

# OUR CITY OF MADISON



## Office of City Attorney Introduction

Michael Haas, City Attorney

# Vision and Mission

Inclusive – Innovative – Thriving



CITY OF MADISON

# Our Agency's Vision and Mission

## Vision

- *The City of Madison complies with all laws, reduces its legal liabilities, and uses the law to advance the goals and vision of the City*

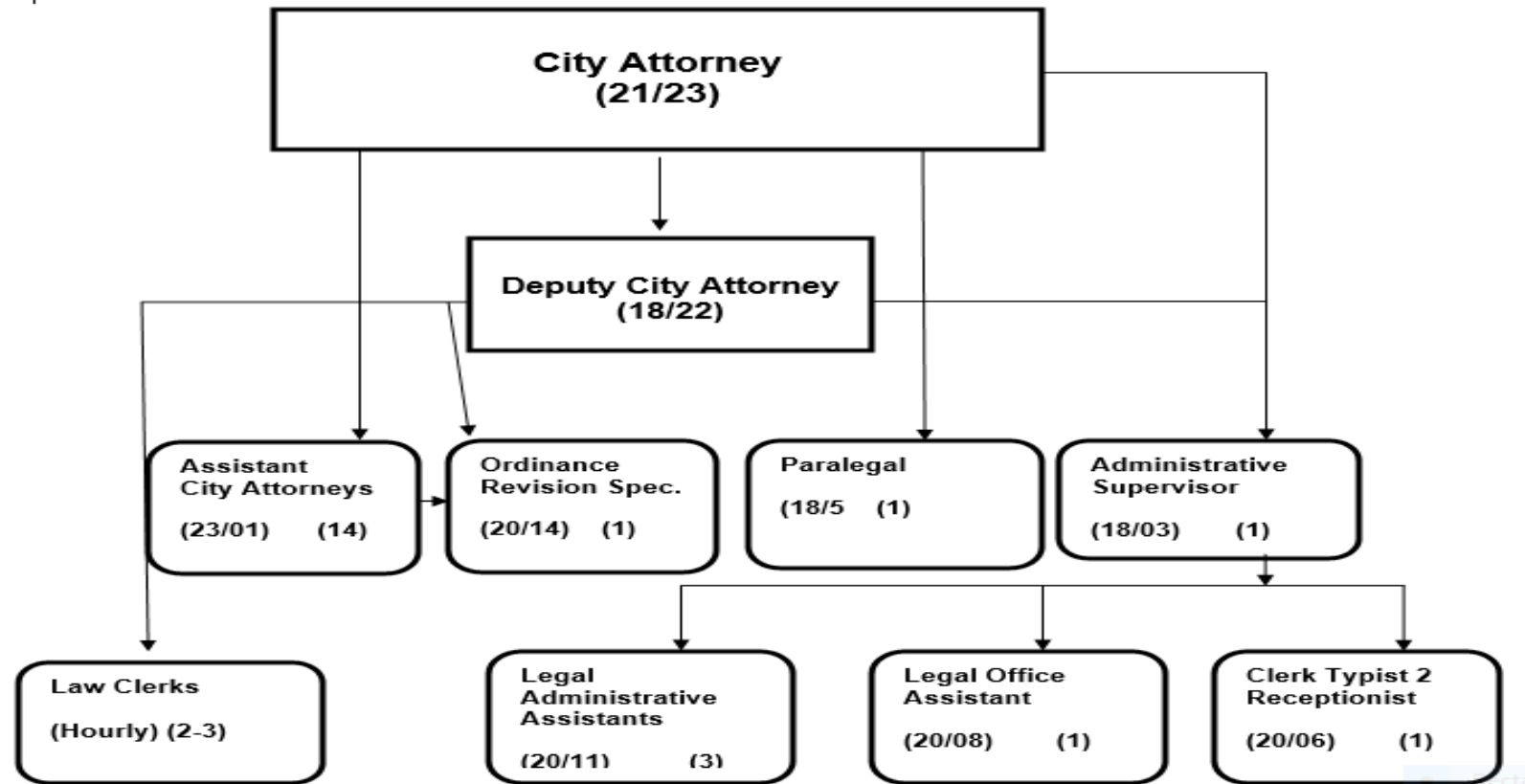
## Mission

- *The Office of the City Attorney will provide professional legal services and representation of the highest quality to the City of Madison government.*

# Structure, Services, and Staff



# Structure



# Services

- *Prosecute violations of the City's laws, enforcing ordinances adopted by the Common Council.*
- *Provide legislative counsel, drafting and revising the City's code of ordinances and advising the Common Council and City Boards, Committees and Commissions on the meaning of legislative proposals and enactments.*

# Services

- *Provide general legal counsel and representation to the City, drafting documents, advising City officials and employees on compliance with the law, representing the City in court, negotiating on the City's behalf, and otherwise using legal procedures to support and defend the lawful decisions of City officials and agencies.*

# Key Staff

- *Mike Haas, City Attorney: Supervise staff; primary contact with Mayor's Office, alders and Common Council Office; staff Council meetings.*
- *Patricia Lauten, Deputy City Attorney: Assists Human Resources with personnel and employment matters; risk management liaison with Finance; supervises outside counsel in litigation defense of City officials and agencies.*



# Key Staff

- *Amber McReynolds, Lead Prosecutor: Leads 5-member prosecution team; assigns cases and serves as primary contact with Municipal Court regarding court procedures.*
- *Sue Mautz, Chief Administrative Officer: Supervises support staff of eight employees; primary budget contact; manages office operations and purchases.*

# Common Citywide Collaborations

Inclusive – Innovative – Thriving



CITY OF MADISON

# Common Citywide Collaborations

Staff in our agency most often collaborate with these agencies across TeamCity:

Agency	Topic(s)
Alders and Common Council Office	Legislative procedures, Robert's Rules, Open Meetings Law, Ethics Code
All City Agencies	Contract review, ordinance drafting, compliance with state and federal laws, general legal advice

# Boards, Committees, Commissions

Our agency staffs the following City of Madison Boards, Committees and Commissions:

Board, Committee, Commission	Key Staff
Alcohol License Review Committee (ALRC)	Steve Brist, Jennifer Zilavy
Common Council Executive Committee (CCEC)	Mike Haas
Ethics Board	Steve Brist
Finance Committee	Mike Haas

# Boards, Committees, Commissions

Our agency staffs the following City of Madison Boards, Committees and Commissions:

Board, Committee, Commission	Key Staff
Landlord and Tenant Issues Committee	Steve Brist
Police Civilian Oversight Board	Mike Haas, Marci Kurtz
Public Safety Review Committee (PSRC)	Mike Haas

# Boards, Committees, Commissions

Our agency staffs the following City of Madison Boards, Committees and Commissions:

Board, Committee, Commission	Key Staff
Room Tax Commission	Steve Brist
Transportation Commission	Steve Brist

# Agency Resources

Inclusive – Innovative – Thriving



# Our Agency's Key Links

- [Wisconsin State Statutes](#), especially Chapters 62 and 66.
- [Madison General Ordinances](#)
- Agency Website(s): <https://www.cityofmadison.com/attorney/>
- [Legal Resources](#) on League of Wisconsin Municipalities website



# Our Agency's Acronyms

Common acronyms used by our agency include:

ACA

- Assistant City Attorney

MGO

- Madison General Ordinances

OCA

- Office of City Attorney

POS

- Purchase of Services contract

RP3

- Residential Permit Parking Program

# OUR CITY OF MADISON



## Let's Connect!

Michael Haas, City Attorney

[mhaas@cityofmadison.com](mailto:mhaas@cityofmadison.com)

(608) 266-6598

CITY OF MADISON