

# OUR CITY OF MADISON



Attorney  
Budget Overview  
Michael Haas, City Attorney

# Our Agency's Operating Budget Overview

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# Our Agency's Operating Budget

As of January 2023, our agency maintains a \$3,209,248 operating budget across three budgeted services:

Service	Operating Budget
Ordinance Enforcement	\$1,013,437
Legislative Services	\$ 125,896
Counsel and Representation	\$2,069,915
	\$
	\$
	\$
TOTAL	\$3,209,248

# Our Agency's Operating Budget

The OCA budget primarily consists of personnel costs:

Category	Share of Budget
Salaries and Benefits	90%
Purchased Services	8%
Supplies	2%
*Purchased Services includes CCB Building charges, Westlaw and other software licenses, training and professional association memberships	

# ORDINANCE ENFORCEMENT

Hs

Health & Safety

2023 Total Operating Budget

\$1,013,437

This service seeks to improve the quality of life for residents by helping enforcement agencies deter conduct that is dangerous or interferes with public health and welfare. Specific functions of this service include (1) prosecuting civil enforcement actions, including nuisance and injunctive actions, (2) provide advice and training to enforcement staff, (3) researching legal issues raised by new enforcement techniques, (4) reviewing recent case law, developments and changes in state law, (5) identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments, and (6) conducting appellate proceedings. The goal of this service is to reduce the City's risk of legal liabilities and to maintain City services.

# LEGISLATIVE SERVICES

Eg  
Effective Government

**2023 Total Operating Budget**

\$125,896

This service ensures that Madison ordinances accurately express Mayoral and Common Council policies, ensure public access to ordinances, advises City official on legal issues with existing or proposed legislation, and provides parliamentary and procedural advice to the Common Council and other City bodies. The goal of this service is to reduce the City's risk of legal liabilities and improve accessibility to online ordinances.

# COUNSEL AND REPRESENTATION

Eg

Effective Government

## 2023 Total Operating Budget

\$2,069,915

This service assists City officials and agencies with implementing their policies in compliance with legal requirements by preparing, publishing, and distributing formal opinions and reports on legal issues affecting City policy. Specific functions of the service include (1) informing officials and agencies of current legal developments, (2) preparing and presenting formal and informal training sessions for City officials and staff, (2) answering informal legal questions from City officials, staff and committees, (4) attending meetings of staff teams and public bodies to provide legal advice, and (5) assuring courts uphold the decisions of the Mayor and Council and of authorized policy decisions made by City agencies that may result in potential liability. The goal of this service is to reduce the City's risk of legal liabilities.



# Operating Budget by Fund

The Attorney's Office is a general fund agency. This means our operations are primarily funded by City levy with minimal internal billings and revenue.

Fund	2023 Adopted Budget
General Fund	\$ 3,209,248
	\$
	\$
TOTAL	\$ 3,209,248



# AGENCY Additional Budget Resources

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# Upcoming Budget Concerns

The following budget concerns are important for Alders to be aware of:

- Our agency needs adequate funding in addition to salaries to properly represent the City of Madison. This means budget allowances to pay for court transcripts, court filing fees, process servers, supplies, updated software, etc.
- Our agency has long standing relationships with the State Bar of Wisconsin Diversity Clerkship and UW Law School Public Interest Programs. These are low-cost programs to both provide assistance to our office and help develop a pool of potential municipal attorneys. Given our budget constraints, these programs are most likely the last items we could eliminate when budgets need reducing before reducing staff. We try hard to keep funding for these summer clerkship programs.

# AGENCY Budget Resources

- 2023 Adopted Operating Budget

# OUR CITY OF MADISON



## Stay Connected!

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CITY OF MADISON