

OUR CITY OF MADISON



Building Inspection Alder and Resident Frequently Asked Questions (FAQ) & Answers

Matt Tucker, *Building Inspection Division Director*

FAQ Overview

Inclusive – Innovative – Thriving



Frequently Asked Questions

Alders and Residents commonly ask our agency the following questions:

Questions

Who is responsible for [fill in the blank]?

A developer is asking me to sign-off on a project. How should I handle this?

How do I get my neighbor to clean up their property?

Large item pickups?

How do I apply for a permit?

How do I learn about projects in my district?

How do I get an ordinance changed?

FAQ Answers



QUESTION

Q: Who is responsible for *[fill in the blank]*?

Most private-property related concerns go to BI

If BI has no authority or jurisdiction, we usually know who does

A: Give me a call or send me an email.

We can figure our responsible agency

we can address the issue if it is for our agency

Mtucker@cityofmadison.com

608-266-4849 Direct

bldginspect@cityofmadison.com

608/266-4551 (phone tree)

QUESTION

Q: A developer is asking me to sign-off on a project. How should I handle this?

New projects

Permitted Uses

Conditional Uses, Demolition, Zoning Map Amendments

Alterations to existing projects

How do you feel about...?

A: Reach out to staff if you do not feel comfortable answering the question.

QUESTION

Q:How do I get my neighbor to clean up their property?

A: Contact Building Inspection (608-266-4551)

A: Refer to “Report a Problem” portal

<https://www.cityofmadison.com/reportaproblem/>

QUESTION

Q: How do I learn about projects in my district?

A: Contact the Zoning Office (608-266-4551)

QUESTION

Q: How do I get an ordinance changed?

Ordinances are legislative actions, approved by the Common Council

A: Contact Building Inspection Supervisory staff

QUESTION

- ANSWER

QUESTION

- ANSWER

How Our Agency Provides Customer Service



We Provide Customer Service By...

- <https://www.cityofmadison.com/dpced/bi/>
- 608-266-4551
- Customer counter appointments scheduled by appointment
 - Building Plan Review: <https://www.cityofmadison.com/dpced/bi/building-plan-review-counter-appointment-/3424/>
 - Zoning: <https://www.cityofmadison.com/dpced/bi/schedule-a-counter-appointment/3423/>
- We can attend neighborhood meetings by request
- We are happy to meet with an Alder by appointment, call , zoom or in-person.

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Stay Connected!

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