, construct, and maintain high-quality infrastructure related to transportation.

The work of this section ensures continued safe and reliable transportation infrastructure. Our design section is different from the [City's Transportation Department](#) (which includes [Traffic Engineering](#), [Parking Utility](#), [Metro Transit](#)).

### RESPONSIBILITIES/SERVICES

- Street, bike path, bridge, sidewalk design
- Tracks condition of streets, sidewalks, roadway bridges, pedestrian/bike paths, pedestrian/bike overpasses, underpasses, railroad crossings
- Repairs streets, sidewalks, bike paths, bridges
- Reviews private development related to right of way
- Reviews design-required improvements of right of way
- Provides overall coordination for most transportation projects
- Makes responsible, efficient use of public funds for projects
- Positions the City as a leader in creating bicycle, pedestrian-friendly solutions to improve safety

### GREEN INITIATIVES

- Tests permeable pavement, sidewalks
- Installs structural terraces to support uncompact soil for maximum tree root growth
- Installs bicycle facilities to promote healthy alternatives for transportation
- Recycles pavement

GREEN INITIATIVES CONTINUE ON NEXT PAGE



## **TRANSPORTATION DESIGN, PROJECT MANAGEMENT GREEN INITIATIVES CONTINUED**

- Provides aesthetic improvement to bridges
- Adopt-a-Median Program
- Median Landscaping Program
- Safe Routes Grant Program, started in 2016 to increase sidewalk use and pedestrian activity in neighborhoods

# CONTACTS

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## STORMWATER UTILITY

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*CITY-COUNTY BUILDING, 115  
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MADISON, WI 53703*

The mission of the Stormwater Utility Section is to manage stormwater services to the public, while maintaining an equitable rate structure. The goal is to reduce flooding and improve the water quality of lakes and streams.

This section works a lot with drainage issues, questions and concerns from residents and works to provide guidance or help if possible. On a watershed level, this section works on flooding issues.

### RESPONSIBILITIES/SERVICES

- Stormwater collection
- Water quality
- Flood control/modeling
- Maintenance of existing storm sewer, drainage system, design
- Permitting, construction of ponds, greenways, shorelines and raingardens
- Manages leaf studies to quantify the amount of Phosphorous from leaves in stormwater runoff for different leaf collection techniques
- Erosion control permitting, compliance for City
- Neighborhood planning process, pertaining to stormwater, water quality
- Private development review, pertaining to stormwater, water quality
- Design of new, replacement storm sewer infrastructure

### GREEN INITIATIVES

- Shares when rain gardens are possible with residents impacted by streets projects
- Green Infrastructure Pilot Project
- Permeable Pavement Testing
- SaltWise program: certification that helps train private snow removal companies, public agency employees to reduce salt use

### STORMWATER UTILITY GREEN INITIATIVES CONTINUED

- Engineering Prairie Plantings Program, where we plant greenways, ponds with native seed mixes to provide habitat for pollinators, improve infiltration, filter pollutants before sending water into the lake system
- Native vegetation mat installation
  - Example: Willow Creek sediment trap on UW Campus
- Engineering Managed Meadow Program
  - Began in 2012, where our staff maintains land that is mowed selectively to preserve flowering natives for pollinators
  - Targets invasive species Native vegetation mat installation
- Greenway Vegetation Coordinator position created in 2018
  - Expert on staff to improve vegetation on Eng.-owned land
- Engineering Restoration Internship created in 2019
  - Interns will work on Eng.-owned land to help with maintaining greenways, plant new prairie sites
  - College students
- Operation Fresh Start created in 2016
  - Program that helps Eng. Operation crews to work on greenways and restoration projects on Eng. Land
  - High school students
- Rain Garden Program
- Terrace Rain Garden Program
- Shoreline restorations
- Regenerative Swale Conveyance projects
- Bioretention with art instillation projects
  - Example: Entrance of Wingra Park



# CONTACTS

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## SANITARY SEWER UTILITY

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*CITY-COUNTY BUILDING, 115  
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MADISON, WI 53703*

The mission of the Sanitary Sewer Utility Section is provide safe, reliable, efficient and cost-effective collection of wastewater. This section is responsible for the sanitary sewer system. These services and programs protect the safety and welfare of the public and natural environment.

The system is a series of pipes and pumping stations that take wastewater from homes and businesses and deliver it to the Madison Metropolitan Sewage District for treatment of the wastewater.

### RESPONSIBILITIES/SERVICES

- Reviews all individual lot improvements for City's sanitary sewer capacity impacts
- Replaces sewer facilities to handle the development with street reconstructions
- Designs sewer size and lay out sewer mains for new subdivision development
- Designs sewer associated with street reconstruction projects
- Evaluates sewer camera footage, data to prioritize which areas of the City are in greatest need for sewer improvements
- Completes Capacity Analysis Studies often involved with redevelopment projects
- Identifies sources of Clearwater (non-sanitary flow) entering City sewer

### GREEN INITIATIVES

- Piloting a project for installation of sanitary backflow preventers on sanitary pipes
- Uses cured in place pipe lining to reduce cost, environmental impact of open cut pipe replacement methods

# CONTACTS

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ERIC PEDERSON

MAPPING/GIS  
COORDINATOR

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MANAGER

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## MAPPING AND GIS

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*LARRY D. NELSON ENGINEERING OPERATIONS FACILITY  
1600 EMIL STREET  
MADISON, WI 53713*

The Mapping and GIS Section supports all other sections in the Engineering Division as well as other City agencies. All projects begin with preliminary planning and surveying and end with the mapping of what was built. This is often referred to as a Geographic Information System or GIS.

### RESPONSIBILITIES/SERVICES

- City's official map (a map of all City Right of Ways, easements, properties)
- Ownership Parcel Maps
- Assembles, maintains storm sewer records
- Assembles, maintains sanitary sewer records
- Collaborates with other Public Works agencies on public snow routes for removal
- Develop public mow routes
- Works with other Public Works agencies on public mowing
- Keeps, maintains and preserves public land survey monument records
- Pavement data, centerlines, bridges
- Reviews new subdivisions, land divisions and property developments
- Assign addresses to residents, any new property in the City

### GREEN INITIATIVES

- Works with IT to develop digital story/map books to reduce internal City agency printing of paper maps
- Leads City agencies out of legacy paper environment into digital world from mapping perspective
- Encourages electronic plans/records

# CONTACTS

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## INFRASTRUCTURE OPERATIONS

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*LARRY D. NELSON ENGINEERING OPERATIONS FACILITY  
1600 EMIL STREET  
MADISON, WI 53713*

The mission of the Infrastructure Operations Section is to eliminate preventable infrastructure issues while protecting the health and safety of citizens and the environment. The section also focuses on protecting citizens' investment by maximizing the useful life, capacities of infrastructure.

### RESPONSIBILITIES/SERVICES

- Maintains sanitary sewer system
  - Cleaning, televise pipe condition
  - Sewer back up, overflow response
  - Utility locating and marking
  - Inspection for sewer pipe lining
- Maintains storm sewer system
  - Cleaning and Televised Pipe Condition
  - Plugged Inlets, debris/snow, ice
  - Small scale drainage improvement projects
  - Flood response
  - Greenway mowing
  - Utility locating and marking
- Closed landfill monitoring, maintenance
- Waste oil site maintenance
- Bike path snow removal (shared with Parks Dept.)
- Building demolitions
- Repairing pipes, other infrastructure

GREEN INITIATIVES BEGIN ON NEXT PAGE

# CONTACTS

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## INFRASTRUCTURE OPERATIONS GREEN INITIATIVES

- Trenchless technologies to repair, rehabilitate existing sanitary, storm sewers, install new facilities
- Scheduled spring, fall cleaning of catch basin, specialized storm treatment structure to prevent sediment, contaminants from reaching surface waters
- Fleet: right-sizing, hybrid, electric vehicles, GPS to eliminate unnecessary trips, idling to reduce fuel usage and carbon emissions
- Stormwater greenway/pond mowing strategies to reduce woody growth to promote infiltration, provide habitat for ground nesting songbirds, monarch butterflies, pollinators



# CONTACTS

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MANAGER

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## FACILITIES OPERATIONS, MAINTENANCE

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*LARRY D. NELSON ENGINEERING OPERATIONS FACILITY  
1600 EMIL ST.  
MADISON, WI 53713*

The Facilities Operations and Maintenance Section is responsible for the maintenance and operational oversight of City-owned facilities. This section strives to improve energy efficiency while providing a safe and healthy working environment. It also prioritizes protecting the citizen's investment by maximizing the useful life and capacity of our facilities.

### RESPONSIBILITIES/SERVICES

- Preventive Maintenance
- Repairs
- System and component replacement, retrofits and upgrades with a focus on energy efficiency, renewable energy
- Provides custodial services
- Building access control systems
- GreenPower Solar Installer Training Program
- Oversight on city-owned buildings including:
  - Madison Municipal Building (MMB)
  - Fairchild Building
  - Six district police stations
  - Police Training Facility
  - Fire Administration
  - 14 fire stations
  - Seven Public Works facilities
  - Madison Senior Center
  - Six parking ramps
  - Two leased facilities
  - Various storage buildings

GREEN INITIATIVES BEGIN ON NEXT PAGE

## GREEN INITIATIVES FOR FACILITIES OPERATION, MAINTENANCE

- Pro-active, scheduled preventative maintenance to make sure energy using systems are operating in the best condition
- Building Automation System to optimize building performance, energy utilization
- Adding or converting current lights to LEDs whenever possible
- HVAC replacements, upgrades (e.g., high efficiency, self-modulating condensing boilers, perimeter radiant heat)
- Renewable energy installations (Photo voltaic) solar thermal hot water systems
- GreenPower Solar Training Program
- Green Cleaning Program



# CONTACTS

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## CONSTRUCTION INSPECTION

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*LARRY D. NELSON ENGINEERING OPERATIONS FACILITY  
1600 EMIL STREET  
MADISON, WI 53713*

The Construction Inspection Section provides an on-site City of Madison representative for Public Works construction projects. This person makes sure the contractor follows contract requirements for the job.

### RESPONSIBILITIES/SERVICES

- Monitors, inspects contractor work on City public works construction
- Staff responds to questions, complaints from residents impacted by construction projects
- Survey layout for new, proposed construction projects
- Complete as-built records of construction for mapping/records
- Inspect all work on new private construction in the public Right of Way (new areas of development, redevelopment projects that affect sidewalk or streets)
- Manage the annual Citywide sidewalk program
- Manage City Resurfacing Program

### GREEN INITIATIVES

- Abides by standard specifications for public works construction: recycles 90 percent of all concrete, including pavement, curb and gutter and sidewalk, and asphalt pavement

# CONTACTS

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## FACILITIES MANAGEMENT

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*CITY-COUNTY BUILDING, 115  
210 MARTIN LUTHER KING, JR. BLVD  
MADISON, WI 53703*

Facilities Management Section designs new facilities and works to maintain the City's existing building infrastructure by undertaking repairs, such as roof replacements, windows replacements, carpeting, and painting.

In all projects and programs, Facilities Management strives to create buildings that are leading our community through advancements in energy efficiency and renewable energy.

### RESPONSIBILITIES/SERVICES

- Manages city building projects such as remodeling, new construction and capital upgrades
- Works on larger remodeling projects that extend the life of the City's infrastructure
- Saves energy and lower energy bills for City agencies through energy management strategies and capital improvements.
- Tracks energy for all city operations and trains staff in building management

### GREEN INITIATIVES

- Achieve LEED – Green Building Rating System for all major remodels and new construction
- Incorporates renewable energy in many remodels and new construction projects
- Incorporates other green building elements such as green roofs in many city building projects



# CONTACTS

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ENGINEERING  
FINANCIAL OFFICER  
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## CAPITAL BUDGET

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*The Engineering Division is responsible for the creation of six Capital Budgets annually. This means the Division requests funds for six different sections based on projects the city needs. Below is a list of the breakdown of the six budgets.*

- Engineering: Bicycle & Pedestrian
  - Sidewalks
  - Bike paths
- Engineering: Facilities Management
  - Construction
  - Renovation of City facilities
- Engineering: Major Streets
  - Construction
  - Reconstruction
  - Maintenance of City streets
  - Maintenance of bridges
- Engineering: Other Projects
  - Miscellaneous engineering projects
- Sewer Utility
  - Sanitary sewer infrastructure improvements
- Stormwater Utility
  - Stormwater infrastructure improvements
  - Greenways
  - Ponds

[cityofmadison.com/budget/2019/adopted-capital](http://cityofmadison.com/budget/2019/adopted-capital)

# CONTACTS

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## CONSTRUCTION PROJECTS

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Stay updated on road (and other) projects:

- [cityofmadison.com/get-around/road-works](http://cityofmadison.com/get-around/road-works)
- [cityofmadison.com/projects](http://cityofmadison.com/projects)

### PROCESS FOR ROAD CONSTRUCTION

CONTACT: CHRIS PETYKOWSKI, CHRISTY BACHMANN

1. Neighborhood meetings
2. Establish the assessments
  - Common Council sets an assessment district
  - Public Hearing on special assessments before the Board of Public Works
  - Public Hearing on special assessments before the Common Council
3. Construction
4. Finalizing Assessments
5. Payments
6. 5-15-year payback, depending on project
7. 2019 interest rate, 4 percent

### OTHER ASSESSABLE PROJECTS

- Street Reconstruction Projects
  - Contact: Christy Bachmann, Chris Petykowski
- Resurfacing Projects
  - Contact: John Fahrney
- Sidewalks
  - Bill McGlynn
- Sanitary Sewer
  - Contact: Mark Moder, Greg Fries
- Drainage
  - Contact: Janet Schmidt, Greg Fries

## CONTACTS

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## AREAS OF SPECIAL INTEREST

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*If your residents in your districts ask about any of these programs, below, find the contact within the Engineering Division.*

- Transportation improvement program
  - Contact: Chris Petykowski
- Street condition and bike path report
  - Contact: Steve Sonntag
- Chip sealing
  - Contact: Steve Sonntag
- Undergrounding policy
  - Contact: Christy Bachmann
- Railroad quiet zones
  - Contact: Steve Sonntag
- Madison Metropolitan Sewerage District
  - Contact: Mark Moder
- Rain Gardens
  - Contact: Carissa Wegner
- Adopt a Median
  - Contact: Carissa Wegner